

Mayor
Alice Ruby

Acting Manager
Jack Savo Jr



Dillingham City Council
Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: 04/21/2026

To: Jack Savo, City Manager

From: Anita Foran, Finance Director

Subject: Finance & Budget Report 04/23/2026

Council Considerations/Recommendations:

None at this time.

Department Accomplishment and Opportunities:

Nothing outside of the normal routine.

Audit Update:

FY25 Audit –Auditors have scheduled the final report to be drafted by the end of April. No determinations have been made at this time.

Department staffing:

Assistant Finance Director – Revenue Cycling Manager position is advertised to be filled. Have been able to utilize the on-call staff that was available.

Property Tax:

2026 assessment notices were delivered before March 15, 2026. Appeals deadline was April 15, 2026 and have been submitted to City Clerk and assessors for review.

Collections:

2018-2022 Foreclosure (3DI-24-00061CI) one-year redemption period has closed. There are 4 remaining properties on this list.

2020-2024 Foreclosure (3DI-25-00062CI) properties have until July 24, 2026, before the redemption period is closed. There are 17 remaining properties on this list.

2025 Foreclosure list is in final review. Collections letters went out April 5, 2026.

Grants:

Grant Updates

- FY27 NTS grant for Sr Center continuation application has been submitted for \$56,000. FY26 NTS grant quarterly report is due by the end of the month.
- BBEDC Intern grant applications have been submitted for EMS, Library, Senior Center and Harbor offices.
- LINKED grant for the Library. (by end of month)
- Harbor state grant 24-DC-015 for Harbor Floats.(by end of month)
- Downtown Fire Hall state grant 24-DC-078 quarterly report has been submitted..
- PFAS federal grant for new water line quarterly report has been submitted.
- Curyung Ice Machine quarterly report has been submitted.
- Snagpoint federal grant quarterly report has been submitted.
- Jail Contract report to be submitted by the end of the month.

Budget:

FY26 Budget amendment 2 has been introduced to the council and is ready for adoption at the May 7, 2026, council meeting.

FY27-FY29 creation has begun with staff and management.

FY27 Salary Schedule reflects the following changes:

- COLA increase of 1%.
- Reinstate a step cap at step 12 that was lifted in FY22. Current employees above step 12 will be grandfathered in at their current step.
- EMS Driver was added to VI A.
- Deputy Clerk/Admin Assistant has been moved from Level VIII A to VII A.
- Deputy City Manager has been moved from Level XII to XI.

Internal Controls:

- Review of the document is on hold.

Other News:

- APRA insurance renewal application has been submitted for review.

- Janitorial RFP has been opened and scored. Letter of Intent will be submitted to May 7, 2026 council meeting.

Upcoming Calendar Items:

- 15th of each month utility payments due; on the last day of month utility bills are sent.

Revenue and Expense Report – March 2026:

- Target percentage for March activity is 75%. Explanations provided in this report are for those items below 55% and above 95%. These are unaudited items and will have adjustments as the audit work is completed. Budget Revision Amendment #2 adjustments are not reflected in the budget column.
- Fund balance is a decrease of \$2,949,620.
- General fund revenue is on target at 75%.
- Gaming Sales tax returns are at 105%.
- Tobacco Excise tax returns are low at 49%.
- Payments of property tax are recorded at 103% & 105%. Actual amount received is 96% for real property and 82% for personal property.
- Property tax penalty and interest are high at 103%.
- Community Sharing and PILT have been received in full for the year.
- Lease and Rental income will be low until the end of the fiscal year when an annual lease payment is received from one of the vendors.
- Administrative overhead is reduced in all areas due to reduced spending in special revenue funds.
- PERS Forfeiture funds have returned higher than expected.
- All other payments currently are at the lower end at 58%.

Special Revenues & Other Funds Revenue

- Dock Revenue is 35% and will not rise much until May when the main barges arrive.
- Harbor revenue is at 40% and will not rise much until April when Harbor fees are received.
- Asset Forfeiture is low at 55% based on investment returns and due to spending of funds.
- Library grants are at 44% due to delay in receiving the Curyung funds for the IMLS grant received in March and due to method chosen to record the E-Rate grant.

- Bond Reimbursement from the State arrived mid-April.
- The investments are low for the Mary Carlson Estate and has a revenue of 54%.
- These delays are impacting on the 47% revenue for this section.

Transfers

- Transfers to the landfill have been reduced due to reduced spending that is expected to happen in the final quarter and is at 52% of the budget.
- Equipment replacement of \$2,805 reflects expenses for the K-9 unit requested in FY25 but received in FY26. The \$111,000 budget is for the annual payment for the grader loan. The grader is expected to arrive in the summer of 2026.
- Debt Service payments have been paid out as expected. Streets transfers is low due to the amount of investments received from the bond investments.
- Transfer for the school bond now reflects the State reimbursement expected to arrive in March.
- Transfers from Dock to Harbor have not happened due to Dock revenue being less than expenditures.
- Past transfers from Wastewater to Water were reversed.

General Fund Expenditures

- City council expenditures are at 50% due to reduced spending for a lobbyist.
- Foreclosure expenditures are at 32% and will increase as the foreclosure process continues.
- IT Expenditures are at 54% due to reduction in hardware purchases.
- K-9 Unit has no expenditures and the Fire Department donation expenses are at 9%.
- Public Works Administration is low at 55% due to staff openings
- Shop & streets expenditures are low due to an open staff position.
- Repairs to Grandma's house is low at 41%. The purpose of the building is still in debate.
- General fund expenditures are at 68% as expected.

Special Revenues & Other Funds Expenditures

- Water and Wastewater are low due to the not having purchased major equipment.
- Dock expenditures are low due to normal timing of operation. Maintenance expenditures have not been utilized at this time.

- Asset forfeiture funds have not been spent and are spent in April.
- Senior Center grants are high due to the budget revision not reflected.
- Library grant expenditures are low at 41%.
- Ambulance reserve fund expenditures are low at 31% due to a refund in an expense from FY25.
- Debt services expenses are on time as expected.
- Equipment replacement expenditures reflect K-9 expenditures that arrived late.
- Average expenditures are at 58%.

Grant and Bond Revenues/Expenditures

- EPA Landfill grant and the Snagpoint erosion grant. No expenses at this time.
- PFAS Improvements have begun and 63% of the budgeted amount has been spent for the fiscal year.
- State jail medical is a reimbursement from the state when medical services are required.
- Legislative Harbor grants have revenue at 17% and expenditures at 52%.
- Curyung support for the ice machine are at 27% for revenue and 32% for expenses.
- BBEDC Intern program is at 11% from the past summer for revenue and expenses.

Capital Project Revenues/Expenditures

- There will be \$86,179.99 that was originally budgeted to PW Buildings and Grounds for engineering and design to cover the Public Works Septic System. They budget revision has moved this to Capital Projects for better alignment for accounting purposes.