

CITY OF DILLINGHAM
MISSED YOUR PROPERTY TAX APPEAL DEADLINE?

Here's What You Can Do

1. FIRST — DID YOU MISS THE 30-DAY DEADLINE?

If you did not file your appeal within 30 days of your assessment notice, your appeal is considered **late**. You still have **one possible option** — but it is limited.

2. OPTION A: REQUEST TO FILE A LATE APPEAL

You may submit a **written request** to the City Clerk asking the Board of Equalization (BOE) to accept your late appeal. (Contact information on page 3)

IMPORTANT: You must prove you were:

“Unable to comply” with the deadline
 (due to circumstances beyond your control)

Examples that MAY qualify:

- Serious illness or hospitalization
- Physical or mental incapacity
- Emergency situations beyond your control

Examples that DO NOT qualify:

- Forgot to file
- Out of town
- Did not open or receive mail
- Disagreeing with your value

Timeline: You must submit your request within **14 days** of:

- When the issue preventing you ended, OR
- When you became aware you should appeal

3. WHAT HAPPENS NEXT?

- The BOE will hold a **limited hearing**
- They will **ONLY** decide if your late appeal can be accepted
- **You cannot argue your property value at this stage**
- Decision is based on your written request

If APPROVED:

✓ You will have **30 days** to file your full appeal

If DENIED:

✗ Your appeal cannot move forward

4. OPTION B: CLERICAL ERROR CORRECTION (NO HEARING REQUIRED)

If your issue is a **simple mistake**, it may be corrected without a hearing.

Check if this applies to you:

- I am NOT disputing value
- I am reporting a clerical error

Examples of Clerical Errors:

- Misspelled name
- Wrong mailing address
- Incorrect parcel or tax ID
- Data entry mistake (example: wrong square footage due to typo)
- Math error in totals
- Duplicate property listed
- Missing or incorrect exemption that was already approved

NOT clerical errors:

- “My property value is too high”
- “My neighbor’s property is lower”
- “I disagree with the assessment”

These require a formal appeal and cannot be corrected by staff.

5. WHAT SHOULD I DO NOW?

Step 1:

Check one:

- I am requesting a **late appeal**
- I am requesting a **clerical correction**

Step 2:

Provide a brief explanation:

Due to unforeseen circumstances I was forced to take a last minute trip to Naknek and was supposed to get home to 4/13/26 in which I would have had 2 days to complete the request however the flight home was cancelled in Naknek due to mechanical issues and I was stuck there with no internet or computer for 2 extra days.

Step 3:

Submit to:

City of Dillingham – City Clerk’s Office

PO Box 889,

Dillingham, AK 99576

cityclerk@dillinghamak.us

QUESTIONS?

Contact the City Clerk’s Office for assistance before submitting your request.

907-842-5212

IMPORTANT

Property taxes are based on ownership and value as of **January 1** each year.

Deadlines are strictly enforced under City Code and Alaska law.