

**CITY OF DILLINGHAM, ALASKA**

**RESOLUTION NO. 2025-37**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING A CONTRACT  
WITH APPRAISAL COMPANY OF ALASKA, LLC FOR MUNICIPAL ASSESSMENT  
SERVICES FOR THE 2026 TAX YEAR**

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WHEREAS, The City of Dillingham is required to provide municipal assessment services to establish the full and true value of all taxable real and personal property located within the City for the 2026 tax year; and

WHEREAS, Appraisal Company of Alaska, LLC has provided professional municipal assessment services to the City under prior contracts, and has proposed to continue these services under the same terms and conditions for the 2026 tax year; and

WHEREAS, The services to be provided include establishing values for taxable property, maintaining electronic property records, providing annual sales ratio analyses, assisting with Board of Equalization hearings, and completing the State of Alaska Annual Report on Assessments and Taxation; and

WHEREAS, The contract provides for a fee of **\$28,000 for real property** and **\$8,000 for personal property**, for a total cost of **\$36,000 for the 2026 tax year**, inclusive of assessor's Board of Equalization representation, travel, and lodging; and

WHEREAS, Pursuant to **DMC 4.30.130(A)(6)**, competitive procurement requirements do not apply to professional services retained on a continuing basis, including appraisal services; and

WHEREAS, The Acting City Manager recommends approval of the 2026 Municipal Assessment Services contract with Appraisal Company of Alaska, LLC.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council:

1. **Approves the contract** with Appraisal Company of Alaska, LLC for municipal assessment services for the 2026 tax year in an amount not to exceed \$36,000.
2. **Authorizes the Acting City Manager** to execute the contract and any related documents necessary to implement the agreement.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on September 4, 2025.

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Alice Ruby, Mayor

ATTEST:

[SEAL]

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Abigail Flynn, Acting City Clerk