

Mayor
Alice Ruby

Acting City Manager
Jack Savo Jr.



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date:08/28/2025

To: Dillingham City Council

From: Jack Savo Jr., Acting City Manager

Subject: City Manager Monthly Report August 2025

Upcoming Events:

09/10/25	Planning Commission
09/15/25	Finance and Budget
09/25/25	Friends of the Landfill
10/02/25	Regular Council Meeting
10/07/25	Election Day

RFP 2025-02 Airport Waterline Extension Update:

The Airport Waterline Extension RFP Schedule has changed. The initial intent to award was rescinded, a new schedule established, and a proposed award will be included in the October packet. Our attorneys were consulted and have been engaged in this effort. Following is an explanation of the issues that resulted in the change.

-Initial RFP Schedule

-RFP Issued	June 18,2025
-RFP Amendment 1 Issued	July 09,2025
-RFP Question Deadline	July 25,2025
-Proposal Due (4pm AKST)	July 31,2025
-Public Bid Opening (4pm AKST)	July 31,2025
-Shortlist Notification	August 07,2025
-Interviews	August 14,2025
-Scoring/Selection/Intent to Award/ Fee Proposal Request	August 15,2025
-Fee Negotiations/Agreement	August 21,2025
-Council Approval	September 04,2025
-Notice to Proceed	September 09,2025

-Events that led to rescinding of Intent to Award Letter, Halt to RFP process and restart process at bid opening

-July 31,2025 @ 4PM Acting City Clerk asked former City Manager if any electronic responses were received prior to 4pm AKST. Answer received was no. -RFP schedule was followed as published.

-August 04,2025 RESPEC 2nd package arrived and was date stamped and returned. Even though it was received within 3 business days of closing it was returned because at that time we were told by then City Manager that no electronic copy of the proposal was received prior to July 31, 2025.

-August 13, 2025 @ 1PM AKST Acting City Manager receives access to Manager email.

-August 18,2025 PND written proposal received at city hall by Acting City Clerk, it was date stamped and returned unopened.

-August 22,2025 Acting City Manager received a call from Port Director Daniel Miller @ 1:56 PM notifying me of a conversation that he had with a PND representative. PND notified Daniel that they had received back a bid proposal unopened that they believe was submitted on time and all requirements to the RFP were met. As previously stated PND's written proposal was received at city hall August 18 date stamped and returned unopened. Forwarded email was received in Manager email account at 4:44pm, email was originally from PND stating why they believed they had met the requirements of the RFP. A follow-up phone conversation with Port Director occurred at 4:45pm to ensure I received the forwarded email.

-August 25,2025 Acting City Manager searched through Managers email and found the PND did in fact meet the submission requirements of the RFP. Email received July 31,2025 at 10:24 am email showed that it had previously been opened at some point. PND also sent an email August 5 notifying former City Manager that the hard copies were tracked delivered via AK airlines gold streak, email had been opened prior at some point also. Through these findings PND was in fact a responsive bidder.

-August 25,2025 Further search through email it was discovered the RESPEC second proposal was also received electronically to the former Managers email prior to the deadline. Electronic copy received via email July 30,2025 at 4:36 pm. Through these findings RESPEC was also found to be responsive.

-August 25,2025 Email was sent to Attorney to determine the next legal steps for this process.

-August 26,2025 Response from Attorney was to revert to the bid opening phase of the schedule and restart process there. Opening the two bids that were found to in fact be responsive.

-August 27,2025 9am., Team met to set a bid opening time and set an updated RFP schedule. Letter was drafted by Acting City Clerk notifying Bidders of Record that the RFP process would be halted and restarted at the bid opening process. A letter was drafted Rescinding Notice of Intent to Award.

-August 28,2025 signed copies of both documents emailed to the three bidders of record.

Updated RFP Schedule

-August 29,2025	Bid Opening
-September 02,2025	Shortlist Notification
-September 05,2025	Interviews
-September 10,2025	Scoring/Selection (am) Intent to Award/Fee Proposal (pm)
-September 17,2025	Fee Negotiations Meeting 1 (contract discussion)
-September 19,2025	Fee Negotiations Meeting 2 (signed agreement)
-October 02,2025	Council Approval
-October 03,2025	Notice to Proceed

NTS Grant FY26-FY28 applied for and awarded:

The grant that is an important part of the funding for the Senior Citizens Center was reduced. Following is additional information.

-Award amount was \$44,486 which is \$25,514 less than the anticipated amount of \$70,000.

-The award amount was reduced due to Kodiak Island's designation being changed from remote to rural. We are in the same region as Kodiak, so this changed our designation as well. The region's allocation was cut in half. The Alaska Commission on Aging makes these determinations.

-Contact has been made with our State Representative and all known information has been forwarded. We are waiting for a response currently.

-Staff are researching and working on alternatives to continue to serve meals and provide services.

Harbor Light Project:

The issues that appear to have been delaying the Harbor Light Project have been resolved. A meeting was held with Nushagak Cooperative to discuss routing, right of ways, and desired outcomes of project. Project will be proposed with two options. One option will be the repair of the harbor lights, and the second option will be a line extension as well as repair of harbor lights. Recognition to Nushagak CoOp's Utility Staking & Metering Technician and the City Planner for continuing to work diligently on this much needed repair/upgrade.

City Manager Search:

As requested at the previous Council meeting, an RFP is being developed to solicit proposals from possible Executive Search Firms for the recruitment and selection of a City Manager. The RFP will be shared with the Council for information purposes.

Department Accomplishments:

-All Departments have been busy with various tasks to help accomplish the City's mission, motivation is high, and communication lines are open.

-Please see individual Department reports for accomplishments

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MEMORANDUM

Date: 08/19/2025

To: Jack Savo, Acting City Manager

From: Anita Foran, Finance Director

Subject: Council Report 09/04/2025

Acknowledgements and Recognitions:

July Statistics: As of date of report.

Cash Receipts: \$1,145,652.40

All Payments: \$1,679,459.68 (includes \$318,163.66 for 2 payrolls).

Council Considerations/Recommendations:

- Consideration is needed on how to fund the Harbor fund deficit. Dock FY25 balance is not large enough to contribute the Harbor. Will either go in a fund balance deficit or need general fund transfer to balance the fund.

Department Accomplishment and Opportunities:

Questica:

Final stages of implementation. Working with AccuFund and LMJ for final implementation.

Audit Update:

FY25 Audit – Testwork scheduled for the week of October 13, 2025. Final week scheduled for the week of December 1, 2025.

Department staffing:

Training is ongoing.

Property Tax:

Taxes staff is working with taxpayers and the assessors to address some outstanding concerns. Much progress has been made over the last few months. Work is being done now that will assist with the CY2026 tax roll.

City of Dillingham

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Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

Collections:

Foreclosure 2020-2024 has been filed and approved by the court. Period of redemption has begun for twenty properties.

Past due utility collections is ongoing.

Grants:

NTS Grant FY26-FY28 was applied for and awarded at \$44,486.

All 4th quarter reports were finalized in July and August.

Budget:

FY26 Budget is implemented. With the finalization of Questica to be completed by end of August, will be able to begin budget revisions in September. Senior Center budget will need reviewed first to better align wages to match the job description.

FY27-FY28 creation will begin in conjunction with the FY26 budget revision.

Internal Controls:

- Review of the document has started.
- Payables review is first to be reviewed in full detail.

Other News:

- Appraiser Contract renew or bidding process will begin based on council direction.
- Auditor contract renew or bidding process will begin based on council direction.
- To support administration will assist with the review of all leases. First lease to be worked on is the GCI lease.

Upcoming Calendar Items:

- 15th of each month utility payments due; last day of month utility bills sent.
- November 1, 2025 Real Property and Personal Property tax payments are due. If the first half is paid by November 1, 2025 then the second half payment can be made on December 1, 2025. If at least the first half payment is not made by November 1, 2025 then a penalty is applied to the remaining balance of all taxes due.

Revenue and Expense Report – April through June 2025:

- Target percentage for June at 100%. Explanations are for those items above 120% or below 85% of the original budget. These are unaudited items and will have adjustments as the audit work is completed.
- Fund balance at this time will be a decrease of \$3,459,085. Original budget was for a decrease of 4,933,400.

- Remote sales tax reporting is at 139% and will continue to increase as the final reports are received.
- Gaming sales tax reports remain at 16%. With closure of Nushagak Classic and decrease in gaming revenues, do not expect this category to recover.
- Sales Tax penalty & interest is at 48%. Although this is below budget, this is a good sign that sales tax reports are being received timely. A review is ongoing and letters will be sent to those with sales tax reports missing.
- Real and personal property taxes are higher than expected at 103%. Penalty & Interest is high at 122%. Staff have completed the fix for the AccuFund error that elevated penalties and interest. The personal property tax is in the final stages. Any revenues collected in error have been applied to 2025 taxes or refunds are being issued to the customer.
- Telephone state tax is generally recorded during the audit process.
- Raw Fish tax was only 34% of the expected budgeted amount. Subject to audit reconciliation entry
- Shared Fisheries revenue was received at \$147,328 at a reduced amount of \$452,672.
- The PILT is \$17,418 higher than expected.
- Community Sharing revenue, subject to audit reconciliation entry.
- Jail Contract for FY2024 late payments received at \$231,663.51. FY25 payments received were 588,583.80. Expecting another payment of \$182,806.32 after the 4th quarter report is approved.
- DMV (Motor Vehicle Tax) fees are at 71%, subject to audit reconciliation entry.
- Ambulance fees are low at 61% and are subject to audit reconciliation entry.
- PERS Forfeiture fund exceeded expectations all year.
- Other Revenue is an increase of 27% due to increase in Alcohol sales tax, Patrol K-9 Grant of \$12,223.77, State MOA of \$23,200, increase in investment income of \$22,938, patrol fines increase of \$2,165 and receipt of litigation payment of \$32,297.

Special Revenues & Other Funds Revenue

- Water & Wastewater revenue budget was not met due to utility connection review having not been started.
- Asset Forfeiture investment revenue was higher than expected.
- Public Safety reward is newly added to reflect that this will maintain a fund balance. No expected revenue is planned.
- Senior Center non-grant is reduced due to two office spaces not being rented.
- Library grant revenue is less based on the OWL grant not being needed. No expenses so net difference is zero.
- SOA Bond Investments have had a higher return than expected at 122% and will require a budget revision.
- SOA had a payment that impacted the refund received in FY24 for the amount of \$22,882.
- Ambulance rental not expected to continue into FY25, contract has ended.

Transfers

- Water revenue, originally budgeted to need funds from Wastewater to balance, has exceeded expenses so no transfer is needed.
- Senior Center revenue has decreased which required an increase in transfer. Subject to audit reconciliation.
- Ambulance reserve is reduced due to reduction in ambulance fees received to date.
- Equipment replacement is at 118% due to an increase in the cost of shipping for new vehicles. Full expenditure is based on budget expectations and timing of the barge and will require budget revision.
- Capital projects: See Capital Fund Expenditures.
- Harbor transfers are reduced due to the Dock revenue being too low. There is a current deficit of Harbor \$80,759 (see fund balance support). Council Decision is needed to see if a transfer from the general fund will be done or if we allow the fund balance to go into a negative.

General Fund Expenditures

- City Council expenses are at 60% due to lobbying contracts going into effect January 2025 and travel expenses reduced.
- Administration expenses are reduced due to the Deputy CM position open most of the year and Grant writing position not filled.
- Legal expenses have exceeded budget due to several open cases and consultations of legal experts needed.
- Planning expenses are at 52% largely due to only using 18% of the contract/professional budget.
- Foreclosure budget was exceeded with the completion of one action and the start of a second foreclosure action. This brings the foreclosure process current.
- Patrol budget was reduced due to open positions at different points of the year. Overtime was increased due to shortages, but not at the same rate.
- Animal Control is at 70% as a result of reduced wages and benefits by not hiring a kennel technician.
- K-9 Unit was started.
- Fire Department Donation funds have only been spent at 27%. This is a balance created when the fire department checking account was absorbed by the city.
- Buildings & Grounds maintenance expense is at 66% which is impacting the budget to be at 71%. This is subject to audit reconciliation entry
- The shop budget is reduced due to open positions in the fiscal year and the subsequent reduced cost of equipment repairs.
- The streets budget is impacted by reduced due to open positions in the the fiscal year
- Grandma's House repairs were stopped due to discussions on what should be done with the building.
- Dillingham City School District payments have been made in full for the entire year.

Special Revenues & Other Funds Expenditures

- Water and Sewer expenditures are reduced due to contractual professional, chemicals and major equipment not being spent.
- Harbor expenses reduced due to equipment maintenance and Bulkhead\Ramp materials being reduced.
- No asset forfeiture funds have been spent.
- Had a final payout for the E911 duplication system of \$73,0551.60 in July that was not expected.
- Ambulance Reserve Funds are reduced due to volunteer stipends paid out every 6 months.
- Equipment replacement was higher due to shipping costs.

Grant and Bond Revenues/Expenditures

- The Lagoon Aeration project is completed, and payment of invoices are finalized which includes LGLR and SRF Loan. SRF Loan payments are pending closeout of loan. Several reports have been submitted, but approval has not been granted. This is subject to an audit reconciliation entry.
- SOA Department of Health grants closed out. Full grant is not expended.
- BBEDC invoicing is in FY26 and is subject to audit reconciliation entry.
- Remaining grants will be started in FY26.

Capital Project Revenues/Expenditures

- Snagpoint erosion project has not started due to no response to the RFP. A new RFP is being drafted. This has delayed the \$356,694 budgeted line item and will be moved to FY26.
- Architect work approved for the fire hall were added after budget was final \$27,000.
- The Lagoon Aeration expenses increased from \$12,000 budget to \$101,006 per change order approved by council.

Fund Balance Report:

- Report covers audited FY2016 through FY2024. FY2025 is unaudited and subject to many reconciliation entries.
- Fund balance has reduced as expected based on budget and the ability of staff to work on deferred maintenance and finish projects like the lagoon aeration.
- All fund balances that are negative will be reviewed for accuracy and reconciliation to remove the negative will be done in most cases.
- Fund balances will be reconciled and zeroed for the streets project and the firehall project.

Three+One Report:

- The cashVest report that we received gave the city a score of 49. This is not uncommon for municipalities that have started this program. Scores will improve once we are able to begin our investments in a tiered system to support liquidity. Plans are in place to begin a sweep account with our bank that will increase the rate of return on the funds invested with our checking account.
- Establish an investment policy that provides guidance to investments and what can be done to allow administration (manager and treasurer) to manage the investments in a quick and responsible manner. (See New Business)

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>General Fund Revenues</u>					
General Sales Tax	\$ 3,200,000	\$ 2,771,928	87%	\$ 2,310,868	\$ 461,059
General Sales Tax - Remote	425,000	394,058	93%	331,273	
Alcohol Sales Tax	280,000	197,142	70%	212,139	(14,997)
Transient Lodging Sales Tax	150,000	104,200	69%	124,202	(20,002)
Gaming Sales Tax	45,000	7,096	16%	22,484	(15,388)
Tobacco Excise Tax	300,000	205,891	69%	223,358	(17,467)
Marijuana Excise Tax	90,000	71,114	79%	67,210	-
Business License	17,000	14,450	85%	15,975	-
Penalty & Interest - Sales Tax	17,000	6,582	39%	14,305	(7,723)
Total Sales Tax	4,524,000	3,772,461	83%	3,321,814	385,482
Real Property Tax	2,460,000	2,537,576	103%	2,474,896	62,679
Personal Property Tax	1,098,000	1,128,523	103%	567,152	561,371
Penalty & Interest - Property Tax	130,000	161,159	124%	130,093	31,067
Total Property Taxes	3,688,000	3,827,258	104%	3,172,141	655,117
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	600,000	147,328	25%	600,639	(453,311)
Raw Fish Tax	20,000	6,738	34%	-	6,738
Community Sharing	75,396	-	0%	103,711	(103,711)
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442
State Jail Contract	720,000	271,828	38%	39,759	232,069
Motor Vehicle Tax	25,000	14,702	59%	16,450	(1,748)
Ambulance Fees	60,000	29,887	50%	38,436	(8,549)
Lease & Rental Income	35,000	9,240	26%	9,150	90
Admin Overhead	157,405	104,111	66%	130,456	(26,345)
PERS on Behalf	168,162	151,415	90%	75,935	75,480
PERS Forfeiture Fund	25,000	33,400	134%	38,943	(5,543)
Other Revenues	298,800	278,893	93%	262,061	16,833
Total	2,774,763	1,584,961	57%	1,838,516	(253,554)
Total	\$ 10,986,763	\$ 9,184,680	84%	\$ 8,332,471	\$ 787,045
<u>Special Revenue & Other Funds Revenue</u>					
Water	331,279	191,193	58%	185,854	5,338
Sewer	462,111	338,626	73%	360,909	(22,284)
Landfill	346,032	284,676	82%	268,230	16,446
Port - Dock	750,402	527,981	70%	734,900	(206,919)
Port - Harbor	157,912	38,537	24%	47,006	(8,469)
Asset Forfeiture Fund	500	608	122%	469	139
E-911 Service	67,000	55,894	83%	56,260	(367)
Public Safety Reward	-	-	0%	-	-

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	49,059	20,083	41%	17,876	2,208
Senior Center (Grant)	80,450	54,274	67%	74,978	(20,704)
Library (Grants)	38,578	29,880	77%	23,881	5,999
Debt Service - Bond Investments	80,000	89,625	112%	93,763	(4,138)
Debt Service - SOA Revenue	742,060	683,388	92%	670,398	12,990
Debt Services - Streets Refund	-	(22,882)		246,324	(269,206)
Mary Carlson Estate	21,000	16,360	78%	17,849	(1,489)
Ambulance Rental	14,400	4,800	33%	15,600	(10,800)
Total	\$ 3,140,783	\$ 2,313,043	74%	\$ 2,814,298	\$ (501,256)
<u>Transfers</u>					
<i>From General Fund to Other Funds</i>					
Water	102,068	-		3,093	(3,093)
Landfill	662,724	516,275	78%	347,510	168,765
Senior Center	281,383	281,715	100%	142,708	139,007
Ambulance Reserve	50,000	23,910	48%	34,210	(10,300)
Equipment Replacement	220,000	259,498	118%	166,122	93,376
Capital Projects (Fund 7140)	368,694	128,006	35%	116,414	11,592
Landfill Closure (Fund 7150)	25,000	20,834	83%	-	20,834
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service Streets Bond	151,500	164,757	109%	-	164,757
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service School Bond	318,440	302,987	95%	297,227	5,760
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	258,263	37,427	14%	136,967	(99,540)
Port - Harbor - Ice Machine	-	-		858	(858)
Port - Harbor - Bathhouse	13,470	-	0%	8,495	(8,495)
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	67,000	77,124	115%	50,905	-
Transfer from Carlson Estate to Library	4,000	3,334	83%	3,330	-
Transfer from Wastewater to Water	-	-	0%	-	-
Total	\$ 2,617,003	\$ 1,910,327	73%	\$ 1,409,958	\$ 474,146
Total Revenues & Transfers	\$ 16,744,549	\$ 13,408,050	80%	\$ 12,556,727	\$ 759,935

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 71,555	49%	\$ 79,196	\$ (7,641)
City Clerk	326,797	277,535	85%	138,109	139,426
Administration	771,879	349,228	45%	312,388	36,840
Finance	1,496,839	1,214,863	81%	1,043,933	170,930
Legal	125,000	154,129	123%	96,777	57,352
Insurance	328,100	336,968	103%	287,570	49,399
Planning	527,182	211,866	40%	219,461	(7,595)
Foreclosures	9,000	7,049	78%	53	6,996
IT	342,300	326,886	95%	199,951	126,935
Public Safety Administration	370,887	307,527	83%	174,783	132,744
Dispatch	745,231	674,280	90%	509,054	165,226
Patrol	1,597,624	959,102	60%	882,199	76,903
Corrections	773,407	655,211	85%	599,279	55,932
DMV	86,804	74,332	86%	70,375	3,957
Animal Control Officer	187,282	108,409	58%	118,248	(9,839)
K-9 Unit	0	5,087	0%	0	5,087
Fire	776,570	596,872	77%	377,504	219,367
Fire Department Donation	10,000	1,601	16%	4,740	(3,139)
Public Works Administration	499,835	347,566	70%	155,946	191,619
Building and Grounds	1,229,345	721,845	59%	338,199	383,646
Shop	743,197	326,892	44%	492,188	(165,296)
Street	738,528	402,708	55%	473,758	(71,050)
Library	255,972	218,446	85%	152,539	65,907
Grandma's House	73,961	41,904	57%	43,716	
City School	1,702,000	1,700,521	100%	1,701,496	(975)
Transfers to Other Funds	2,147,202	1,771,608	83%	1,206,691	564,917
Total	\$ 16,011,292	\$ 11,863,988	74%	\$ 9,678,151	\$ 2,187,649

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	165,239	50%	188,890	(23,651)
Sewer	539,468	230,641	43%	242,168	(11,527)
Landfill	1,008,756	765,599	76%	615,474	150,125
Port - Dock	840,229	527,981	63%	734,900	(206,919)
Port - Harbor	428,545	231,971	54%	243,181	(11,210)
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	150,176	224%	50,905	99,271
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	330,469	300,093	91%	161,159	138,934
Senior Center (Grant)	80,423	62,362	78%	90,648	(28,287)
Library (Grants)	38,578	30,292	79%	34,260	(3,968)
Mary Carlson Estate	6,255	5,749	92%	5,063	686
Ambulance Reserve Fund	20,000	3,800	19%	4,880	(1,080)
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service School Bond	1,060,500	986,375	93%	967,625	18,750
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service Streets Bond	231,500	231,500	100%	231,750	(250)
Equipment Replacement	220,000	247,401	112%	166,122	81,279
Total	\$ 5,297,963	\$ 4,033,639	76%	\$ 3,839,143	\$ 194,496
	\$ 21,309,255	\$ 15,897,628	75%	\$ 13,517,295	\$ 2,382,145
Net Increase (Decrease) to Fund Balances	\$ (4,564,706)	\$ (2,489,577)		\$ (960,567)	\$ (1,622,210)

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	280,966	1,471,228
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	36,217	18%	4,091	32,126
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	48,602	(33,190)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 1,901,917	32%	\$ 386,139	\$ 1,515,778
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	252,745	1,499,449
SRF Loan - Lagoon Aeration	615,813	576,281	94%	76,251	500,030
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	10,882	5%	4,091	6,792
Curyung-Ice Machine	20,833	-	0%	-	-
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	34,441	(19,028)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 2,359,145	40%	\$ 521,331	\$ 1,937,814
	\$ -	\$ (457,228)		\$ (135,192)	\$ 3,453,592

City of Dillingham
Unaudited Revenues and Expenditures As of April 30, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>04/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Capital Project Funds Revenues</u>					
Harbor Mayor Sale Revenue	-	-		1,200	(1,200)
Total	\$ -	\$ -		\$ 1,200	\$ (1,200)
<u>Capital Project Funds Expenditures</u>					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	101,006	842%	-	101,006
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	27,000		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ 128,006	35%	\$ -	\$ 101,006
	\$ (368,694)	\$ (128,006)		\$ 1,200	\$ (102,206)

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 9,184,680
Special Fund Revenue	\$ 3,140,783	\$ 2,313,043
Transfers In	\$ 2,617,003	\$ 1,910,327
Grant and Bond Revenue	\$ 5,896,499	\$ 1,901,917
CIP Revenue	\$ -	\$ -
	\$ 22,641,048	\$ 15,309,967
General Fund Expenditures	\$ 16,011,292	\$ 11,863,988
Special Fund Expenditures	\$ 5,297,963	\$ 4,033,639
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,359,145
CIP Expenditures	\$ 368,694	\$ 128,006
	\$ 27,574,448	\$ 18,384,779
Net Increase (Decrease) to Fund Bal	\$ (4,933,400)	\$ (3,074,812)

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>General Fund Revenues</u>					
General Sales Tax	\$ 3,200,000	\$ 2,997,306	94%	\$ 2,602,174	\$ 395,132
General Sales Tax - Remote	425,000	544,391	128%	369,775	
Alcohol Sales Tax	280,000	230,576	82%	228,318	2,258
Transient Lodging Sales Tax	150,000	113,501	76%	138,044	(24,543)
Gaming Sales Tax	45,000	7,096	16%	24,522	(17,426)
Tobacco Excise Tax	300,000	216,246	72%	237,884	(21,637)
Marijuana Excise Tax	90,000	80,710	90%	70,908	-
Business License	17,000	14,700	86%	16,525	-
Penalty & Interest - Sales Tax	17,000	6,846	40%	16,155	(9,309)
Total Sales Tax	4,524,000	4,211,372	93%	3,704,305	324,474
Real Property Tax	2,460,000	2,537,576	103%	2,474,685	62,891
Personal Property Tax	1,098,000	1,128,523	103%	567,152	561,371
Penalty & Interest - Property Tax	130,000	155,227	119%	133,104	22,123
Total Property Taxes	3,688,000	3,821,326	104%	3,174,941	646,385
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	600,000	147,328	25%	600,639	(453,311)
Raw Fish Tax	20,000	6,738	34%	16,450	(9,711)
Community Sharing	75,396	-	0%	103,711	(103,711)
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442
State Jail Contract	720,000	820,247	114%	39,759	780,488
Motor Vehicle Tax	25,000	16,047	64%	16,576	(529)
Ambulance Fees	60,000	34,513	58%	48,455	(13,942)
Lease & Rental Income	35,000	10,170	29%	10,070	100
Admin Overhead	157,405	115,583	73%	144,058	(28,475)
PERS on Behalf	168,162	178,338	106%	88,483	89,855
PERS Forfeiture Fund	25,000	33,400	134%	38,943	(5,543)
Other Revenues	298,800	306,438	103%	287,149	19,289
Total	2,774,763	2,206,220	80%	1,917,269	288,952
Total	\$ 10,986,763	\$ 10,238,918	93%	\$ 8,796,515	\$ 1,259,810
<u>Special Revenue & Other Funds Revenue</u>					
Water	331,279	210,688	64%	208,494	2,194
Sewer	462,111	372,236	81%	428,810	(56,574)
Landfill	346,032	313,124	90%	294,298	18,827
Port - Dock	750,402	632,677	84%	738,116	(105,439)
Port - Harbor	157,912	43,798	28%	50,621	(6,823)
Asset Forfeiture Fund	500	683	137%	517	166
E-911 Service	67,000	61,315	92%	61,787	(472)
Public Safety Reward	-	-	0%	-	-

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	49,059	20,869	43%	18,268	2,601
Senior Center (Grant)	80,450	69,158	86%	94,310	(25,152)
Library (Grants)	38,578	29,880	77%	34,306	(4,426)
Debt Service - Bond Investments	80,000	97,715	122%	103,214	(5,499)
Debt Service - SOA Revenue	742,060	683,388	92%	670,398	12,990
Debt Services - Streets Refund	-	(22,882)		246,324	(269,206)
Mary Carlson Estate	21,000	17,909	85%	19,677	(1,768)
Ambulance Rental	14,400	32,410	225%	16,800	15,610
Total	\$ 3,140,783	\$ 2,562,971	82%	\$ 2,985,940	\$ (422,969)
<u>Transfers</u>					
<i>From General Fund to Other Funds</i>					
Water	102,068	-	0%	10,620	(10,620)
Landfill	662,724	525,998	79%	350,115	175,884
Senior Center	281,383	307,447	109%	162,180	145,267
Ambulance Reserve	50,000	27,610	55%	34,975	(7,365)
Equipment Replacement	220,000	259,498	118%	166,122	93,376
Capital Projects (Fund 7140)	368,694	128,006	35%	118,526	9,480
Landfill Closure (Fund 7150)	25,000	22,917	92%	-	22,917
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service Streets Bond	151,500	156,666	103%	(117,789)	274,455
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service School Bond	318,440	377,112	118%	393,602	(16,490)
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	258,263	96,320	37%	136,967	(40,647)
Port - Harbor - Ice Machine	-	1,886		858	1,028
Port - Harbor - Bathhouse	13,470	13,144	98%	8,495	4,649
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	67,000	72,035	108%	54,927	-
Transfer from Carlson Estate to Library	4,000	3,667	92%	3,663	-
Transfer from Wastewater to Water	-	-	0%	-	-
Total	\$ 2,617,003	\$ 2,086,768	80%	\$ 1,425,380	\$ 644,276
Total Revenues & Transfers	\$ 16,744,549	\$ 14,888,657	89%	\$ 13,207,835	\$ 1,481,117

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 85,037	58%	\$ 82,629	\$ 2,408
City Clerk	326,797	299,256	92%	151,726	147,530
Administration	771,879	377,034	49%	339,754	37,280
Finance	1,496,839	1,322,947	88%	1,114,926	208,021
Legal	125,000	201,393	161%	117,997	83,396
Insurance	328,100	369,825	113%	315,261	54,564
Planning	527,182	233,808	44%	259,301	(25,494)
Foreclosures	9,000	10,043	112%	53	9,990
IT	342,300	348,414	102%	224,426	123,988
Public Safety Administration	370,887	327,769	88%	193,542	134,227
Dispatch	745,231	720,354	97%	550,305	170,049
Patrol	1,597,624	1,027,841	64%	955,533	72,308
Corrections	773,407	726,703	94%	653,253	73,450
DMV	86,804	79,241	91%	76,313	2,928
Animal Control Officer	187,282	116,959	62%	119,499	(2,540)
K-9 Unit	0	5,087	0%	0	5,087
Fire	776,570	627,504	81%	402,020	225,484
Fire Department Donation	10,000	1,697	17%	4,740	(3,043)
Public Works Administration	499,835	376,187	75%	192,280	183,908
Building and Grounds	1,229,345	766,498	62%	405,150	361,349
Shop	743,197	372,493	50%	562,034	(189,541)
Street	738,528	433,352	59%	522,627	(89,276)
Library	255,972	235,513	92%	166,213	69,300
Grandma's House	73,961	43,982	59%	46,522	
City School	1,702,000	1,700,521	100%	1,701,546	(1,025)
Transfers to Other Funds	2,147,202	1,876,795	87%	1,209,849	666,946
Total	\$ 16,011,292	\$ 12,686,255	79%	\$ 10,367,499	\$ 2,321,296

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	190,870	58%	218,900	(28,030)
Sewer	539,468	272,777	51%	261,435	11,342
Landfill	1,008,756	803,772	80%	644,339	159,433
Port - Dock	840,229	632,677	75%	763,788	(131,111)
Port - Harbor	428,545	254,355	59%	349,686	(95,331)
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	145,087	217%	54,927	90,160
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	330,469	326,611	99%	182,101	144,510
Senior Center (Grant)	80,423	66,328	82%	95,289	(28,961)
Library (Grants)	38,578	32,360	84%	40,534	(8,173)
Mary Carlson Estate	6,255	6,330	101%	5,575	755
Ambulance Reserve Fund	20,000	3,800	19%	4,880	(1,080)
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service School Bond	1,060,500	1,060,500	100%	1,064,000	(3,500)
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service Streets Bond	231,500	231,500	100%	231,750	(250)
Equipment Replacement	220,000	247,401	112%	166,122	81,279
Total	\$ 5,297,963	\$ 4,368,829	82%	\$ 4,185,444	\$ 183,385
	\$ 21,309,255	\$ 17,055,083	80%	\$ 14,552,943	\$ 2,504,680
Net Increase (Decrease) to Fund Balances	\$ (4,564,706)	\$ (2,166,427)		\$ (1,345,108)	\$ (1,023,564)

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	280,966	1,471,228
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	36,217	18%	4,091	32,126
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	48,602	(33,190)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 1,901,917	32%	\$ 486,139	\$ 1,515,778
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	252,745	1,499,449
SRF Loan - Lagoon Aeration	615,813	576,281	94%	76,251	500,030
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	10,882	5%	6,031	4,852
Curyung-Ice Machine	20,833	-	0%	-	-
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	16,423	23%	34,441	(18,018)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 2,360,156	40%	\$ 523,271	\$ 1,936,884
	\$ -	\$ (458,239)		\$ (37,132)	\$ 3,452,663

City of Dillingham
Unaudited Revenues and Expenditures As of May 31, 2025

Data Collected on:
8/10/2025

	<u>Budget - FY25</u>	<u>05/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Capital Project Funds Revenues</u>					
Harbor Mayor Sale Revenue	-	-		1,200	(1,200)
Total	\$ -	\$ -		\$ 1,200	\$ (1,200)
<u>Capital Project Funds Expenditures</u>					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	101,006	842%	-	101,006
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	27,000		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ 128,006	35%	\$ -	\$ 101,006
	\$ (368,694)	\$ (128,006)		\$ 1,200	\$ (102,206)

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 10,238,918
Special Fund Revenue	\$ 3,140,783	\$ 2,562,971
Transfers In	\$ 2,617,003	\$ 2,086,768
Grant and Bond Revenue	\$ 5,896,499	\$ 1,901,917
CIP Revenue	\$ -	\$ -
	\$ 22,641,048	\$ 16,790,574
General Fund Expenditures	\$ 16,011,292	\$ 12,686,255
Special Fund Expenditures	\$ 5,297,963	\$ 4,368,829
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,360,156
CIP Expenditures	\$ 368,694	\$ 128,006
	\$ 27,574,448	\$ 19,543,245
Net Increase (Decrease) to Fund Bal	\$ (4,933,400)	\$ (2,752,671)

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>General Fund Revenues</u>					
General Sales Tax	\$ 3,200,000	\$ 3,292,447	103%	\$ 3,426,258	\$ (133,810)
General Sales Tax - Remote	425,000	589,346	139%	409,752	
Alcohol Sales Tax	280,000	253,661	91%	256,957	(3,296)
Transient Lodging Sales Tax	150,000	124,495	83%	148,923	(24,428)
Gaming Sales Tax	45,000	7,096	16%	26,877	(19,781)
Tobacco Excise Tax	300,000	250,100	83%	263,634	(13,534)
Marijuana Excise Tax	90,000	85,209	95%	76,585	-
Business License	17,000	15,200	89%	16,825	-
Penalty & Interest - Sales Tax	17,000	8,155	48%	17,399	(9,244)
Total Sales Tax	4,524,000	4,625,709	102%	4,643,209	(204,093)
Real Property Tax	2,460,000	2,537,576	103%	2,373,470	164,105
Personal Property Tax	1,098,000	1,122,998	102%	465,938	657,061
Penalty & Interest - Property Tax	130,000	158,552	122%	135,986	22,566
Total Property Taxes	3,688,000	3,819,126	104%	2,975,394	843,732
Telephone Gross Receipts State Tax	70,000	-	0%	69,204	(69,204)
Shared Fisheries	600,000	147,328	25%	600,639	(453,311)
Raw Fish Tax	20,000	6,738	34%	16,450	(9,711)
Community Sharing	75,396	-	0%	106,324	(106,324)
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442
State Jail Contract	720,000	820,247	114%	39,759	780,488
Motor Vehicle Tax	25,000	17,832	71%	25,269	(7,436)
Ambulance Fees	60,000	36,785	61%	50,798	(14,014)
Lease & Rental Income	35,000	36,969	106%	34,549	2,420
Admin Overhead	157,405	145,826	93%	170,035	(24,209)
PERS on Behalf	168,162	192,117	114%	88,069	104,048
PERS Forfeiture Fund	25,000	33,400	134%	47,012	(13,612)
Other Revenues	298,800	379,701	127%	314,678	65,023
Total	2,774,763	2,354,362	85%	2,085,762	268,600
Total	\$ 10,986,763	\$ 10,799,197	98%	\$ 9,704,365	\$ 908,239
<u>Special Revenue & Other Funds Revenue</u>					
Water	331,279	228,168	69%	228,862	(694)
Sewer	462,111	408,186	88%	460,134	(51,948)
Landfill	346,032	356,559	103%	297,884	58,675
Port - Dock	750,402	704,032	94%	776,889	(72,858)
Port - Harbor	157,912	126,857	80%	136,451	(9,594)
Asset Forfeiture Fund	500	759	152%	568	190
E-911 Service	67,000	66,852	100%	67,470	(618)
Public Safety Reward	-	-	0%	-	-

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	49,059	22,899	47%	23,811	(911)
Senior Center (Grant)	80,450	69,388	86%	100,204	(30,816)
Library (Grants)	38,578	29,880	77%	46,577	(16,696)
Debt Service - Bond Investments	80,000	97,715	122%	113,038	(15,322)
Debt Service - SOA Revenue	742,060	683,388	92%	744,616	(61,228)
Debt Services - Streets Refund	-	(22,882)		246,324	(269,206)
Mary Carlson Estate	21,000	19,411	92%	21,454	(2,042)
Ambulance Rental	14,400	34,228	238%	63,625	(29,397)
Total	\$ 3,140,783	\$ 2,825,441	90%	\$ 3,327,906	\$ (502,466)
<u>Transfers</u>					
<i>From General Fund to Other Funds</i>					
Water	102,068	-	0%	8,004	(8,004)
Landfill	662,724	551,833	83%	355,868	195,965
Senior Center	281,383	347,971	124%	(22,602)	370,573
Ambulance Reserve	50,000	29,428	59%	45,625	(16,197)
Equipment Replacement	220,000	259,498	118%	166,122	93,376
Capital Projects (Fund 7140)	368,694	128,006	35%	118,526	9,480
Landfill Closure (Fund 7150)	25,000	25,000	100%	-	25,000
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service Streets Bond	151,500	156,666	103%	(127,612)	284,278
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service School Bond	318,440	377,112	118%	319,384	57,728
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	258,263	102,801	40%	619,128	(516,327)
Port - Harbor - Ice Machine	-	2,421		3,298	(877)
Port - Harbor - Bathhouse	13,470	15,333	114%	11,737	3,596
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	67,000	63,402	95%	66,801	-
Transfer from Carlson Estate to Library	4,000	4,000	100%	4,000	-
Transfer from Wastewater to Water	-	-	0%	-	-
Total	\$ 2,617,003	\$ 2,157,931	82%	\$ 1,670,396	\$ 490,934
Total Revenues & Transfers	\$ 16,744,549	\$ 15,782,569	94%	\$ 14,702,667	\$ 896,707

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 88,099	60%	\$ 83,149	\$ 4,949
City Clerk	326,797	329,854	101%	177,139	152,714
Administration	771,879	428,258	55%	375,813	52,446
Finance	1,496,839	1,486,563	99%	1,251,227	235,336
Legal	125,000	234,239	187%	127,516	106,723
Insurance	328,100	383,472	117%	343,314	40,158
Planning	527,182	274,628	52%	296,051	(21,423)
Foreclosures	9,000	14,089	157%	53	14,036
IT	342,300	380,157	111%	258,736	121,421
Public Safety Administration	370,887	362,881	98%	215,859	147,022
Dispatch	745,231	806,687	108%	634,569	172,118
Patrol	1,597,624	1,156,374	72%	1,050,444	105,930
Corrections	773,407	826,784	107%	728,014	98,769
DMV	86,804	88,606	102%	85,347	3,259
Animal Control Officer	187,282	130,895	70%	128,837	2,058
K-9 Unit	0	5,087	0%	0	5,087
Fire	776,570	708,566	91%	485,253	223,313
Fire Department Donation	10,000	2,742	27%	7,675	(4,933)
Public Works Administration	499,835	420,028	84%	234,609	185,419
Building and Grounds	1,229,345	876,151	71%	426,366	449,785
Shop	743,197	426,900	57%	591,679	(164,778)
Street	738,528	528,827	72%	552,773	(23,946)
Library	255,972	264,830	103%	177,795	87,036
Grandma's House	73,961	46,914	63%	50,598	
City School	1,702,000	1,700,521	100%	1,701,924	(1,403)
Transfers to Other Funds	2,147,202	1,944,975	91%	957,429	987,546
Total	\$ 16,011,292	\$ 13,917,125	87%	\$ 10,942,167	\$ 2,978,642

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	237,960	72%	237,951	9
Sewer	539,468	326,779	61%	280,063	46,716
Landfill	1,008,756	873,031	87%	687,070	185,960
Port - Dock	840,229	704,032	84%	1,397,901	(693,869)
Port - Harbor	428,545	330,858	77%	550,107	(219,249)
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	136,454	204%	66,801	69,653
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	330,469	369,165	112%	207,805	161,360
Senior Center (Grant)	80,423	71,250	89%	100,204	(28,953)
Library (Grants)	38,578	35,630	92%	46,577	(10,946)
Mary Carlson Estate	6,255	7,017	112%	6,091	926
Ambulance Reserve Fund	20,000	3,800	19%	5,480	(1,680)
Debt Service SRF Loans	51,461	51,461	100%	58,119	(6,658)
Debt Service School Bond	1,060,500	1,060,500	100%	1,064,000	(3,500)
Debt Service Firehall Bond	43,000	43,000	100%	44,000	(1,000)
Debt Service Streets Bond	231,500	231,500	100%	231,750	(250)
Equipment Replacement	220,000	247,401	112%	166,122	81,279
Total	\$ 5,297,963	\$ 4,729,838	89%	\$ 5,150,041	\$ (420,203)
	\$ 21,309,255	\$ 18,646,963	88%	\$ 16,092,208	\$ 2,558,439
Net Increase (Decrease) to Fund Balances	\$ (4,564,706)	\$ (2,864,395)		\$ (1,389,540)	\$ (1,661,732)

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	305,315	1,446,880
SRF Loan - Lagoon Aeration	615,813	93,719	15%	(93,719)	187,438
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	36,217	18%	31,542	4,675
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	35,713	(20,301)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 1,901,917	32%	\$ 431,331	\$ 1,570,586
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	306,315	1,445,880
SRF Loan - Lagoon Aeration	615,813	576,281	94%	93,719	482,562
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	10,882	5%	31,542	(20,660)
Curyung-Ice Machine	20,833	-	0%	-	-
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	24,868	34%	35,713	(10,845)
BBEDC Training Reimb	-	4,375		41,902	(37,527)
BBNC Training Reimb	-	-		11,902	(11,902)
Total	\$ 5,896,499	\$ 2,368,601	40%	\$ 621,093	\$ 1,847,508
	\$ -	\$ (466,684)		\$ (189,761)	\$ 3,418,094

City of Dillingham
Unaudited Revenues and Expenditures As of June 30, 2025

Data Collected on:
8/13/2025

	<u>Budget - FY25</u>	<u>06/30/25</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Capital Project Funds Revenues</u>					
Harbor Mayor Sale Revenue	-	-		1,200	(1,200)
Total	\$ -	\$ -		\$ 1,200	\$ (1,200)
<u>Capital Project Funds Expenditures</u>					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	101,006	842%	-	101,006
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	27,000		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ 128,006	35%	\$ -	\$ 101,006
	\$ (368,694)	\$ (128,006)		\$ 1,200	\$ (102,206)

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 10,799,197
Special Fund Revenue	\$ 3,140,783	\$ 2,825,441
Transfers In	\$ 2,617,003	\$ 2,157,931
Grant and Bond Revenue	\$ 5,896,499	\$ 1,901,917
CIP Revenue	\$ -	\$ -
	\$ 22,641,048	\$ 17,684,486
General Fund Expenditures	\$ 16,011,292	\$ 13,917,125
Special Fund Expenditures	\$ 5,297,963	\$ 4,729,838
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,368,601
CIP Expenditures	\$ 368,694	\$ 128,006
	\$ 27,574,448	\$ 21,143,570
Net Increase (Decrease) to Fund Bal	\$ (4,933,400)	\$ (3,459,085)

FUND BALANCE EVALUATION as of June 30, 2025

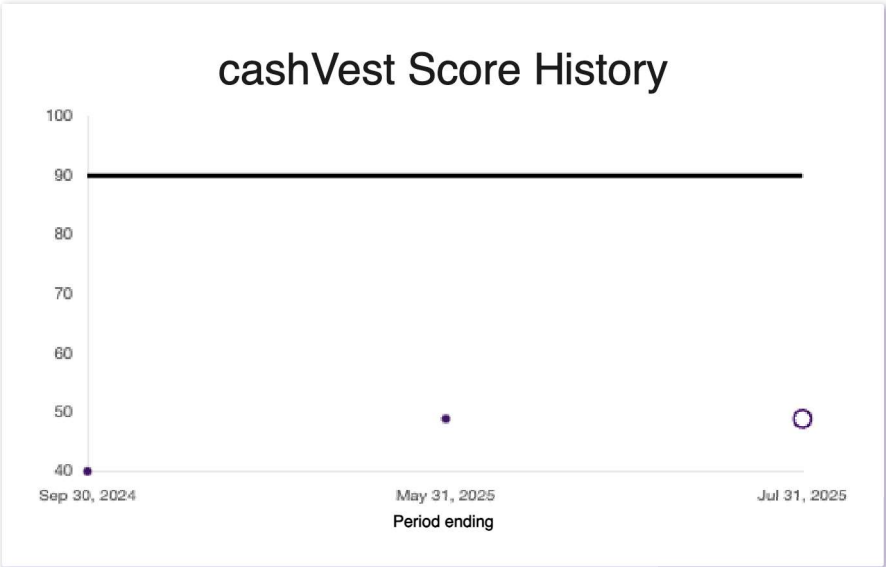
Fund	<u>Audited 6/30/2016</u>	<u>Audited 6/30/2017</u>	<u>Audited 6/30/2018</u>	<u>Audited 6/30/2019</u>	<u>Audited 6/30/2020</u>	<u>Audited 6/30/2021</u>	<u>Audited 6/30/2022</u>	<u>Audited 6/30/2023</u>	<u>Audited 6/30/2024</u>	<u>Unaudited 6/30/2025</u>
General Fund	4,571,704	3,602,827	4,076,400	4,327,297	5,555,980	5,688,480	8,740,663	10,125,737	9,019,700	5,969,173.62
Planning Capital Project	28,885	28,885	28,885	305,430	264,537	266,116	588,096	928,266	929,466	1,030,472.28
Debt Service	-	-	-	-	-	(53,742)	-	-	-	-
Special Revenue Fund								-	-	-
Water & Sewer	12,660	45,099	104,132	344,381	552,780	753,230	890,544	1,180,582	1,354,928	1,426,542.44
Landfill	(74,870)	(335)	(335)	(5,136)	(14,281)	(769)	(6,278)	(6,278)	(37,434)	(2,073.00)
Port - Dock	730,405	790,694	687,068	1,113,198	1,218,057	1,278,441	1,282,112	1,282,112	662,354	662,354.00
Port - Harbor	33,950	24,430	24,431	17,655	13,256	17,069	(72,030)	(320,507)	2,687	(80,759.48)
E-911 Service	175,091	201,096	225,460	244,039	268,809	294,592	310,420	336,842	337,511	267,909.30
Asset Forfeitures Fund	2,994	11,034	18,364	15,586	27,733	27,762	26,080	26,497	27,065	27,823.52
Reward Fund	400	400	400	400	400	400	400	400	400	400.00
Senior Center	(38,010)	(700)	2,700	7,774	11,099	9,338	10,193	204,198	(1,705)	(1,862.33)
Library (Grants)	-	-	-	85	(804)	70	69	(2,745)	-	(5,749.92)
Public Safety	-	-	-	-	-	-	-	-	-	-
Local Support	2,293	2,293	2,293	2,293	1,170	1,170	2,293	(11,868)	(11,868)	(21,323.78)
Covid Support	-	-	-	-	-	-	-	1,000	-	-
Capital Project Fund								-	-	-
Ambulance Reserve Capital Project	673,757	448,074	499,470	499,470	544,853	300,373	289,036	357,222	415,367	475,222.58
Equipment Replacement Capital Project	155,172	132,873	68,327	68,327	68,327	61,652	61,652	61,652	61,652	73,748.77
School Project	-	315	(1,626)	(1,626)	(1,626)	(1,626)	(1,626)	(1,626)	(1,626)	(1,626.00)
Streets Project	-	-	-	3,240,294	3,078,649	100,772	100,772	100,772	100,772	100,772.00
Firehall Project	-	-	-	805,281	787,325	120,541	34,784	(48,058)	(48,058)	(48,058.00)
New Firehall Project	-	-	-	-	-	-	-	-	-	-
Dock and Harbor Capital Project	-	-	-	-	-	-	-	-	-	-
Public Safety Capital Project	-	-	-	-	-	-	-	-	-	-
Wastewater System Improvements	-	-	-	-	-	-	-	-	-	(101,006.28)
Water Improvement	-	-	-	-	-	-	-	-	-	-
SOA Loans Capital Projects	-	-	-	-	-	-	-	-	-	(482,562.38)
SOA DOH Grants	-	-	-	-	-	-	-	-	-	25,334.44
Denali Commission Project	-	-	-	-	-	-	-	-	-	-
Landfill Committed Funds	172,044	172,044	172,044	172,044	172,044	172,044	172,044	172,044	172,044	197,044.00
Permanent Fund										
Mary Carlson Estate	393,280	344,550	344,581	351,659	367,955	368,570	356,691	360,883	376,245	388,639.61
Total	\$6,839,755	\$ 5,803,579	\$ 6,252,594	\$ 11,508,451	\$ 12,916,263	\$ 9,404,483	\$ 12,785,915	\$ 14,747,125	\$ 13,359,500	\$ 9,900,415
		(1,036,176)	449,015	5,255,857	1,407,812	(3,511,780)	3,381,432	1,961,210	(1,387,625)	(3,459,085)

Balance Sheet
City of Dillingham
6/30/2025

<u>Assets</u>	General Fund	Capital Project Fund	Other Funds	Total
Current:				
Cash - Wells Fargo				
Checking/Operating Account	1,730,187	-	-	1,730,187
Investments:				
Piper Jaffrey	2,877,549	-	-	2,877,549
TVI Investments	796,975	-	-	796,975
Wells Fargo Bank	298,825	-	-	298,825
AMLIP	243,740	-	-	243,740
Wells Fargo Bonds	-	2,318,586	-	2,318,586
Total Investments	4,217,089	2,318,586	-	6,535,675
Restricted Cash and Investments -				
Piper Jaffrey (Mary Carlson Estate)	-	-	434,948	434,948
Receivables:				
Sales Tax	629,756	-	-	629,756
Real and Personal Property Taxes	700,734	-	-	700,734
Services & Utilities	141,178	-	429,657	570,835
Total Receivables	1,471,668	-	429,657	1,901,325
Prepays & Deposits	40,070	-	-	40,070
Due from other funds	2,625,320	-	3,384,326	6,009,646
Total Current Assets	10,084,334	2,318,586	4,248,931	16,651,851
 <u>Liabilities and Fund Balances</u>				
Liabilities:				
Accounts payable	237,287	-	102,188	339,475
Accrued payroll and payroll liabilities	275,522	-	27,265	302,787
Unearned Revenue	280,792	-	120,006	400,798
Due to other funds:	3,384,326	1,389,121	1,236,199	6,009,646
Total liabilities	4,177,927	1,389,121	1,485,658	7,052,706
Fund Balances:				
Restricted - M. Carlson Estate	-	-	376,245	376,245
Committed	-	929,465	-	929,465
Unassigned	5,906,407	-	2,387,028	8,293,435
Total fund balances	5,906,407	929,465	2,763,273	9,599,145
Total liabilities and fund balances	10,084,334	2,318,586	4,248,931	16,651,851

Scorecard

The City's cashVest score remained at 49 this period. Data suggests that the City can invest \$4.125 million without affecting balances needed for daily operations and \$6.375 million during high-cash periods. As of 7/31, the City had 2 CDs with TVI for \$492,000. The City continues to rely heavily on liquid accounts that are exposed to rate volatility. The City has more in low-yielding accounts than is necessary for daily operations. The City only needs between \$600,000 - \$800,000, but holds \$1.4 million in low-yielding accounts as of 7/31. Low-yielding accounts are made up of just General Fund x3096, which does not earn interest but accumulates earnings credit at a rate of 1.04%. Further, the City holds much more in this account than what is needed to offset banking fees, making excess balances not provide any value. The City would receive better value through a high-yielding account or fixed income. The cashVest score is comprised of the five components below. Recommendations to help increase the score for each component are provided in the accompanying commentary. As each component score increases, the City will ensure it is always earning and saving as much as possible.



49

cashVest Score

\$25,017

Period Interest

\$159,938

Last 12 months

\$320,924

Cumulative Interest

% of Funds Providing Value		
<div>★★★★★</div> <div>0</div> <div>Unchanged from prior period</div>	<div>Summary</div> <div>79.1% of the City's funds provided value through direct interest earnings or offsetting line item banking fees.</div>	<div>Drivers for Your Score</div> <div>The remaining 20.9% of funds were held in Wells Fargo account x3096, yet were not needed to offset fees.</div> <div>Implementing a sweep account through Wells Fargo, with a peg balance of \$1,000,000, will allow all banking fees to be covered by balances, while excess balances are transferred each day to earn interest. This creates the scenario in which 100% of funds provide value and allow the City to have a 5-star score in this component area.</div>

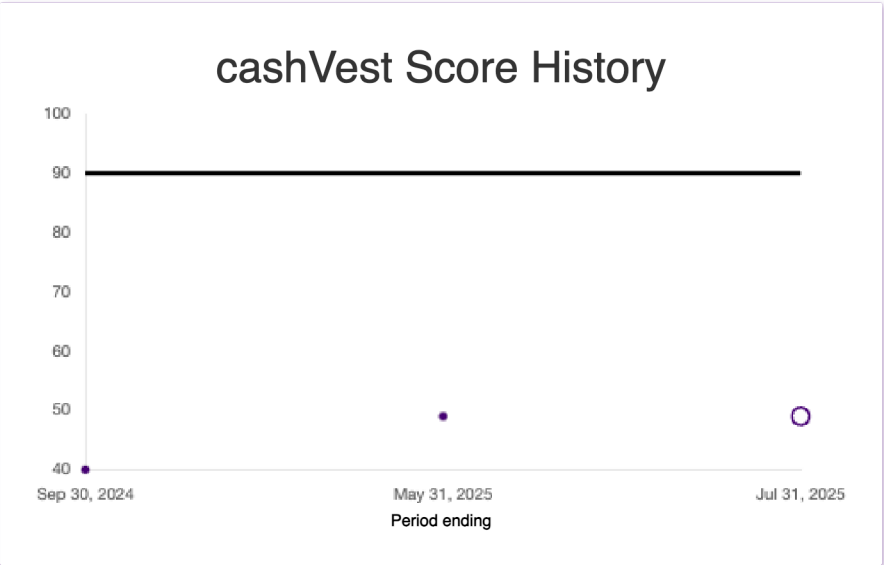


cashVest Analyses

The cashVest analysis is a liquidity data tool to help you execute borrowing, investing, and cash management decisions with more confidence and greater ease. Here you can find your current and prior cashVest analyses, including identification of data-supported opportunities for maximizing value and efficiencies.

Scorecard

The City's cashVest score remained at 49 this period. Data suggests that the City can invest \$4.125 million without affecting balances needed for daily operations and \$6.375 million during high-cash periods. As of 7/31, the City had 2 CDs with TVI for \$492,000. The City continues to rely heavily on liquid accounts that are exposed to rate volatility. The City has more in low-yielding accounts than is necessary for daily operations. The City only needs between \$600,000 - \$800,000, but holds \$1.4 million in low-yielding accounts as of 7/31. Low-yielding accounts are made up of just General Fund x3096, which does not earn interest but accumulates earnings credit at a rate of 1.04%. Further, the City holds much more in this account than what is needed to offset banking fees, making excess balances not provide any value. The City would receive better value through a high-yielding account or fixed income. The cashVest score is comprised of the five components below. Recommendations to help increase the score for each component are provided in the accompanying commentary. As each component score increases, the City will ensure it is always earning and saving as much as possible.



49

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% of Funds Providing Value		
<div>★★★★★</div> <div>0</div> <div>Unchanged from prior period</div>	<div>Summary</div> <div>79.1% of the City's funds provided value through direct interest earnings or offsetting line item banking fees.</div>	<div>Drivers for Your Score</div> <div>The remaining 20.9% of funds were held in Wells Fargo account x3096, yet were not needed to offset fees.</div> <div>Implementing a sweep account through Wells Fargo, with a peg balance of \$1,000,000, will allow all banking fees to be covered by balances, while excess balances are transferred each day to earn interest. This creates the scenario in which 100% of funds provide value and allow the City to have a 5-star score in this component area.</div>

Liquidity Proficiency



0

Unchanged from
prior period

Summary

Stress-test modeling confirmed a Strategic Liquidity of \$6.375 million, including a \$4.125 million Cushion.

Drivers for Your Score

Data suggests that the City can invest \$4.125 million without affecting balances needed for daily operations and \$6.375 million during high-cash periods. The City heavily relies on liquid accounts. The City had 2 CDs with TVI that totaled \$492,000. On average \$4.3 million was in high-yielding accounts and \$1.7 million was held in low-yielding accounts during the 2-month period.

Data suggests that the City can maintain between \$600,000 - \$800,000 in low-yielding accounts. The General Fund x3096 is the only low-yielding account and does not earn interest, but offsets banking fees instead. The City would see better value if all but \$800,000 were transitioned from this account to a high-yield or fixed income earning at least 4%, representing an opportunity cost of \$154,200+ annually.

Warnick Rate Indicator®



0

Unchanged from
prior period

Summary

The City's average return on its interest-bearing balances (x0606, x2391, x2433) over the two-month period was 3.74%. Including accrued interest from the City's 2 CDs, this rate increases to 4.32%.

Drivers for Your Score

The 30-day US Treasury benchmark during the analyzed period was 4.31%.

A sweep account through Wells Fargo, with a peg balance of \$1,000,000, will allow all banking fees to be covered by balances, while excess balances are transferred each day to earn interest. The City continues to have too much in the x3096 account than what is needed for offsetting banking fees, resulting in lost value on those excess balances. Further, this account is earning a nECR of only 1.04%. The City can find better value through a high-yielding account or fixed income providing rates of at least 4%.

Cash Flow Optimization



0

Unchanged from
prior period

Summary

The City maintains a streamlined account structure, with all operating activity managed through a single bank, Wells Fargo, and high-yield liquid holdings with Piper Sandler and AMLIP.

Drivers for Your Score

The City's ECR with Wells Fargo was reduced from 1.40% in May to 1.20% in June. July's analysis statement was not available during the time of this report.

Without July's analysis statement, it is difficult to accurately calculate the City's check-to-ACH ratio for June and July. Transactional data includes ACH batches and does not accurately represent the number of ACHs disbursed. That being said, looking at dollar disbursements would be more representative. This ratio is \$5 via ACH to \$1 via Check. This is an excellent ratio as checks are the #1 source of bank fraud and can add up to an additional \$1 in ancillary costs per check.

Investment Policy



0

Unchanged from
prior period

Summary

The City does not have an Investment Policy Statement (IPS). A Municipal Code was provided to us. However, IPS is required for a higher score.

Drivers for Your Score

An IPS provides the framework in which the City staff can make investment and banking decisions that maintain liquidity, safety, and return based on market conditions.

three+one will work with the City to adopt a policy that meets state legal requirements and provides the guardrails needed to maximize the value of all cash assets while supporting daily operating disbursements.



Activities to help improve your cashVest Score



Utilize the stress test data in the Long-term liquidity tab, which identified \$4.1 million that could be invested for periods up to 30 months.



Implement a sweep service with Wells Fargo that will allow funds not needed to offset banking fees to earn interest. We suggest a peg balance of \$1,000,000 remain in account x3096 each day, with excess funds swept to the investment account. Should x3096 drop below \$1,000,000, funds will be brought back to x3096.



Adopt a City investment policy statement that outlines the full breadth of allowable investments. Implement policy by making FI investments on the City's Strategic Liquidity.

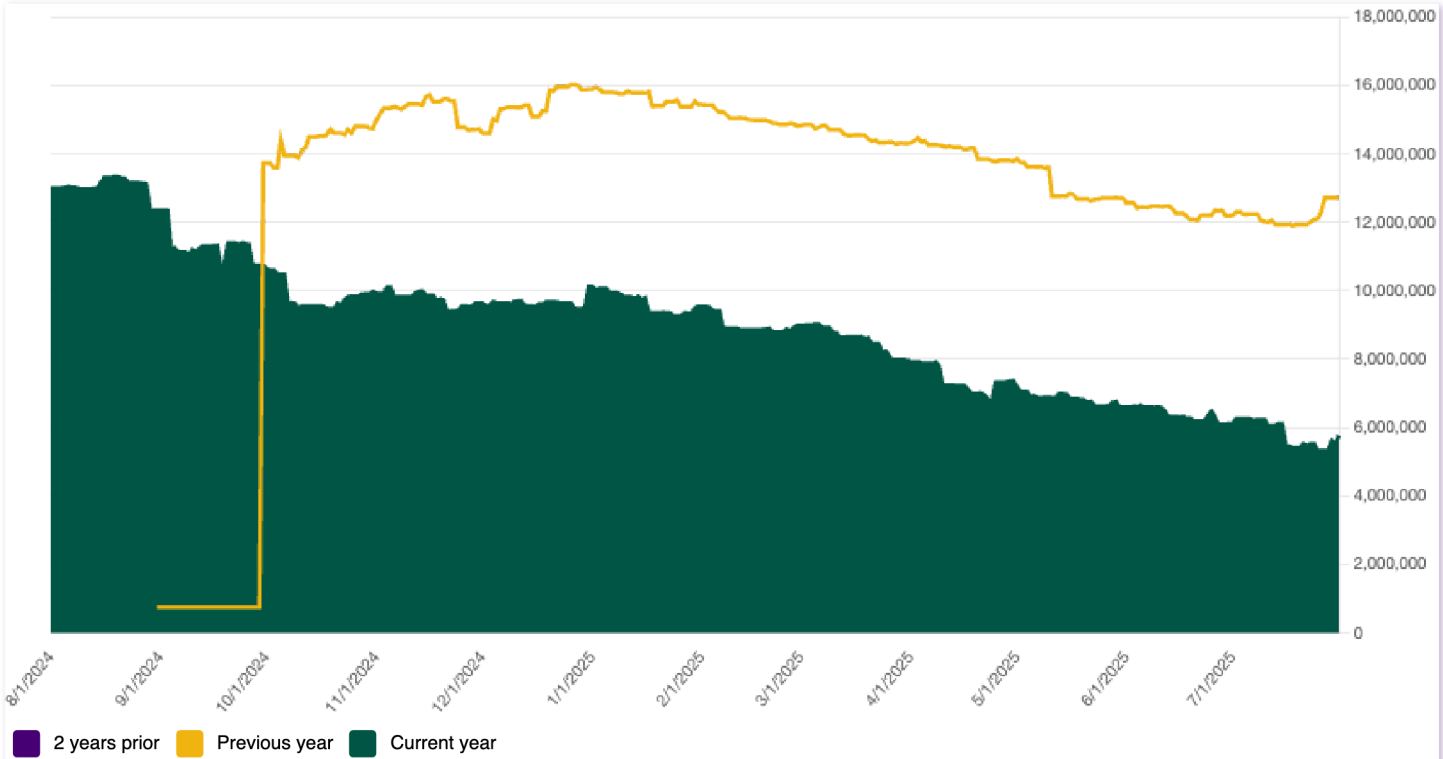
cashBoard (6/1/2025 - 7/31/2025)

The following data summarizes your organization's financial relationships and cash balances for the analyzed period.

Financial Relationship Summary		Liquidity Breakdown				
2	2	All accounts	Period interest	Yield	Avg balances	% of funds
Banking Relationships 3 accounts	Investment Relationships 2 accounts	Accounts: 5	\$25,017	2.50%	\$6,088,312	100%
0	0	No Yield-Liquid Dollars	Period interest	Yield	Avg balances	% of funds
Change in bank accounts	Change in investment accounts	Accounts: 1	\$0	0.00%	\$1,745,732	28.7%
		Liquid Dollars	Period interest	Yield	Avg balances	% of funds
		Accounts: 3	\$25,017	4.29%	\$3,550,569	58.3%
		Fixed Income	Period interest	Yield	Avg balances	% of funds
		Accounts: 1	\$0	0.00%	\$792,011	13%

cashVest Analysis	
The Scorecard referenced the City's lower cash position within the five accounts currently tracked within cashVest. The cash flow pattern generally remains similar. As of July 31, the balances were down by \$7,207,223 compared to the same day last year. The only account with a lower balance over the past 22 months was the x3096. All other accounts increased in balance (each is an investment-type account that received a monthly deposit of interest or dividends. The lack of activity in these accounts suggests the funds are not needed to support daily operating disbursements and can be placed into allowable fixed-income investments).	

CurrentStatus - All Accounts



12 Month Average Balance (8/1/2024 - 7/31/2025)

Previous year	Current year	Difference
\$12,984,148	\$8,925,532	(\$4,058,616)

Period Average Balance (6/1/2025 - 7/31/2025)

Previous year	Current year	Difference
\$12,257,144	\$6,088,312	(\$6,168,832)

Long-term Liquidity

three+one's cashVest® Liquidity Analysis stress-tests your liquidity position, taking into account each transaction (every debit and credit from each account three+one had access to), to comprehensively assess its duration capability. The cashVest data identifies the potential to complement current investment strategies by utilizing the duration capability of existing cash balances to optimize opportunities for increased value. Due to the cyclical nature of markets, various investments have strengths during different aspects of the market cycle.

cashVest Analysis

Strategic Liquidity

Stress-test modeling confirmed a Strategic Liquidity of \$6.375 million, including a \$2.25 million Cushion. The City relies heavily on liquid balances, which are exposed to rate volatility. The City has 2 CDs with TVI for \$492,000, which is a small portion of the City's overall cash position. The City has services through Piper Sandler which fixed income may be made. We recommend further investing through TVI and working with Piper Sandler to place funds into various FI investments for varying maturity dates. The Benchmark Rates shown in the table below are Treasury yields as of 7/31. The results below are not intended as an investment strategy, but rather to demonstrate the opportunities available with the City's cash. This table is provided to help inform decisions based on any market conditions. The table reflects the potential value the City can "lock in" for its Strategic Liquidity, noting that the rates shown below are gross, not considering fees charged by brokers for the purchase of the investments.

Investments vs Strategic Liquidity Levels

The dropdown box below offers two graph visualization options. The "Strategic Liquidity vs Total Balance" option visualizes the stress-test results table above. The "Investment vs Strategic Liquidity Levels" is the allocation of the City's cash into the three main banking and investment groups (FY, HY, and LY). The City held \$4.4 million in HY accounts, earning great yields. However, these funds expose the City's balances to rate volatility. Ensuring that the City locks in some of the interest revenue by investing further in a fixed-income portfolio will preserve value for the longer term. The City has minimal investments as of 7/31. The graph below shows \$792k in fixed income. However, only \$492,000 of this is investments. The data-supported allocation ranges below can be used to guide minimizing the LY balance to only those needed for daily operational activity (less than \$1 million) and reallocating the balances to fixed income. Based on the data results of the stress-test short-term forecast and the review of the City's daily net change in cash, we provide the following allocation ranges for each of the three primary investments and banking groups (with supporting information also found on the Short-term Liquidity tab): FI Investments: \$4.1 (levels 1 - 5) - \$6.3 million 9 (entire Strategic Liquidity) HY Liquid Accounts: \$800,000 - \$6.4 million LY Liquid Accounts: \$600,000 - \$800,000. This range is based on an analysis of the City's daily net change in cash over the past 12 months. Details on this analysis can be found on the Short-term Liquidity tab. Utilizing data-supported allocation ranges and duration capabilities will maximize value per dollar while securing current high rates and sustaining interest revenue for the future.

Strategic Liquidity

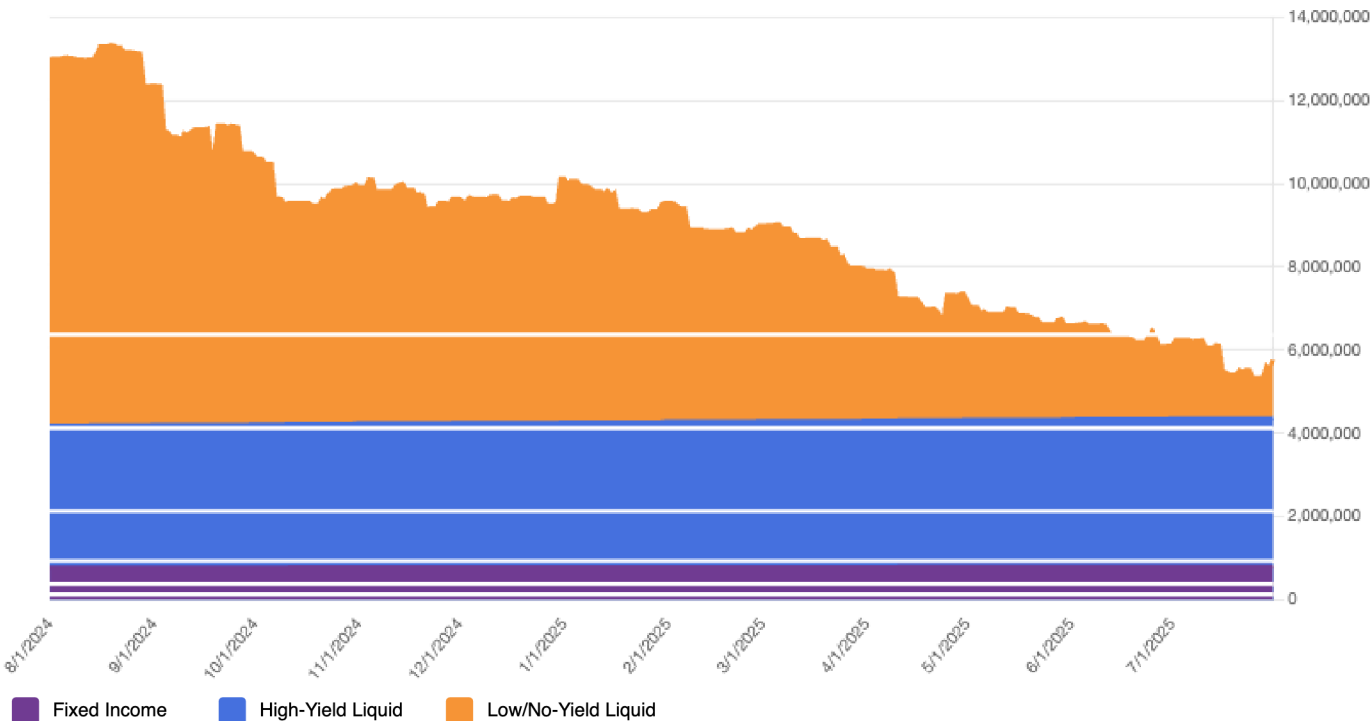
\$6,375,000

Total Strategic Liquidity

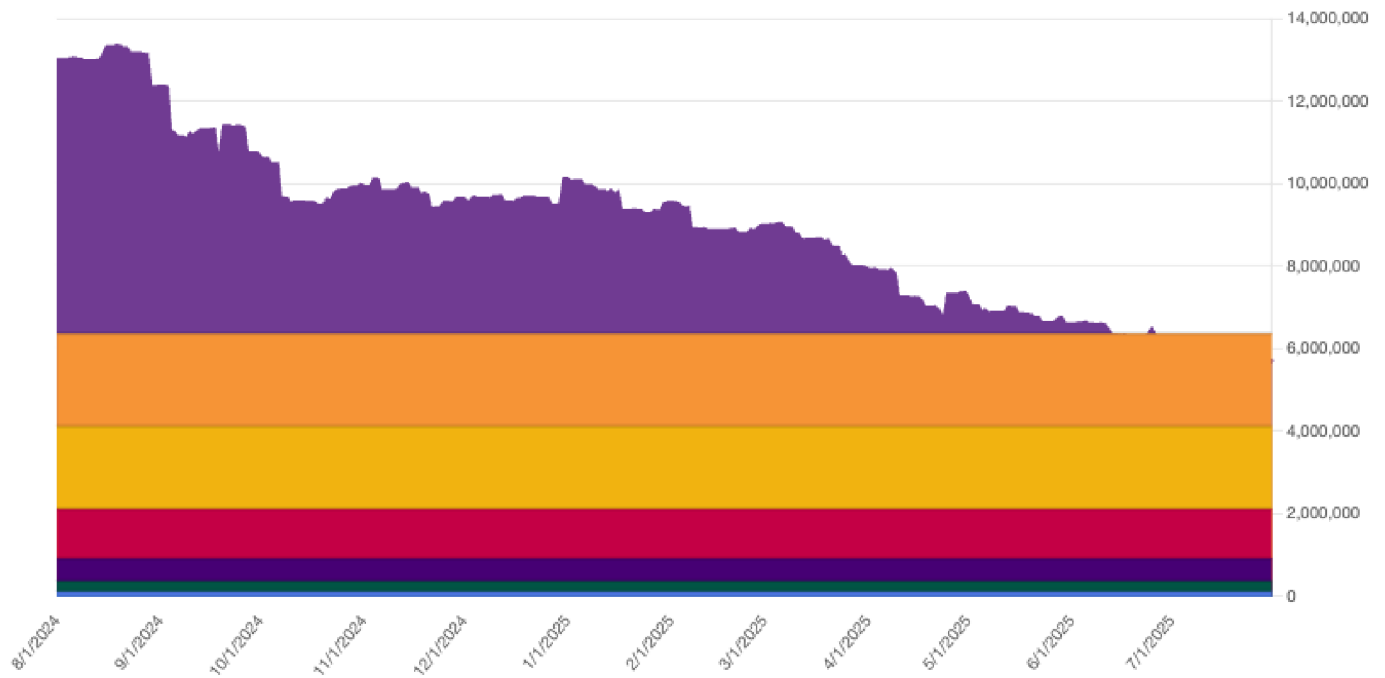
	LEVEL 5 \$125,000	LEVEL 4 \$250,000	LEVEL 3 \$550,000	LEVEL 2 \$1.2M	LEVEL 1 \$2M	Cushion \$2.25M	Working Capital \$2,550,532	Total \$8,925,532
Duration	24-30 months	18-24 months	12-18 months	6-12 months	1-6 months	Up to 30 days	Daily	Varies
Benchmark Rates *	3.94%	4.02%	4.10%	4.31%	4.40%	4.49%	4.49%	4.40%
Benchmark Values	\$4,925	\$10,050	\$22,550	\$51,720	\$88,000	\$101,025	\$114,519	\$392,789

* Treasury Yield Curve Rates as of 7/31/2025

Investment vs Strategic Liquidity Levels



Strategic Liquidity vs Total Balance



Short-term Liquidity

The following provides the data and tools to identify near-term cash needs and opportunities for short-term investments during high cash balance periods.

cashVest Analysis

three+one MC® Liquidity Forecast Model

The short-term model requires a full 24 months for all accounts, which is anticipated for October 2025. This only impacts the first chart immediately below. The "Monthly Net Change in Cash" table and graph that follow are pertinent to the City's cash flow and are important tools in making cash allocation decisions.

Monthly Net Change in Cash

As the City's cash position decreased by \$7.2 million, we compared the 10 months of the prior report (October 2023 through July 2024) to the same period of the current report (October 2024 through July 2025). The most recent 8 months represent \$4,207,007 of this decrease. The following places the two periods side by side, showing the month-over-month (MoM) difference: Prior Year Net Change Current Year Net Change MoM Difference Oct 2023 1,008,618 Oct 2024 (771,197) (1,779,815) Nov 2023 (10,976) Nov 2024 (335,595) (324,619) Dec 2023 1,159,771 Dec 2024 488,140 (671,631) Jan 2024 (442,996) Jan 2025 (586,233) (143,237) Feb 2024 (624,608) Feb 2025 (552,118) 72,490 Mar 2024 (511,085) Mar 2025 (1,011,154) (500,069) Apr 2024 (474,440) Apr 2025 (609,463) (135,023) May 2024 (1,279,373) May 2025 (769,706) 509,667 June 2024 (365,902) May 2025 (487,512) (121,610) July 2024 775,489 May 2025 (337,671) (1,113,160) TOTAL (763,502) (4,972,509) (4,207,007)

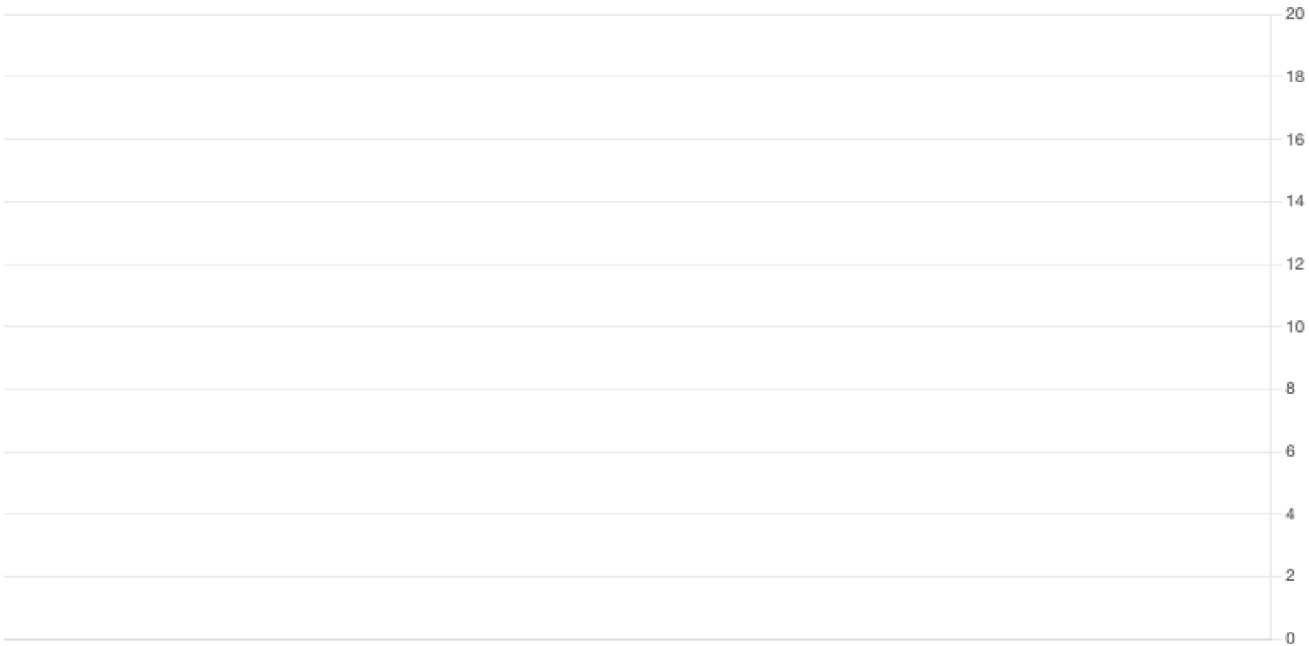
The table below provides the historical net change in cash for each month. The graph that follows provides a visual display based on daily impacts. This table, combined with the forecast, can inform short-term investments in working capital dollars. Over the last 12 months, the City's cash position never decreased by more than \$1.61 million on a net basis in any given month.

Daily, Weekly and Monthly Variance

This graph is a daily representation of the table above. To better understand the daily cash needs, we have reviewed each day's net change in balances (sum of all inflows and outflows) and all transactions over the past 12 months. The following information provides the number of days of net cash outflows that occurred at each level, with each level being inclusive of the one above it: > (\$800,000) 2 > (\$600,000) 7 > (\$300,000) 10 > (\$200,000) 13 > (\$100,000) 44 > (\$50,000) 71 Of the 252 banking days, 114 days had a positive increase in cash, and 138 days had a net decrease. To put it in perspective, of the 138 days with declining cash balances, 95% had declines of less than \$600,000. The data suggests that a balance between \$600,000 and \$800,000 in LY operating accounts is more than sufficient to cover all but the largest outflow days. As of 6/30, the City had \$1.4 million in low-yielding accounts.

three+one MC® Liquidity Forecast Model

Short-term Cash Position Forecast



Forecast Low forecast Year prior actual Strategic Liquidity

[? Explain this chart](#)

MC liquidity forecast model®

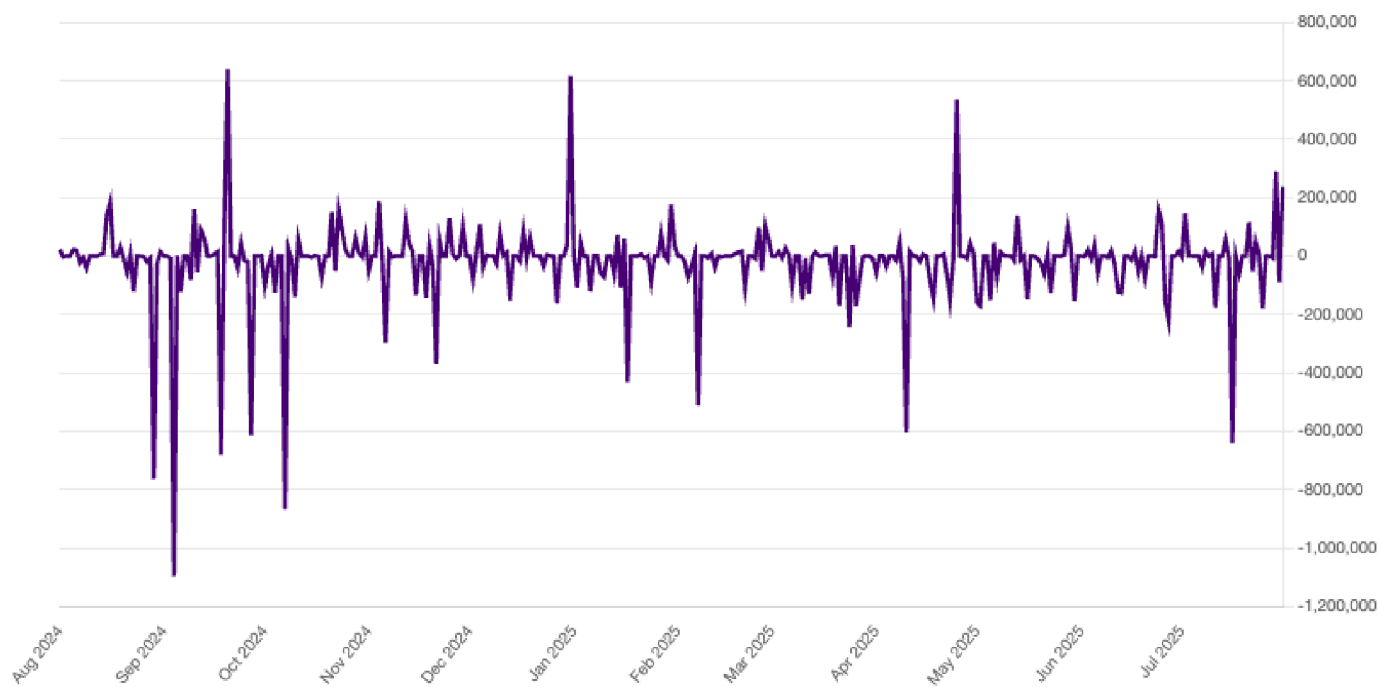
Week Ending	Total Forecast	Forecast Net of Strategic Liquidity	Low Forecast	Prior Year Actual
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Monthly Net Change in Cash

Month	Positive Cash flows	Negative Cash flows	Net Monthly Impact
Aug 2024	\$450,392	(\$1,079,040)	(\$628,649)
Sep 2024	\$1,127,608	(\$2,735,776)	(\$1,608,167)
Oct 2024	\$648,568	(\$1,419,765)	(\$771,197)
Nov 2024	\$712,567	(\$1,048,162)	(\$335,595)
Dec 2024	\$1,010,635	(\$522,495)	\$488,140
Jan 2025	\$477,871	(\$1,064,104)	(\$586,233)
Feb 2025	\$306,247	(\$858,365)	(\$552,118)
Mar 2025	\$138,890	(\$1,150,044)	(\$1,011,154)
Apr 2025	\$663,648	(\$1,273,111)	(\$609,463)
May 2025	\$330,893	(\$1,100,598)	(\$769,706)
Jun 2025	\$382,186	(\$869,698)	(\$487,512)
Jul 2025	\$919,010	(\$1,256,681)	(\$337,671)

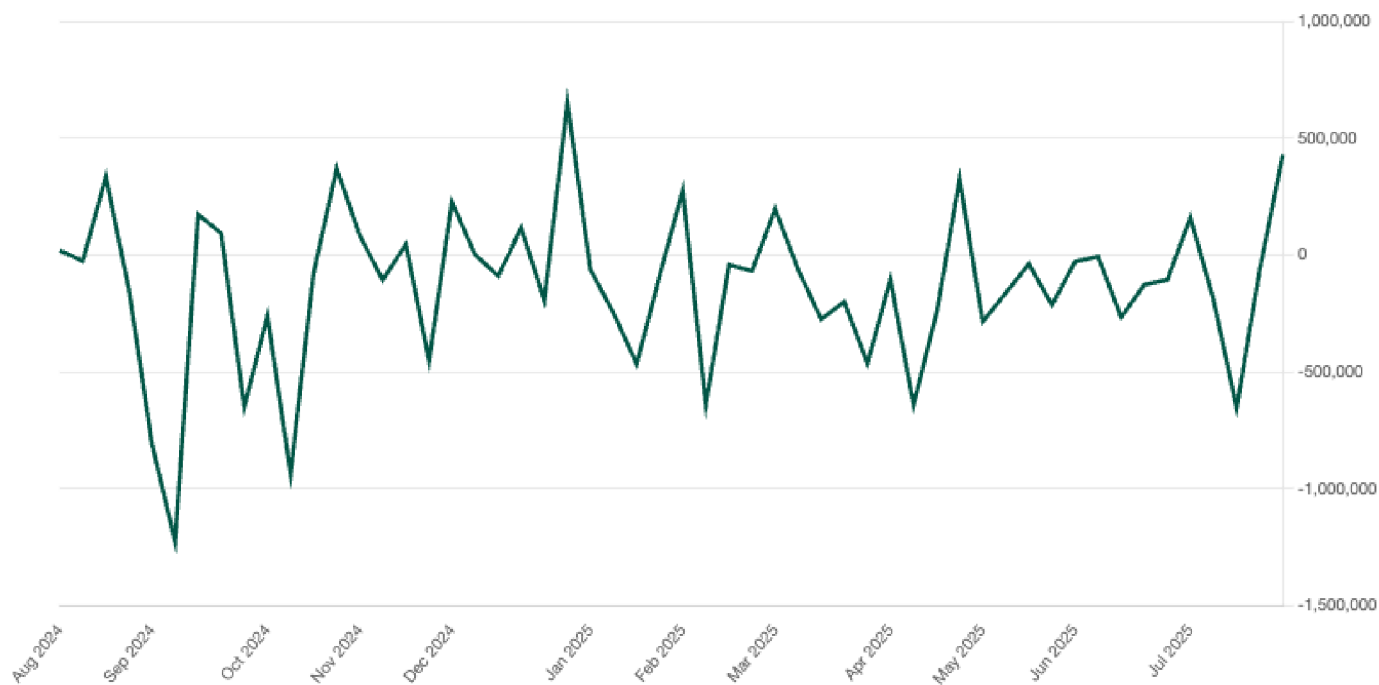
Day-to-day Variance

Day-to-day Variance



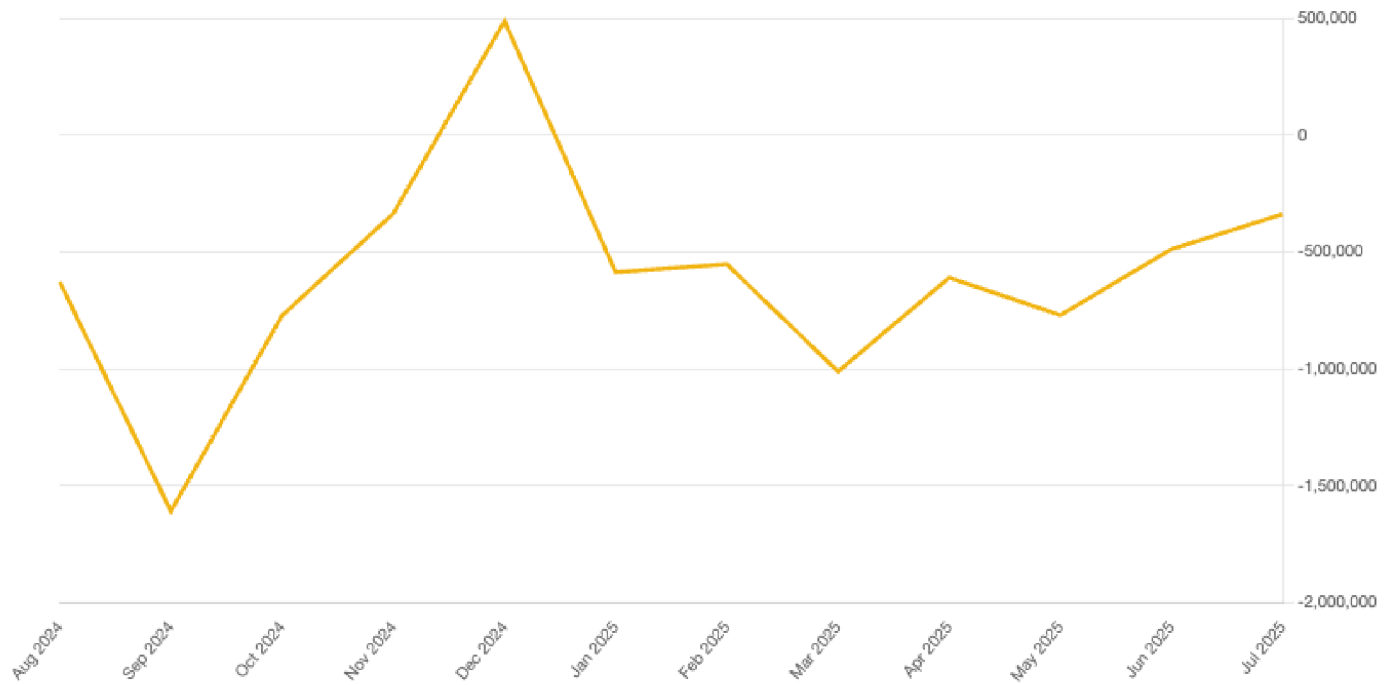
Weekly Variance

Weekly Variance



Monthly Variance

Monthly Variance



Account Optimization

The following analysis provides a detailed review of your financial relationships and account structure, identifying areas to improve efficiencies as well as reduce expenses. An optimized account structure will simplify balance management and allow you to more easily maximize the value on all cash.

cashVest Analysis

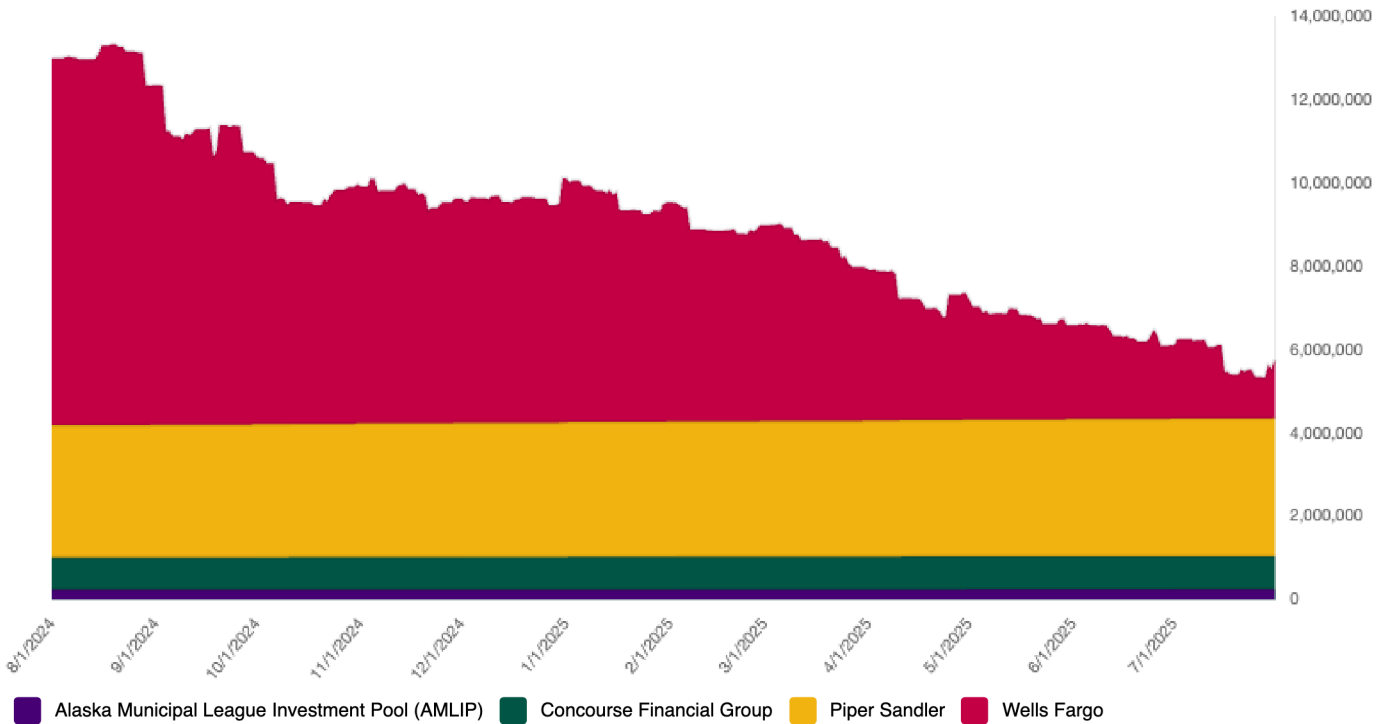
Account Analysis

The dropdown above enables the City to select and view different groups, typically by bank. As each group is selected, the table below the graph will display the relevant data and interest rate history for each account within that group. The table can also be used to identify funds in low-yielding accounts with appropriate balances for high-yield liquid accounts and/or fixed income. The red section represents the Wells Fargo x3096 account and confirms that the full decrease in the City's cash position is directly associated with that one account. All other colors show steady balances. The steadiness of those balances for more than 12 months indicates that fixed-income investments are a viable and valuable option to help the City preserve and protect its interest revenue.

Bank by Bank

Account Analysis

Bank by Bank Analysis

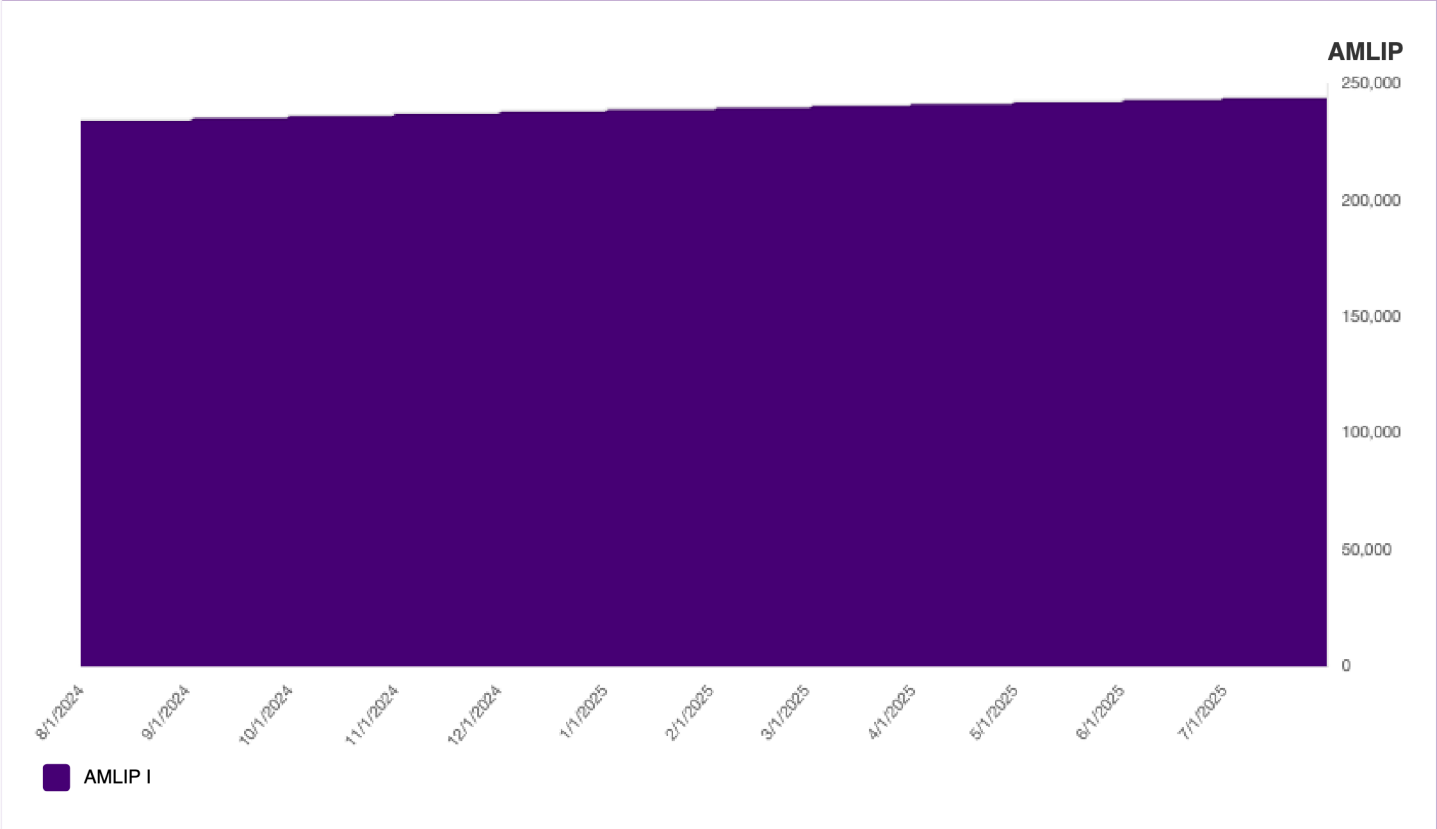


Annual Balances

	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
Alaska Municipal League Investment Pool (AMLIP)	\$243,740	\$239,021	\$234,034	4.49%	\$10,728
Concourse Financial Group	\$792,011	\$781,976	\$768,103	0.45%	\$3,537
Piper Sandler	\$3,324,383	\$3,248,182	\$3,178,709	4.48%	\$145,673
Wells Fargo	\$1,406,764	\$4,656,353	\$981,776	0.00%	\$0
Grand Total	\$5,766,898	\$8,925,532	\$5,330,024	1.79%	\$159,938

Period Balances					
	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
Alaska Municipal League Investment Pool (AMLIP)	\$243,740	\$243,316	\$242,050	4.16%	\$1,690
Concourse Financial Group	\$792,011	\$792,011	\$792,011	0.00%	\$0
Piper Sandler	\$3,324,383	\$3,307,253	\$3,301,056	4.22%	\$23,327
Wells Fargo	\$1,406,764	\$1,745,732	\$981,776	0.00%	\$0
Grand Total	\$5,766,898	\$6,088,312	\$5,330,024	2.46%	\$25,017

Account Analysis



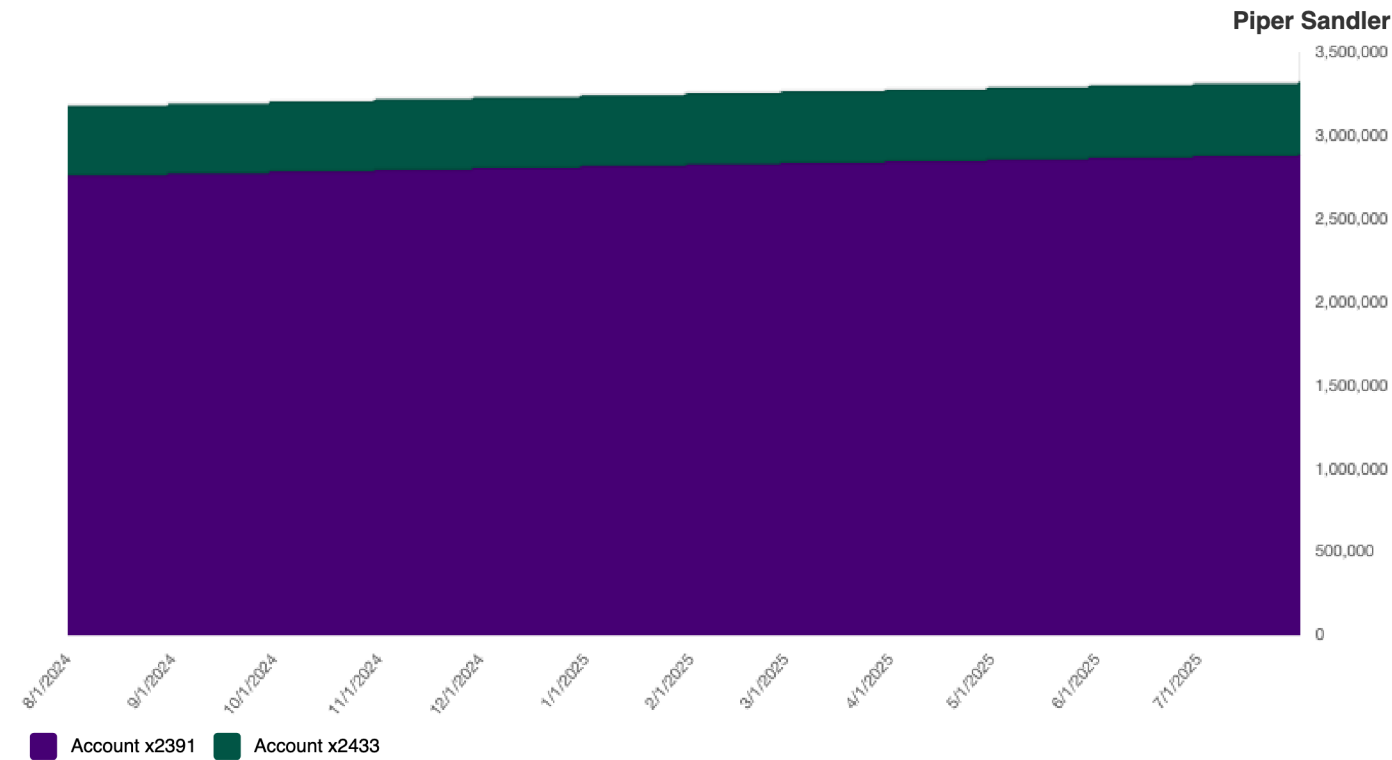
Annual Balances

	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
AMLIP I - x0606	\$243,740	\$239,021	\$234,034	4.49%	\$10,728
Grand Total	\$243,740	\$239,021	\$234,034	4.49%	\$10,728

Period Balances					
	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
AMLIP I - x0606	\$243,740	\$243,316	\$242,050	4.16%	\$1,690
Grand Total	\$243,740	\$243,316	\$242,050	4.16%	\$1,690

Piper Sandler

Account Analysis

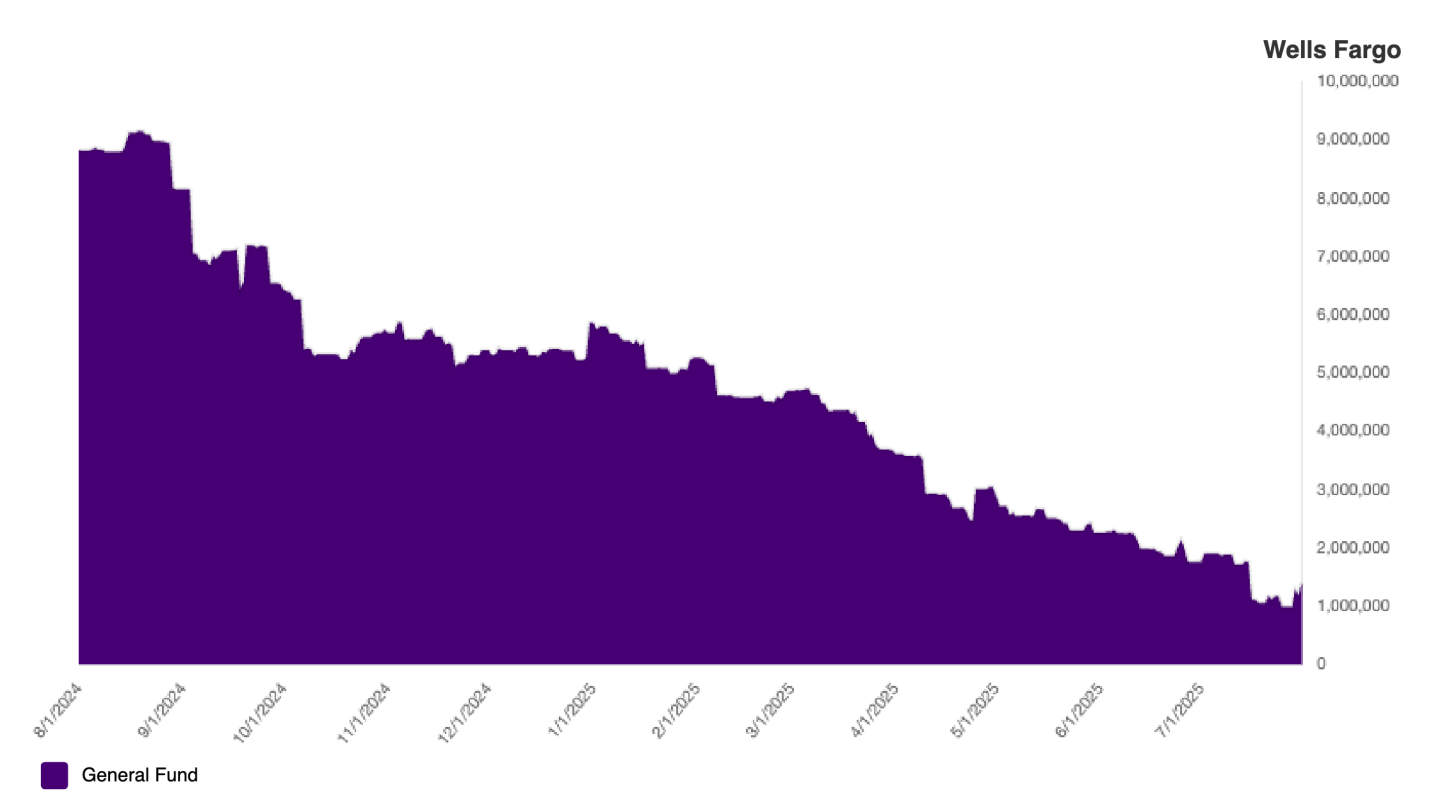


Annual Balances

	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
Account x2391 - x2391	\$2,887,874	\$2,821,679	\$2,761,329	4.48%	\$126,545
Account x2433 - x2433	\$436,509	\$426,503	\$417,381	4.48%	\$19,128
Grand Total	\$3,324,383	\$3,248,182	\$3,178,709	4.48%	\$145,673

Period Balances					
	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
Account x2391 - x2391	\$2,887,874	\$2,872,994	\$2,867,610	4.22%	\$20,264
Account x2433 - x2433	\$436,509	\$434,259	\$433,446	4.22%	\$3,063
Grand Total	\$3,324,383	\$3,307,253	\$3,301,056	4.22%	\$23,327

Account Analysis



Annual Balances

	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
General Fund - x3096	\$1,406,764	\$4,656,353	\$981,776	0.00%	\$0
Grand Total	\$1,406,764	\$4,656,353	\$981,776	0.00%	\$0

Period Balances					
	Ending Balance	Avg. Balance	Min Balance	Interest Rate	Interest Sum
General Fund - x3096	\$1,406,764	\$1,745,732	\$981,776	0.00%	\$0
Grand Total	\$1,406,764	\$1,745,732	\$981,776	0.00%	\$0

Treasury Services

cashVest Analysis

The City's ECR with Wells Fargo decreased from 1.40% in May to 1.20% by June. The June 2025 analysis statement was the only statement available by the time of this report. The City continues to be in an excess position with Wells Fargo, building excess credit. Having too many balances over what is needed for offsetting fees results in accounts not providing value and is the equivalent of overpaying for banking services. Through June 2025, excess credit totaled \$17,816. On average, we estimate the City needs around \$950,000 in average balances at the current ECR to fully offset monthly fees. This is the basis for the sweep account recommendation with a peg balance (or the balance that does not sweep to an investment account) of \$1,000,000 (conservative amount). Considering the City has substantial excess credit for 2025, the peg balance could be \$0, then adjusted up for January 2026.

cashVest Analysis

Balance Summary

The below figure for the Balance Needed to Offset Fees is based on the ECR of 1.20%, but does not take into account the extra FDIC fees paid on balances not needed to offset fees. The \$950,000 calculated takes into account the overpayment of FDIC and adjusts accordingly. Even with the higher estimate of balances needed to offset fees, the table below does show \$932,239 in excess balances - balances not providing any value for June.

Earnings Credit Rate (ECR)

The City continues to be in an excess position. For June, total fees were \$1,085, but the City was in an excess position. The City is on an annual settlement period from January - December. Any excess credit is considered lost value to the City at the end of the year, as this credit is not transferred to the new settlement period.



Total Fees and Credits


The City's ECR decreased from 1.40% in May to 1.20% in June. Further, incorporating FDIC fees, this rate is further reduced to 1.04%. The City would receive better value through transitioning accounts that provide rates higher than 1.04% as the City already holds much more than what is necessary for offsetting banking fees.

Line Item Fees

Balance Related Fees represent the largest portion of fees for the City. The FDIC fee is based on the total average balances over the period. The City keeps high balances in this account, resulting in a high total FDIC fee. Reducing balances to what is needed to cover monthly banking fees (no more than \$950,000) will directly reduce the FDIC fee, and the reallocated balances will earn better value elsewhere. Sweep investment services is the easiest way to accomplish this.

Wells Fargo AllAccounts

Balances	Amount
Balance Available to Offset Fees 	\$2,032,754
Balance Needed to Offset Fees 	\$1,100,516
Excess/(Deficit) Balances	\$932,239

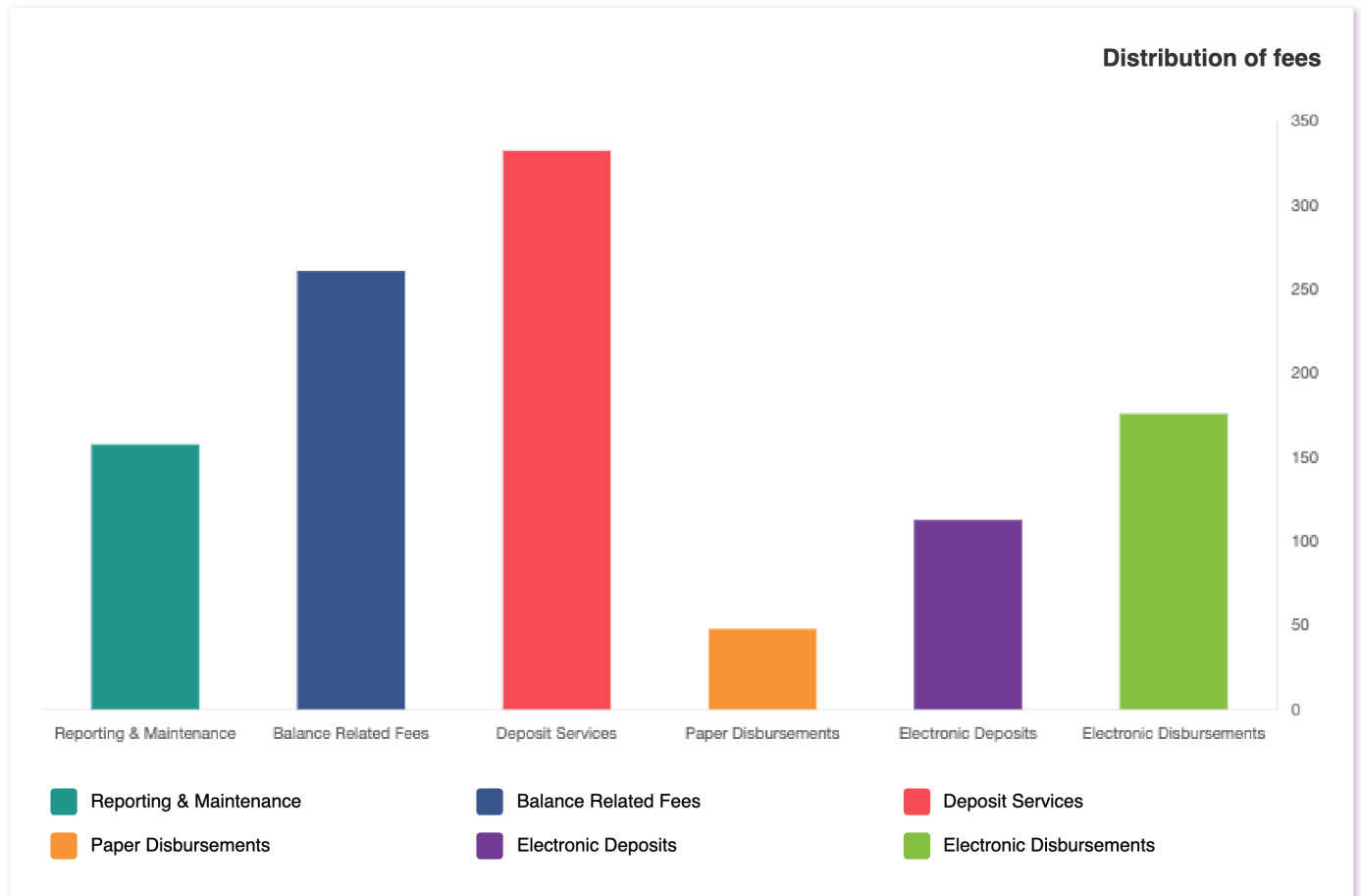
Rate name	Percentage
Average Earnings Credit Rate (ECR)	1.20%
FDIC Fee 	0.16%
net Earnings Credit Rate (nECR)	1.04%

Fees	
Total Line Item Fees	(\$1,085)
Fees Offset Through Compensating Balances	\$2,005
Excess Credit / (Hard Fees)	\$919

Line Item Fees Table

Category	Total costs	Subcategory	Unit Price	Volume	Cost
Reporting & Maintenance ?	\$157 (14.5%)	Other			\$157
Balance Related Fees ?	\$260 (24.0%)	FDIC			\$260
Deposit Services	\$332 (30.6%)	Cash	\$0.00	46,211	\$185
		Checks (received)	\$0.54	273	\$147
Paper Disbursements	\$48 (4.4%)	Checks (issued)	\$0.76	63	\$48
Electronic Deposits	\$112 (10.4%)	ACH Receipts	\$0.98	115	\$112
Electronic Disbursements	\$176 (16.2%)	ACH Disbursements	\$1.03	171	\$176

Line Item Fees Chart



Liquidity Proficiency



0

Unchanged from
prior period

Summary

Stress-test modeling confirmed a Strategic Liquidity of \$6.375 million, including a \$4.125 million Cushion.

Drivers for Your Score

Data suggests that the City can invest \$4.125 million without affecting balances needed for daily operations and \$6.375 million during high-cash periods. The City heavily relies on liquid accounts. The City had 2 CDs with TVI that totaled \$492,000. On average \$4.3 million was in high-yielding accounts and \$1.7 million was held in low-yielding accounts during the 2-month period.

Data suggests that the City can maintain between \$600,000 - \$800,000 in low-yielding accounts. The General Fund x3096 is the only low-yielding account and does not earn interest, but offsets banking fees instead. The City would see better value if all but \$800,000 were transitioned from this account to a high-yield or fixed income earning at least 4%, representing an opportunity cost of \$154,200+ annually.

Warnick Rate Indicator®



0

Unchanged from
prior period

Summary

The City's average return on its interest-bearing balances (x0606, x2391, x2433) over the two-month period was 3.74%. Including accrued interest from the City's 2 CDs, this rate increases to 4.32%.

Drivers for Your Score

The 30-day US Treasury benchmark during the analyzed period was 4.31%.

A sweep account through Wells Fargo, with a peg balance of \$1,000,000, will allow all banking fees to be covered by balances, while excess balances are transferred each day to earn interest. The City continues to have too much in the x3096 account than what is needed for offsetting banking fees, resulting in lost value on those excess balances. Further, this account is earning a nECR of only 1.04%. The City can find better value through a high-yielding account or fixed income providing rates of at least 4%.

Cash Flow Optimization



0

Unchanged from
prior period

Summary

The City maintains a streamlined account structure, with all operating activity managed through a single bank, Wells Fargo, and high-yield liquid holdings with Piper Sandler and AMLIP.

Drivers for Your Score

The City's ECR with Wells Fargo was reduced from 1.40% in May to 1.20% in June. July's analysis statement was not available during the time of this report.

Without July's analysis statement, it is difficult to accurately calculate the City's check-to-ACH ratio for June and July. Transactional data includes ACH batches and does not accurately represent the number of ACHs disbursed. That being said, looking at dollar disbursements would be more representative. This ratio is \$5 via ACH to \$1 via Check. This is an excellent ratio as checks are the #1 source of bank fraud and can add up to an additional \$1 in ancillary costs per check.

Investment Policy



0

Unchanged from
prior period

Summary

The City does not have an Investment Policy Statement (IPS). A Municipal Code was provided to us. However, IPS is required for a higher score.

Drivers for Your Score

An IPS provides the framework in which the City staff can make investment and banking decisions that maintain liquidity, safety, and return based on market conditions.

three+one will work with the City to adopt a policy that meets state legal requirements and provides the guardrails needed to maximize the value of all cash assets while supporting daily operating disbursements.

Strategic Liquidity

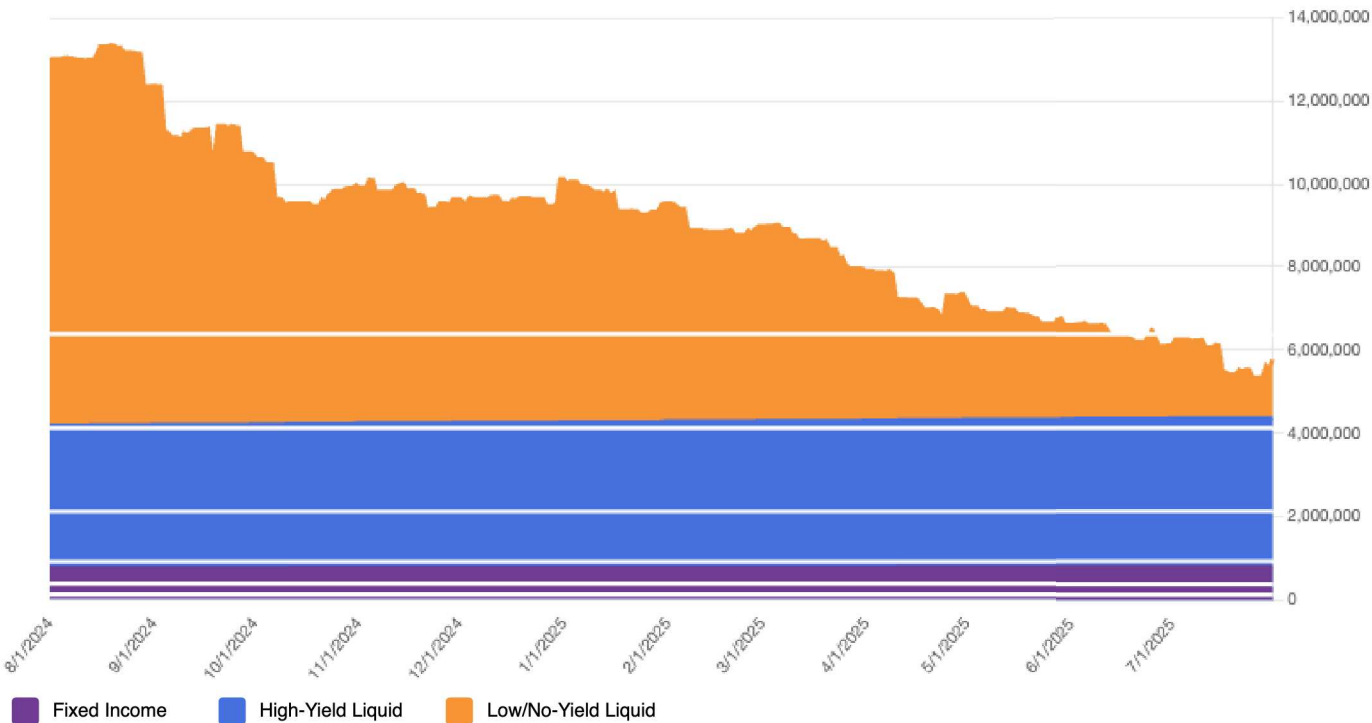
\$6,375,000

Total Strategic Liquidity

	LEVEL 5 \$125,000	LEVEL 4 \$250,000	LEVEL 3 \$550,000	LEVEL 2 \$1.2M	LEVEL 1 \$2M	Cushion \$2.25M	Working Capital \$2,550,532	Total \$8,925,532
Duration	24-30 months	18-24 months	12-18 months	6-12 months	1-6 months	Up to 30 days	Daily	Varies
Benchmark Rates *	3.94%	4.02%	4.10%	4.31%	4.40%	4.49%	4.49%	4.40%
Benchmark Values	\$4,925	\$10,050	\$22,550	\$51,720	\$88,000	\$101,025	\$114,519	\$392,789

* Treasury Yield Curve Rates as of 7/31/2025

Investment vs Strategic Liquidity Levels



Mayor
Alice Ruby

Acting City Manager
Jack Savo, Jr.



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: August 25, 2025
To: Jack Savo, Jr., Acting City Manager
From: Phil Baumgartner, Public Works Director
Subject: Monthly report

August has been both productive and with the completion of fishing, returned to a more structured operation. A structure for storage of EMS' emergency generator and siding of the EMS office were completed. Repairs to landfill buildings, continued work to improve "bear fences," clearing rifle range brush, swept sidewalks and graded as staffing and conditions allowed.

We have five positions open and are reviewing applications, conducting interviews and onboarding new personnel. We coordinating with others to schedule Heavy Equipment Operator training in Dillingham for November.

Underway:

- Union negotiations, coordinating logistics for incinerator repair, Waterline Extension RFP review, building additional RFPs,

Accomplishments:

- Consolidated used oil and new coolant ("antifreeze") system, rebuilt used oil containment structure, continued mowing, organizing and decluttering COD properties
- Landfill - returned to regular hours, adherence to rate sheet, preparing for repairs
- Water sampling, hydrant flushing, daily checks and facility maintenance has kept Water/Wastewater busy. After a system failure attributed to incoming power and internal safety measure issues, the water treatment systems were returned to operational conditions on contact & troubleshooting with the design engineer.
- Confirmed Code requirements for new water service installation

Upcoming:

- Heavy Equipment Operator training, Landfill Operations training, applicant interviews, incinerator repairs, evaluating erosion mitigation through dredge spoils

Mayor
Alice Ruby

Acting City Manager
Jack Savo



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: August 19, 2025
To: Jack Savo, Acting City Manager
From: Scott Runzo, Fire Department Coordinator
Subject: Fire/EMS Report

Acknowledgements and Recognitions

- **EMS Calls (June 1 – Present):** 95
 - **Fire Calls (June 1 – Present):** 8
 - **Additional Service Calls & Wellness Checks (Not Included Above):** 12
-

Fire Board Members

- **Fire Chief:** Koolie Heyano
 - **Assistant Fire Chief:** Kevin Hardin
 - **Fire At-Large:** John Taylor
 - **Medical Squad Director:** Clint Reigh
 - **Assistant Medical Director:** Brandi Olson
 - **Medical At-Large:** Malcolm Wright
-

Department Accomplishments & Upcoming Activities

- September is the time when volunteers return, and training season begins. At the end of

- September there is the state
- fire training conference and we hope to take 4 volunteers to this.
 - EMS is finalizing a comprehensive Memorandum of Understanding (MOU) with BBAHC, which includes inventory control, updated Standard Operating Procedures (SOPs), and revised policies and procedures.
 - The Fire Department is implementing a federally updated fire management system. Training will be provided for personnel responsible for entering fire statistics.
 - A community open house is being planned to encourage new volunteers to join the Fire Department.
 - This year, we anticipate having more trained volunteers available for shifts than in the past five years.
-

Projects – Progress, Public Engagement & Preparations

- EMS will be participating in the upcoming “out of the darkness” walk on September 6th. This event will promote suicide prevention.
 - The ISO update is currently in progress, with a target completion date of **September 2025**.
 - EMS Prevention is developing a prevention calendar for the upcoming year.
 - EMS is conducting a rate comparison study to evaluate and potentially revise the ambulance fee structure.
 - This fall, we will collaborate with local schools to introduce new prevention programs for elementary and middle school students.
 - EMS and Fire are partnering with community members to host a **Wilderness Survival Program** in October. We already have **20 participants registered**.
-

Public Feedback

- We’ve received positive feedback regarding the summer EMT teams, especially regarding their service quality and response times.
-

Mayor
Alice Ruby

Acting City Manager
Jack Savo Jr.



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: August 25, 2025
To: Jack Savo Jr., Acting City Manager
From: Christopher Maines, Planning Director
Subject: August 2025 Monthly Report

Upcoming Planning Commission Activity:

The Planning Department, in collaboration with the Planning Commission, has begun work on key issues for Fiscal Year 2026. The first of which is Dillingham Streets and Roads.

Street and Road Compliance Issue

Staff has identified a significant municipal code compliance issue regarding street maintenance practices. The city currently maintains various streets without formal acceptance agreements as required by Municipal Code Sections 17.23.090 and 17.23.100, while simultaneously declining to maintain other streets such as Dragnet Drive and Squaw Creek Road. This creates inconsistent treatment of property owners and potential legal exposure.

Current Situation

Our review reveals that no city-maintained street has the required formal inspection and written acceptance documentation mandated by municipal code. The code clearly distinguishes between dedication (automatic upon plat recording) and acceptance (requiring formal city inspection and written agreement). Without following proper acceptance procedures, the city lacks legal authority for current maintenance decisions. This inconsistency affects three categories of property owners:

- Those receiving city maintenance without formal agreements
- Those denied city maintenance despite street dedications
- A theoretical third group that would have properly executed agreements (currently Waskey Road)

Legal and Financial Implications

The current approach violates established municipal code requirements and creates several risks:

- Unauthorized expenditure of city funds on streets without legal maintenance obligations
- Potential liability for refusing maintenance where legal obligations may exist
- Unequal treatment of similarly situated property owners
- Budget planning difficulties due to unclear actual responsibilities

Recommended Solution

Staff recommends a four-phase approach to resolve this compliance issue:

1. Street Inventory and Assessment (6 months): Catalog all city streets, current maintenance practices, construction standards, and legal status
2. Policy Development (3 months): Establish objective criteria and procedures for street acceptance based on code requirements
3. Community Engagement (6 months): Public notification, meetings, and input process for affected property owners
4. Ordinance Adoption (6 months): Comprehensive street maintenance ordinance with clear legal basis for all decisions

Requested Council Action

Staff requests Council direction to proceed with developing a comprehensive Street Maintenance Ordinance that brings city practices into compliance with existing municipal code. This would include conducting the necessary street inventory, establishing clear acceptance criteria, and engaging the community in developing fair, legally defensible maintenance policies.

The current system requires immediate attention to ensure legal compliance and equitable treatment of all property owners within the municipality.

Planning Department Activity:

Dillingham Community Action Plan

The Dillingham Community Action Plan will be seeing its first projects involving the Dillingham City School District. Currently a schedule is being developed for a walking satellite bus group, in which students with chaperones will be dropped off at the local harbor and walk to school in the morning. The aim is to promote healthy walking habits and aid in preventing additional traffic at the school during morning student drop-off. The second project will involve students painting the crosswalks on Seward and D Street in the official school colors and logos. The aim is to give students a sense of ownership and provide pedestrians safer crosswalks that adhere to the natural use patterns.

EPA Landfill Appropriation

Key Milestone: NEPA Process Complete

The Planning Office received news that the NEPA Process is complete and that no negative findings were found. We have received several forms that need to be updated on account of the extended delay. The new project start date will be slated for September 1, 2025. We are hoping to have our grant agreement in place before the start of the federal calendar year. I will keep the council posted on updates as they become available.

EPA Brownfields Inventory Grant

There are no updates to report this month. Regular updates on project status and milestones will be provided to the council as work progresses through the coming months.

Benthic GeoScience

I met with David Oliver with Benthic GeoScience on August 19th, 2025. He is currently conducting a feasibility study for a fiberoptic line that is proposed to cross from Kanakanak Beach across the Nushagak River. The meeting was purely informational and I will update the Council as more information is available.

Rural Professional Housing Grant Application

The Planning Department has successfully submitted the City of Dillingham's pre-application to the Alaska Housing Finance Corporation (AHFC) for the Rural Professional Housing Grant program. This competitive annual funding initiative is specifically designed to create affordable rental housing for essential rural professionals, including teachers and healthcare workers who are critical to our community's well-being and economic stability.

I will be attending the training on this application on September 3, 2025. The course is all day and will be held in Anchorage. As a cost savings I have elected to attend remotely.



MEMORANDUM

DATE: 8/25/25
TO: City Manager
FROM: Chief of Police
SUBJECT: Police Department Report for August 2025

STAFF REPORT

The Dillingham Police Department:

Patrol:

The police department is currently in the process of accreditation with Northwest Accreditation.

Corrections:

During the month of August corrections held 23 people in the correctional facility.

DMV:

02- Commercial D/L

48 – Driver License

23 – Identification Cards

03 – HC Permits (No Fee)

07– Miscellaneous Fees

46 – Vehicle Registration

39 – Title / Lien

25 – Boat Registration

09-Road Test

00-License Services

12-AK Written Test

DEPARTMENT OF CORRECTIONS
Contract Jails Coordinator- Justin Francois
1300 E. 4th Avenue
Anchorage, AK 99501

Month: August 2025

Facility Reporting: Dillingham Jail

Total Number of Man-Days Served: 99

Total Number of Persons: 14 10-80 AND 9 T-47

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE SERVICES RENDERED.

Certifying Officer: SGT. W. FORMAN

(Print Name)

SGT. WILLIAM FORMAN

(Signature)

Title: Correctional Supervisor

Note: This form must accompany the Monthly Booking Report

Monthly Report for AUGUST 2025

Dillingham Corrections:

As of August 1st there were 23 inmates held in the Dillingham Jail Facility. We held 9 individuals under the Alaska Statutes T-47 protective custody. 0 Juveniles.



RECEIVED

AUG 20 2025

City of Dillingham

Corrections Report Cash Count - Commissary

Account: 1000 4722 20 21 0000 0

Date 8/19/2025Currency

ONES 20 x 1.00 = \$ 20.00 ✓
FIVES x 5.00 = \$
TENS x 10.00 = \$
TWENTIES 27 x 20.00 = \$ 540.00 ✓
FIFTIES 3 x 50.00 = \$ 150.00 ✓
HUNDREDS 3 x 100.00 = \$ 300.00 ✓

Coin

PENNIES x .01 = \$
NICKELS x .05 = \$
DIMES x .10 = \$
QUARTERS x .25 = \$
HALVES x .50 = \$
DOLLARS x 1.00 = \$

Checks

Check #	Check \$

Check #	Check \$

Check #	Check \$

TOTAL CURRENCY TO DEPOSIT \$ 1010.00TOTAL CHECK(S) TO DEPOSIT \$ TOTAL DEPOSIT \$

Supervisor Signature

W. Fournier

Date

8/19/25

Chief Signature

H. Niekels

Date

8/19/25

Finance Signature

AA

Date

8-20-25

City of Dillingham
Monthly Administrative Report

Department/Program: Corrections	By: Sgt. W. Forman	Date: 08/20/2025
Operations: Jail is operational with 4 current staff. Commissary Sales for the month of March: \$1010.00 Fingerprints done for the month of March: \$0.00		
Staffing: Staffing at this time; there are currently 5 officers Fully staffed at this time		
Projects: <ul style="list-style-type: none"> • New faucet installed in kitchen • Waiting on the new door to cell #5 to arrive. • Kitchen sink drains fixed • 		
Facility Needs: <ul style="list-style-type: none"> • Currently the city maintenance is working on minor maintenance issues that arise. 		
Tools & Equipment Needs: New cameras for cells that have privacy masking software. New cameras need to be able to integrate with current system.		

List of Attachments:

STATS:

Monthly Activity Report

Dillingham Dept. of Public Safety

For the period of July 25, 2025, to August 20, 2025

Division of Motor Vehicle

- ❖ 02 – Commercial D/L
- ❖ 48 – Driver License
- ❖ 23 – Identification Cards
- ❖ 03 – HC Permits (No Fee)
- ❖ 07 – Miscellaneous Fees
- ❖ 46 – Vehicle Registration
- ❖ 39 – Title / Lien
- ❖ 25 – Boat Registration
- ❖ 09 – Road Test

Customer Assist:

- ❖ 00 – License Services
- ❖ 12 – AK Written Test

- The credit card reader still not working, credit card must be manually entered.

Mayor
Alice Ruby

Acting City Manager
Jack Savo Jr.



Dillingham City Council

Michael Bennett
Curt Armstrong
Kaleb Westfall
Kevin McCambly
Bertram Luckhurst
Steven Carriere

MEMORANDUM

Date: 8/21/2025
To: Jack Savo Jr., Acting City Manager
From: Daniel Miller, Port Director
Subject: Monthly Report: August 2025

Upcoming Events:

- 9/2: Pull East-side Docks at Harbor
- 9/24: Proposed Port Advisory Committee Meeting
- 9/26: Pull Remaining Docks
- Winterize and shut down Ice Machine
- Shut down Harbor for Winter season

Projects – Progress and Public Impacts:

- Replace compressor for cold storage in icehouse
- Develop a plan for improved Kanakanak Beach Access maintenance
- Work with PND Engineering to acquire all necessary permits for PIDP Grant
- Work with Nushagak Coop. to restore harbor lights and extend primary power
- Work with PW Director and Planning Director to improve security and efficiency at Dock facilities
- Working with PW Director and CRW to restore Dock lighting
- Exploring options for Harbor breakwater
- Finalize New Terminal Tariff

Completed Projects:

- 8/5: August Port Advisory Committee meeting
- 8/20: Meeting with Corps of Engineers to discuss dredging contract

Public Feedback:

- Repair cold storage for ice machine
- Restore harbor lights
- Repair/Replace docks

Mayor
Alice Ruby

Acting Manager
Jack Savo Jr.



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: August 21, 2025 for the period from July 23 to August 21, 2025
To: Jack Savo Jr., Acting City Manager
From: Abigail Flynn, Acting City Clerk
Subject: Monthly Report for August

Needs: Yupik Speakers willing to be October 7th Election Day interpreters, Election Judges, Candidates for open seats for the next election, donations of garden produce and subsistence foods, fish and meat for the Senior Center.

City Clerk Department Accomplishment and Opportunities Since the Last Report:

- *Continuing to work with the legal team on the current foreclosure recording.*
- *Getting ready to issue certificates of redemption once the foreclosure is recorded.*
- *Public Notices made for Election ads 1 and updated ad 1.*
- *4 records requests completed, ahead of the 10-day window.*
- *Communicated with Dianne Blumer. She would like the council's priority list in October or November and would like a workshop with the council.*
- *Continued to provide oversight to the library and senior center, with help from the Acting Manager. It has not been possible to hand over this task.*
- *The Records Specialist is preparing for destruction of obsolete records. 23 Boxes of obsolete records are now approved for destruction.*
- *Scheduled all fall meetings.*
- *Worked as a team member to bring the RFP 2025-02 Contract to the Council.*
- *Identifying Municipal Codes that could use updates to present the Code Committee.*

Upcoming Meetings in the Council Chambers & Important Dates: August-October

- September 4: School Facility Committee, 3:00 PM
- September 4, October 2, November 6: Regular City Council Meetings, 7 PM
- September 10, October 8, November 12: Planning Commission, 5:30 PM
- September 22, October 20, November 17: Finance and Budget, 5:30 PM
- November 13: Code Review Committee, 5:30 PM
- September 24, 10 AM: MOU
- September 26: Port Advisory Committee, 6 PM
- October 9 (Time and date to be confirmed later) Canvassing Committee
- October 16, 5:30 PM, Special Council Meeting to Certify the Election

Important Election Dates

- August 12-September 2: Filing period for declaration of candidacy for the municipal election for seats A & B on the City Council and Seat A, E & B for the School Board. See the Acting Clerk to declare candidacy.
- September 3 - 1 PM on October 6: Filing period for Write-in candidates.
- September 7: Voter Registration Deadline for this municipal election.
- September 22- October 22: Absentee Voting in Person and by Personal Representative, Absentee Voting by mail begins September 27.
- October 7, 8 AM-8 PM: Municipal Election (also absentee voting by Personal Representative)



PUBLIC NOTICE

REGULAR CITY ELECTION – OCTOBER 7, 2025

Date and Time: Tuesday, October 7, 2025, Polls open at 8 a.m. and close at 8 p.m.
Precinct Location: City Hall, Council Chambers, 141 Main Street, Dillingham

For the upcoming Election, seats are elected at-large. The seats open are:

Council Seat A	<u>three year</u> term	School Board Seat A	<u>three year</u> term
Council Seat B	<u>three year</u> term	School Board Seat E	<u>two year</u> term
School Board Seat B	<u>one year</u> term		

Candidate Filing period:

Candidate: Declaration of candidacy period August 12 – September 2, 2025.

Write-in Candidate must file a letter of intent. Forms can be filled out in the Clerk's Office from 8 a.m., Sept. 3 through 1 p.m., October 6, 2025. *Write-ins will **not** be listed on the ballot.*

Candidate Qualifications

- Be a registered qualified voter of the City of Dillingham;
- Be a resident of the City for one year immediately prior to the election;
- Must have a declaration of candidacy or a letter of intent on file with the City Clerk's office.

If you are not registered to vote the registration deadline for this election is Sept. 7, 2025. You can register to vote at City Hall or visit <https://www.elections.alaska.gov>.

A person may vote in city elections only if the person:

- A. Is a United States citizen who is qualified to vote in state elections;
- B. Has been a resident of the City for thirty calendar days immediately preceding the election;
- C. Is registered to vote in state elections at a residence address within the City at least thirty calendar days before the City election; and
- D. Is not disqualified under Article V of the State Constitution which provides that no person may vote who has been convicted of a felony, unless they've been unconditionally discharged.

An interpreter is sought for those who need Yupik bilingual assistance. Handicap access is available on the side of the building facing AC Dockside.

Absentee Voting:

In Person: You can vote an absentee ballot at City Hall Sept. 22 – October 6, 8 a.m. to 5 p.m., M-F.

By Personal Representative: A voter with a language barrier or physically disabled, may apply for an absentee ballot by personal representative, Sept. 22 – October 7.

By Mail: Off to school or on vacation, apply for an absentee ballot no later than Sept. 27, 2025.

Contact the City Clerk's office at (907) 842-5212 or cityclerk@dillinghamak.us. For more information on the election, go to www.dillinghamak.us.

Senior Center
Accomplishment and Opportunities for July 21st – August 17th

Accomplishments

- Days open when meals were served: 18 with 329 meals served during that time.
- Days the van ran: 19, People given rides: 192, Meals delivered: 288
- Monthly menus planned with vendors for future food purchases being established.
- Sonja Marx was provided access into the GetCare system to enter data for reporting; learning from the State how to record congregate & home delivered meals and rides.
- Daily receiving suggested monetary donations for meals and transportation

Staffing Update

- Senior Center van driver, Fred McCormick, back driving on July 22nd after being on medical leave. Patrick Backford drove in his absence.
- Acting Community Services Coordinator drove the van one day with assistance from Nadia Sifsof in delivering meals.

News

- Committee appointments are needed so that Senior Advisory Meetings can be set.

Grant Reporting

- The NTS grant was funded significantly lower than in past years. A budget revision is necessary.
- The NTS Biannual Progress Report & Performance Measures is still in progress as the newly Acting Community Services Coordinator is being trained to complete this report while compiling past documentation.
- NSIP claims completed monthly for reimbursements.

Needs:

- The senior center needs donations and can receive fresh, whole gutted fish & fresh whole quarters of moose. This past month OBI donated bread and frozen vegetables. Commercially canned salmon and frozen fillets were also donated by others.

Library Accomplishment and Opportunities for July 21st – August 17th:

Accomplishments

<i>Library Stats for July 21 to August 17, 2025</i>		
623 Patron count	25	Desktop computer usage
640 WiFi session count	105	Museum visitors
2 AWE station usage	3	Volunteer hours
384 Items checked out	24	Storytime attendees
31 items renewed with 357 items checked in during this time period		
Library was closed Monday, July 21 due to staff illness		

Staffing Changes

- Two 16-week BBEDC Youth Internships ending soon. Natalie Bailey and Izabelle Savo helped keep the library running during its busy season during staff shortages.
- Sarah Fuller, our Librarian Assistant hired through the LINKED grant, resigned July 31st as she moved to the Lower 48. That position has not been advertised as our current Librarian Assistant, Rhianna Santos, absorbs those hours into her 30-hour week.

- *Lane Ito, our Library Aide/Clerk, remains at 20 hours a week. Both City employees work a combined 50 hours a week to keep the library open 39 hours for 6 days a week. Volunteers are needed to maintain the current schedule.*
- *Rhianna took her 3-week vacation to the Philippines in July and August. Lane took a 2-week family vacation in July. The Librarian covered the front desk as much as possible while taking on new duties at the senior center.*

Grant Reporting

- *The FY26 PLA Grant has been awarded for \$7,000. The final grant report for the PLA FY25 deadline has been extended to October 1st.*
- *The FY25 IMLS grant (our FY26) has been awarded. Our thanks go to the Curyung Tribe in applying for & managing this \$10,000 grant for the city for librarian wages.*
- *The LINKED Grant for \$25,000 continues one more year. The DCSD was awarded another 5-year grant starting FY27; however, the Dillingham Public Library will not be receiving the \$25,000 for salaries and books each year as we had in the past. Due to the very limited budget that was provided by DEED, the DCSD was unable to integrate the library into the plan; however, the new grant will continue to support the annual Summer Reading Program, book distribution, and other events hosted at the library.*
- *Application for the FY26 OWL award for internet costs is due by the end of August.*

Library Advisory Board News

- *LAB is meeting August 21 at 5:30 pm in the library. New business on the agenda includes changes needed due to overhaul of library administration, set new library hours, future events for library, and revisit the volunteer program. Open seats need filling; some expiring at the end of September.*

FOL updates:

- *New books purchased in memory of Jenice Cox have arrived, been processed, and are on the shelves for check out. No future meetings and events have been set as school has started. Both FOL and LAB members have sorted through discarded books and stored 18 large totes offsite for future book sales*

Needs:

- *Volunteers are needed to keep the library open; background checks required (paid for by the city).*
- *Volunteers have weeded, planted/watered flowers, pruned bushes, and painted flower beds; Buildings & Grounds have mowed, watered, and fertilized the lawn this summer. New signage for the library and museum has been ordered for the front lawn area*

Sincerely,

Sonja Marx

Acting Librarian/ Community Services Coordinator

City of Dillingham

Page 2 of 2

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.