



City of Dillingham

LIQUOR/MARIJUANA LICENSE APPLICATION REVIEW FORM

Received

6/22/2026

License Renewal	License Transfer	New License	Other
☒	☐	☐	☐
Doing Business As	License Type	Licensee	Physical Address
Willow Tree	Beverage Dispensary	DMV4 Properties LLC	513 Wood River Road

This review covers the period FY2026 to FY2027.Route to FINANCE 6/22/2026 Date 6/29/2026 Respond by: 6/29/2026 Date Info. Available as of current Date

ACTIVITY	STATUS
Sales Tax Reports Filed and Payments Submitted	Bal. Due <u>13,830.92</u> Date/Amt. of Last Payment <u>02/06/2026</u> No. late payments <u>6</u> <u>Comment:</u> <i>Balance Due does not reflect missing sales tax reports for 01/2026 to 05/2026.</i>
Real Property Tax Owns the property? YES ☒ NO ☐	Bal. Due <u>4,768.40</u> Date/Amt. of Last Payment <u>07/14/2026</u> <i>(for 2025 taxes)</i> No. late payments <u>1</u> <u>Comment:</u> <i>Taxes due are for 2026 and are due Nov 1, 2026.</i>
Personal Property Tax (Inventory, Supplies, Office Equipment)	Bal. Due <u>74.98</u> <i>2025 Taxes</i> Date/Amt. of Last Payment <u>07/14/2026</u> No. late payments <u>1</u> <u>Comment:</u> <i>\$4,768.40 is due for 2026 taxes that are due Nov 1, 2026</i>
Utility Bill Responsible for utilities? YES ☒ NO ☐	Bal. Due <u>11,357.14</u> Date/Amt. of Last Payment <u>07/02/2026</u> No. late payments <u>All payments have been late</u> <u>Comment:</u> <i>Utilities owed are 12/2024 to current. Prior payment was made 01/2025</i>
Most Current DLG Business License	2026 License Year <u>12/29/2025</u> Date Applied <u>Comment:</u>
Most Current AK State Bus. License	2025-2026 License Year <u>12/9/2024</u> Date Applied <u>Comment:</u>



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This review covers the period June 2024 to June 2026.

Route to Public Safety 6/22/2026 Date Respond by: 6/29/2026 Date Info. Available as of 7/13/26 DateHave there been any adverse reports filed in the past two years? YES ☒ NO ☐

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :

- ☐ Serving to minors (under 21 years of age).
- ☒ Intoxicated person on licenses premises.
- ☐ Serving alcoholic beverages after hours.
- ☒ Pattern of disturbances or fights on the licenses premises.
- ☐ Open sale of prohibited drugs on the licenses premises.

Additional comments:

See attached sheet.

On 7/11/24 an intoxicated male was refusing to leave the bar. On 9/14/24 an intoxicated female was harassing other patrons. On 11/30/24 a male was attempting to fight people at the bar. On 5/25/25 a female was harassing other patrons at the bar. On 6/30/26 a female reported needing help at the Willow Tree bar. She was a former employee and claimed that she was assaulted. It was established that she was intoxicated and was not assaulted.



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This review covers the period June 2026 to June 2027.

Route to PLANNING 6/22/2026 **Respond by:** 07/13/2026 Info. Available as of 07/13/2026
Date Date Date

1) Does the structure, or use of land or a structure, including parking requirements at the proposed license location conform to Title 18. Explain.

Yes, the structure conforms to Title 18 of the City of Dillingham municipal code. This will have to be revisited once the 2036 Comprehensive Plan is adopted.

2) License Transfer and New Licenses require a public hearing DMC 8.18.020, B. Provide a detail of the Public Notice Requirements.

B. New and transfer licenses will be scheduled for a public hearing before the city council. The planning office will be responsible for overseeing that the public is notified as follows:

1. The applicant shall post a public notice sign on the subject property describing the owner, applicant, request, and date of the public hearing. The sign shall be at least twenty-four inches in width by thirty-six inches in height, with lettering at least one inch in height. The sign shall be visible from the highest traveled public right-of-way adjacent to the property.
2. At least two weeks prior to the date of the scheduled public hearing, the city planner shall mail a public notice announcing the owner, applicant, request, location of the proposed use and date of the public hearing to all property owners within five hundred feet of the subject property boundary; and
3. At least two weeks prior to the date of the scheduled public hearing, the city planner shall publish notice of the time and place of the hearing in the manner required by Section 2.08.020.



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Reviewed by: Code Review Committee 8/03/2026

Date

Recommendation:No Action ☐Deny ☐Explain the reason(s) for a denial of the application:OTHER:

During the two year period that the license is in effect, state statute allows the local governing body to protest the continued operation of a license during the second year of the biennial license period. This may be done by sending both the Alcohol Marijuana and Control Board and the licensee a protest and the reason for the protest by January 31 of the second year of the license.

OTHER Comment: