

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2024-48

A RESOLUTION OF THE DILLINGHAM AUTHORIZING CRW ENGINEERING TO DESIGN AN HVAC PACKAGE FOR CITY HALL AND PROVIDE A SITE VISIT AND REPORT FOR THE PUBLIC SAFETY BUILDING HVAC.

WHEREAS, the City of Dillingham recognizes the need to address HVAC system improvements for both City Hall and the Public Safety Building; and

WHEREAS, CRW Engineering is currently engaged in ongoing projects within the City and is already scheduled to be on-site for other projects, making it efficient and cost-effective to retain their services for the HVAC-related work; and

WHEREAS, CRW Engineering has provided an estimate of \$38,010 for the design of an HVAC package for City Hall, which will include the development of a drawing package and construction administration services; and

WHEREAS, CRW Engineering has also provided an estimate of \$12,030 for a site visit to assess the existing HVAC system at the Public Safety Building and to provide a comprehensive report with their findings and recommendations for future improvements; and

WHEREAS, retaining CRW Engineering for these tasks while they are already on-site will streamline the process and reduce the costs associated with mobilization and coordination of additional contractors.

NOW, THEREFORE, BE IT RESOLVED BY THE DILLINGHAM CITY COUNCIL, as follows:

1. **Authorization for HVAC Design:** The Dillingham City Council hereby authorizes CRW Engineering to design an HVAC package for City Hall at an estimated cost of \$38,010, which includes the creation of a drawing package and construction administration services for the project.
2. **Authorization for HVAC Site Visit and Report:** The Dillingham City Council further authorizes CRW Engineering to conduct a site visit to the Public Safety Building to assess the existing HVAC system and provide a report with findings and recommendations for improvements, at an estimated cost of \$12,030.
3. **Efficiency in Coordination:** The City Council acknowledges that retaining CRW Engineering for these services while they are on-site for other ongoing projects will be more efficient and cost-effective.
4. **Funding:** The costs for both the City Hall HVAC design and Public Safety Building HVAC assessment will be covered by the appropriate City funds as determined by the City Manager or their designee.

5. **Authorization of Agreement:** The City Manager or their designee is hereby authorized to execute the necessary documents to engage CRW Engineering for these services, ensuring that the work is completed in a timely and efficient manner.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17th, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk