



## NOTICE OF INTENT TO AWARD

**ISSUE DATE:** September 10, 2025  
**RFP NUMBER AND TITLE:** Project RFP No. 2025-02 Design Engineering Services Airport Waterline Extension  
**RFP DEADLINE:** July 31st, 2024, 4:00 P.M.

### BIDDERS OF RECORD INCLUDE:

CRW (not re-scored in this round but still a bidder of record for this RFP)

PND

RESPEC

Based on the scoring criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the Design Engineering Services Airport Waterline Extension contract as follows:

RESPEC

A copy of the scoring sheet is attached. Any bidder who believes the contract has been improperly awarded may file a protest with the Acting City Clerk, Abigail Flynn, within 5 days from the date of this notice and appear in person before the City Council on October 2, 2025, at 7:00 pm according to the provision of the Dillingham Municipal Code Section 4.30.100 E.

The entire Dillingham Municipal Code can be found on the City's website.

The successful bidder is instructed not to begin work, relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely,

Jack Savo Jr.  
Acting City Manager  
(907) 842-5148  
[manager@dillinghamak.us](mailto:manager@dillinghamak.us)

**RFP No. 2025-02 Scoring Sheet (Engineering Design Services  
Airport Waterline Extension Project)**

	CRW	RESPEC2	PND	total score possible
<b>Cover Letter (Limit 1 page)</b>				
Provide a cover letter that identifies and describes your firm, project manager and other key team members, including subconsultants. Identify the roles of the other key members and/or subconsultants. An authorized representative to bind the Firm must sign the letter.	0.00	0.00	0.00	0
<b>Qualifications and Experience (Limit 8 pages)</b>				
Provide qualifications, experience, technical knowledge, and any required certifications/licenses of firm and key personnel/project team who shall be assigned to this project, indicating key responsibilities of each classification. Include an organization chart depicting the project team.	35.75	39.50	36.20	40
<b>Work Methodology (Limit 16 pages)</b>				
Provide a methodology that discusses your firm's project understanding, approach and a detailed work plan to meet the requirements of the SOW's design engineering services.	41.25	48.63	41.38	50
<b>Project Schedule (Limit 2 Pages)</b>				
Based on the work plan for design engineering services, provide a project timeline with key deliverables and milestones.	7.50	10.00	8.75	10
<b>References/Staff Resumes</b>				
Provide three (3) references for the Firm. For each reference provided, include the company name and address, the name, telephone number, fax number and e-mail address of the contact person and a brief description of the project, the services provided and the duration and outcome of the project.	0.00	0.00	0.00	0
Provide key personnel resumes (2-page limit). Insert references and resumes as an appendix in the proposal.				
	84.50	98.13	86.33	100.00