



CITY COUNCIL REGULAR MEETING AT 7:00 PM WITH A WORKSHOP AT 5:30 PM

Thursday, October 02, 2025 at 7:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING at 7:00 PM

With a Workshop on the Terminal Tariff at 5:30 PM (started at 5:37 PM)

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580

Meeting ID: 920 - 483 - 0473

Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

CALL TO ORDER

- Meeting called to order at 7:02 PM

ROLL CALL

- Present:
 - Michael Bennett (Zoom)
 - Steven Carriere
 - Curt Armstrong
 - Kaleb Westfall (Zoom until break before Executive Session; absent thereafter)
 - Kevin McCambly
 - Bertram Luckhurst
 - Mayor Alice Ruby

PLEDGE OF ALLEGIANCE

- Recited by all present

APPROVAL OF MINUTES

1. Minutes from
 - Minutes of **September 4, 2025 Regular Meeting** and **August 14, 2025 Special Meeting**.
 - Discussion and clarifications noted on prior resolutions and amendments.
 - **Action:** "If there are no further corrections, we will consider those approved."
 - **Result:** Both sets of minutes approved without corrections

APPROVAL OF CONSENT AGENDA -none

APPROVAL OF AGENDA

- **Motion:** “Chair, I move to approve the agenda.” (Steve Carriere)
- **Second:** Bert Luckhurst
- **Vote:** Unanimous, motion carried

STAFF REPORTS

2. Strategic Plan Report
3. City Manager and Staff Reports
 - City Manager/Staff Reports presented.
 - Highlights included law enforcement recognition, Senior Center updates, tariff change work, election process concerns, finance report requests, and public works updates
4. Standing Committee Reports (informational)
 - Planning Commission Minutes: 08/20/2025
 - Port Advisory Committee: 08/05/2025 (reviewed tariff revisions)
 - Finance & Budget Committee: Reviewed prior minutes (listed), ongoing fish tax and project discussions

August 18, 2025	May 23, 2024
December 5, 2024	May 10, 2024
August 26, 2024	March 4, 2024
May 30, 2024	October 23, 2023
May 28, 2024	May 29, 2023

Citizen Committee Appointments

5. Open seats waiting for letters of interest and appointments:
 - Senior Advisory Commission (6 expired seats, April expirations)
 - Library Advisory Board - letters from Amy Ruby & Janet Dieckgrafe, Lee Ann Andrew
 - Friends of the Landfill (2 open seats)
 - Port Advisory Committee- letter from Dan Dunaway
 - **Motion:** “I move to concur with the Mayor’s appointments of Amy Ruby, Janet Dieckgrafe, and Lee Ann Andrew to the Library Advisory Board, and Dan Dunaway to the Port Advisory Committee.” (Steve Carriere)
 - **Second:** Bert Luckhurst
 - **Vote:** Unanimous, motion carried

PUBLIC HEARINGS- none

CITIZEN’S COMMENTS (Prior Notice or Agenda Items)- none

ORDINANCES AND RESOLUTIONS

6. Introduction/ First Reading: Ordinance No. 2025-02: An Ordinance of the Dillingham City Council Authorizing the Disposal of City Property Near Harbor Road to the United States for the Small Boat Harbor Maintenance Dredging Project.
Set the date and time for the public hearing- November 6th, 7:00 PM
 - **Motion:** “I move to adopt Ordinance 2025-02 in first reading.” (Steve Carriere)
 - **Second:** Bert Luckhurst
 - **Vote:** Unanimous, motion carried
7. Resolution No. 2025-39, Approve Stipend for Election Workers

- **Motion:** “I move to adopt Resolution 2025-39.” (Steve Carriere)
 - **Second:** Michael Bennett
 - **Vote:** Yes – Bennett, Carriere, Armstrong, Luckhurst; No – Westfall, McCambly.
 - **Result:** Motion carried, 4–2
8. Resolution No. 2025-41, Amend Terminal Tariff
- **Motion:** “I move to adopt Resolution 2025-41 amending the Terminal Tariff.” (Steve Carriere)
 - **Second:** Bert Luckhurst
 - **Vote:** Yes – Bennett, Carriere, Armstrong, McCambly, Luckhurst; No – Westfall.
 - **Result:** Motion carried, 5–1
9. Resolution No. 2025-42 Amend Bank Signature Card Forms
- **Motion:** “I move to adopt Resolution 2025-42.” (Steve Carriere)
 - **Second:** Bert Luckhurst
 - **Vote:** Unanimous, motion carried
10. Resolution No. 2025-43, Appoint a City Clerk
- Motion: “I move to adopt Resolution 2025-43 appointing a City Clerk.” (Steve Carriere)
 - Second: Bert Luckhurst
 - Motion to go into executive Session (after a five-minute break) by Steve, seconded by Bert
 - Vote: Unanimous, motion carried
 - (Note, Council Member Westfall, who had previously attended via Zoom, did not return to the meeting after the five-minute break)
 - Entered Executive Session at 8:14 PM.
 - EXECUTIVE SESSION: To select a City Clerk
 - DMC 2.09.050 Executive sessions:
 - A. The following subjects may be discussed in an executive session, from which the public is excluded:
Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
 - Motion to come out of executive session at 9:35 PM: by Kevin, seconded by Steve. Vote Unanimous of the five present (Westfall was absent), motion carried.
 - Motion after executive session: “I move to table Resolution 2025-43 on the fact that we lost a council member and revisit it November 6.” (Steve Carriere)
 - **Second:** Curt Armstrong
 - **Vote:** Yes – Bennett, Carriere, Armstrong, McCambly, Luckhurst; Absent – Westfall.
 - **Result:** Motion to table carried

UNFINISHED BUSINESS

11. Contract for Hladick
- **Motion:** “I move to authorize the contract for Chris HLadick to provide mentoring and technical assistance to Acting Manager Jack Savo.” (Steve Carriere)
 - **Second:** Bert Luckhurst
 - **Substitute Motion:** “I move to table the contract until the next possible meeting.” (Curt Armstrong)
 - **Second:** Michael Bennett

- **Vote to Table:** Yes – Bennett, Carriere, Armstrong, McCambly, Luckhurst; Absent – Westfall.
- **Result:** Motion to table carried

12. City Manager Search- RFP

- Direction: RFP to be released end of business Monday Oct. 6, after council review over the weekend. If substantial changes arise, they will be circulated before release.

NEW BUSINESS

13. AML Conference (December 8–12; travel Dec 7 & 13). Registration deadlines noted.

- Council noted limited travel budget this year.
- Recommendation: Wait until after the October election to determine attendees.
- Conference includes new councilmember training and 75th anniversary programming

CITIZEN'S DISCUSSION (Open to the Public)

- Dan Dunaway- Thanks for the confidence in the Port committee

COUNCIL COMMENTS

- Bert Luckhurst – Thanks for cleanup at Range.
- Michael Bennett – Thanks to SAFE crew for brush clearing and new road paint.
- Kevin McCambly – Thanks to Dan Dunaway for continued committee service.

MAYOR'S COMMENTS

- Reminded Council to keep committee schedule.
- Moment of silence observed for Jean O'Connor and others lost recently.

ADJOURNMENT

- Meeting adjourned at 10:02 PM

ATTEST:

Abigail Flynn, Acting City Clerk
[SEAL]

Date of Approval