

CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2025-38**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO RESPEC FOR PHASE 1 (35% DESIGN) ENGINEERING SERVICES FOR THE AIRPORT WATERLINE EXTENSION PROJECT, RFP 2025-02**

---

WHEREAS, the City of Dillingham issued Request for Proposals (RFP 2025-02) for professional engineering design services for the Airport Waterline Extension Project to extend the City's potable water system to the Dillingham Municipal Airport and nearby properties to address PFAS contamination and provide safe drinking water; and

WHEREAS, funding for this project is available pursuant to Resolution 2024-09 adopted on February 1, 2024, and Resolution 2024-47 adopted on November 7, 2024; and

WHEREAS, proposals were received and evaluated in accordance with the RFP criteria, interviews were conducted, and the selection committee completed the scoring process; and

WHEREAS, following evaluation, the City issued a Notice of Intent to Award identifying RESPEC as the highest-ranked proposer for RFP 2025-02; and

WHEREAS, Phase 1 services include preparation of a Design Analysis Report (DAR), completion of 35% design drawings and specifications, environmental review, alignment alternatives analysis, and associated permitting; and

WHEREAS, the Council recognizes that significant project unknowns remain, and that later phases of design (65%, 95%, and Issued for Construction) and construction administration shall be considered separately after Phase 1 is complete; and

WHEREAS, under Dillingham Municipal Code (DMC) 4.30.090(B), professional services estimated to exceed the threshold are procured by competitive sealed proposal, and 4.30.100 sets out the competitive proposal procedure, which the City followed for this RFP; and

WHEREAS, the contract and supporting documents have been reviewed by the City's legal counsel to ensure compliance with applicable procurement and contracting requirements;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council:

1. Authorizes the City Manager to award and execute a professional services contract with RESPEC for Phase 1 (35% design) of the Airport Waterline Extension Project, RFP 2025-02, in an amount not to exceed the negotiated contract sum, subject to legal review and available appropriations.
2. Clarifies that this authorization applies only to Phase 1. Any subsequent phases (65%, 95%, Issued for Construction) and construction administration will require separate Council approval based on information and recommendations provided upon completion of Phase 1.
3. Directs the City Manager to execute all necessary documents to proceed with Phase 1 work and to provide periodic updates to the Council.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on November 6, 2025.

ATTEST:

---

Abigail Flynn, Acting City Clerk

---

Alice Ruby, Mayor

[SEAL]