

# **MEMORANDUM**

**DATE**: 08/30/2021

TO: Chris Hladick, Interim City Manager

FROM: Kelsa Brandenburg, Executive Assistant/HR

**SUBJECT:** August Department Staff Report

## **STAFF REPORT**

### **New Employees:**

Josephine Yukluk – Dispatcher Matrona Jenkins - Corrections

### **Resignations / Terminations / Layoffs:**

Tarryn Dull – Corrections

Alex Buholm – Harbor BBEDC Youth Intern

Britney Dray - Accounting Tech III - BBEDC Intern

William Yates - Police Sergeant

Avanelle Wood – Accounting Technician III – Taxes

Chelsey Decker – Public Works Office Assistant

#### **Transfers:**

Patricia Rice – Accountant I – Cashier Temporary to Accountant I – Cashier Full Time

### **Position Vacancies:**

City Manager

Fire Department Coordinator

Fire Department Office Assistant

**Public Works Director** 

Dock Assistant/Equipment Operator

**Corrections Officer** 

Police Officer

Dispatcher

Executive Assistant/HR

**Landfill Operator** 

Library Aide/Clerk

Fleet Mechanic

**Buildings & Grounds Assistant** 

Accounting Technician III - Taxes

**Public Works Office Assistant** 

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Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.