

**Action Memorandum No.** \_\_\_\_\_

**Subject:**

Authorize the City Manager to sign two-year contact with NEOGOV to use online recruitment website governmentjobs.com

---

City Manager: Recommend Approval

Signature: \_\_\_\_\_

---

**Fiscal Note:**  Yes  No

**Funds Available:**  Yes  No

**Other Attachments:**

---

**Summary Statement:**

Governmentjobs.com through NEOGOV, is an online recruitment tool for state and local government jobs throughout the United States. Governmentjobs.com is used throughout the Alaska, including The State of Alaska, City of Valdez, Matanuska-Susitna Borough and the Fairbanks North Star Borough. Governmentjobs.com is the number one public sector job board, with over 6 million monthly page views.

The City currently advertising for 15 open positions. For recruitment the City currently uses the City of Dillingham website, City of Dillingham Facebook Page, KDLG's public announcements, AML's classified section, and Alaska Department of Labor & Workplace Development's website alaskajobs.alaska.gov.

The City has an opportunity invest in deepening our pool of applicants by signing a 2 year contact with NEOGOV \$10,412.30. The first 6 months will be free. Training to use the governmentjobs.com website will be the week of September 20 and recruiting on the website will take place the following week.

Action Memorandum No. \_\_\_\_\_

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on November 5, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
City Clerk

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	