

# City Manager and Staff Report



## **Managers August Monthly Report**

### **City Manager's Monthly Report**

**City of Dillingham**

**September 12, 2024**

#### **I. Executive Summary**

**This monthly report outlines significant activities and developments within the City of Dillingham over the past month. Key highlights include the completion of the lagoon aeration project, ongoing platting projects for the Coho subdivision and Harbor lots, harbor winterization efforts, updates on land surveys, and the decision not to pursue the purchase of the Wood River apartment complex due to its non-viability.**

#### **II. Harbor Department Updates**

##### **1. Harbor Lease Lots**

**Progress continues with the platting of the Harbor lots, which are strategically important for expanding our commercial harbor facilities. This project aims to enhance the economic vitality of our waterfront and support local businesses. The Planning Department is conducting thorough assessments to optimize the layout and utility provisions for these lots.**

##### **2. Harbor Winterization**

**As we prepare for the upcoming winter season, the harbor is being secured. This includes the removal of floats and ensuring all infrastructure is adequately protected against the winter elements. These measures are crucial for maintaining the harbor's functionality and protecting our investments during the colder months.**

#### **III. Planning Department Updates**

##### **1. Surveys for the City of Dillingham**

**Edge Consulting has provided an update indicating that the land surveying process is in its final stages for the preliminary plat surveys of Bingman Lot 2 Remainder, Coho Subdivision, and Napa Lease Lot. Their team has successfully completed the necessary fieldwork for each lot, and the preliminary plats are now undergoing a thorough review. We anticipate that the finalized preliminary plat surveys will**



be forthcoming shortly, marking a significant milestone in the development of these properties. This careful and professional approach ensures accuracy and compliance with all relevant regulations, setting the stage for future development or transactions involving these lots.

## **2. Property Identification for Land from Choggiung Limited**

**Location: Intersection of Emperor Way and Waskey Road**

**Survey Designation: USS Survey 107**

**Parcel Label: 13S 56W Block 1 Lot SW**

Extensive research has been conducted on this parcel. Despite thorough investigations, no formal agreements directly related to this parcel have been found within our current search parameters. However, a formal request for assistance has been filed with the State of Alaska Recorder's Office. We are optimistic that this request will yield additional information or documentation relevant to this parcel. We remain committed to pursuing all avenues to obtain comprehensive information about this land parcel.

## **IV. Other Updates**

### **1. Water and Sewer Department**

The lagoon aeration project has been successfully completed. This project was critical for improving the efficiency and effectiveness of our wastewater treatment processes, ensuring better service delivery and environmental protection.

### **2. Real Estate and Economic Development**

After careful consideration, the research into the potential purchase of the Wood River apartment complex was concluded. It was determined that the project was not viable. As a result, the City has decided not to pursue this acquisition further.

## **V. Conclusion**

This month has seen significant progress in our city's development and planning activities. The completion of the lagoon aeration project, ongoing platting projects, harbor winterization, land survey updates, and the decision not to pursue the Wood River apartment complex purchase are



critical steps in our strategy for sustainable growth and enhanced public service. We look forward to continued collaboration with the council and the community in pursuing these objectives.

Thank you for your attention to these updates. Should you have any questions or require further details, please feel free to contact me.

Best regards,

*Daniel E. Decker Sr.*

Daniel E. Decker Sr.

Acting City Manager

City of Dillingham

**Mayor**  
Alice Ruby

**Acting Manager**  
Daniel Decker



**Dillingham City Council**  
Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly

## MEMORANDUM

**Date:** August 28, 2024

**To:** Daniel Decker, Acting City Manager

**From:** Anita Fuller, Finance Director

**Subject:** Monthly Report

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### **Acknowledgements and Recognitions:**

July Statistics: As of date of report.

Cash Receipts: \$1,025,833.41

All Payments: \$836,412.91 (includes \$285,049.38 for 2 payrolls & 2 supplement payrolls).

### **Council Considerations/Recommendations:**

- Dock and Harbor tariff rates need to be evaluated to offset the amount of expenses experienced by the departments.
- DMC 4.07 Regional Fisheries Improvement Fund, 4.20 Tax on Sales of Raw Fish and 4.22 Severance Tax need to be reviewed by Code Committee to determine necessary changes required from the changes made with annexation.
- Pennram has been contracted to repair the landfill incinerator and will include the installation of an oil burner which will reduce the cost of purchasing fuel when the incinerator is used. The required delay in finalizing the contract and added improvements increased the contract from \$120,000 to \$186,310, which will require a future budget revision.

### **Department Accomplishment and Opportunities for July & Aug:**

#### *Accomplishments*

- Optum setup completed for ambulance billing.
- Renewal of APEI insurance submitted for FY25.

#### *Staffing changes*

- Account Tech I – Payroll/Payables position filled by hiring Desi Bond starting 08/26/2024

### *Grant Reporting*

- Grant reports completed by end of July
  - SOA Health for Sanitation improvements qtr. re (Extension granted through 12/2024)
  - School Linked grant for the library qtr. report
  - Snagpoint Erosion Mitigation qtr. report
  - LGLR – Lagoon Aeration qtr. report
  - SRF (State Revolving Fund) Loan – Lagoon Aeration qtr. report
  - Corrections Contract qtr. reporting (Aug)
  - NTS Senior Center qtr. Report (Aug)

### *Budget*

- FY25 Budget, budget meetings have been held. Final review 05/28/2024.

### **Projects – Progress and Public Impacts:**

#### *Audit*

- FY23 Audit – Completed.
- FY24 Audit – Scheduled for September 30, 2024, and November 11, 2024.

#### *Projects*

- Questica training ongoing budgeting software – ready for import of data.
- Evaluation of electronic timesheets schedule for June.

#### *Personal Property Tax*

- Review of personal property tax has started with F&B Committee 09/25/2023 and is ongoing.
- Personal property tax has been sent to Code Committee for review 09/28/2023 and is ongoing.

#### *Collections*

- A foreclosure list has been filed with the courthouse for 2017-2022 tax years.
- Promissory default notices mailed at the end of August.

#### *Utility Rates Evaluation*

- Evaluation of utility rates needs to be held for a rate study for water/wastewater.

#### *Budget*

- FY25 Budget revisions in the beginning stages.

### **Upcoming Calendar Items:**

- 15<sup>th</sup> of each month utility payments due; last day of month utility bills sent.
- November 1, 2024 – First half property tax payments due.
- November 3, 2024 – Penalty will be assessed on all property taxes if the first half payment is not made.
- December 1, 2024 – Allowed to pay on December 2, 2024. Second half property tax payments due if 1<sup>st</sup> half was paid by Nov 1, 2024.
- December 3, 2024 - Penalty assessed to remaining balance of property tax to those taxes where first half was paid on time and not paid by December 2, 2024.

### **Revenue and Expense Report – February – June 2024**

Information provides for trends from February through June 2024. Unaudited financial report. Overall impact on fund balance as of June 30, 2024, is a reduction of \$1,909,745. Target revenue and expense goals on 02/29/2024 is 67%, 03/31/2024 is 75%, 04/30/2024 is 83%, 05/31/2024 is 92% and 06/30/2024 is 100%. The budget revision for FY24 was implemented in April.

#### *General Fund Revenue*

- Gaming Sales Tax – remains below 60% and is not recovering.
- Tobacco Excise Tax – remains low and ends May at 68%.
- All sales and excise tax are one month behind and do not reflect end of year adjustment. Overall percentages are healthy at 88%.
- Real and personal property taxes are as expected.
- The Telephone State Tax is historically adjusted after end of year entries.
- Raw Fish tax is reduced from expected.
- Community sharing is higher than expected.
- State Jail contract has not been received. Final signed amendment completed August 2024. Agreement is settled at \$231,663.51 for FY24. Revenue has yet to be received.
- Motor Vehicle Tax is reduced from expected.
- PERS Forfeiture fund journal entries were made after budget revision and are much higher than expected.
- Other Revenues are impacted by Online Alcohol sales tax revenue, property tax P&I, Equipment sales and investments income at \$159,393 which is 797% of original budget.

#### *Special Revenues & Other Funds Revenue*

- Library grant revenue is lower than expected. End-of-year adjustments will have an impact on these numbers.

#### *Transfers*

- Transfers stay low due to reduced expenditure in multiple departments.
- Landfill transfer is low due to the increase of revenue and increase in PERS Forfeiture while expenditures are low due to not purchasing some \$171,140 in major equipment and \$31,000 in gravel.
- Senior Center FY23 budget had a fund balance of \$204,198. To offset this entry, we have refunded the General Fund \$184,782 for FY24. This is still pending final audit review.
- Equipment replacement is down as expenses are deferred to FY25.
- Capital Projects are deferred to FY25
- Street Bond transfer is less due to an increase in investments.
- Transfers from the Dock to the Harbor are increased due to a negative fund balance from FY23 of \$320,507. A transfer in FY24 will correct this negative. F&B Committee determined to use the FY23 Dock fund balance of \$1,282,112 to offset this entry. Transfers to the bathhouse increased due to repairs needed. Additional FY24 transfers

- Transfers from Wastewater to water is decreased due to an increase in Water revenue and a decrease in wages.

#### *General Fund Expenditures*

- Overall expenditures are lower and ending at 80% for the year.
- Administration expenses are low due to new positions not being filled during the year.
- Legal is high due to an increase in legal support.
- Planning expenses are lower due to open positions for a portion of the year.
- Foreclosure approved at the January council meeting but not filed to the court until FY25 due to staffing turnover.
- Fire Department Donation subclass has not been fully expensed. Volunteer recognition has happened.
- Grandma's House experienced an increase due to repairs started on potential apartments.
- Transfers to other funds decreased, see transfer revenue section for explanation.

#### *Special Revenues & Other Funds Expenditures*

- Throughout the entire year this budget has stayed low and ends FY24 at 82% due to several budget areas.
- E-911 expenditures are low at 49% for the year.
- Ambulance reserve is at 46% due to timing of volunteer payments happening in June.
- Equipment replacement is in process and will be expensed after items are received. Several will be pushed to FY25.

#### *Grant and Bond Revenues/Expenditures*

- Revenue and Expenses are reduced due to staff turnover and timing of projects.

#### *Capital Project Revenues/Expenditures*

- Revenue and Expenses are reduced due to staff turnover and timing of projects. Larger impacts will be seen in FY25.

#### **Balance Sheet (unaudited)**

- June 2024



**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>02/29/24</u> YTD	<u>Percent</u>	<u>02/28/23</u> YTD	<u>INC/(DEC)</u>
<b>General Fund Revenues</b>					
General Sales Tax	\$ 3,300,000	\$ 1,849,969	56%	\$ 1,916,045	\$ (66,076)
General Sales Tax - Remote	425,000	213,913	50%	260,710	
Alcohol Sales Tax	280,000	179,895	64%	200,940	(21,046)
Transient Lodging Sales Tax	120,000	108,910	91%	93,836	15,074
Gaming Sales Tax	65,000	20,080	31%	36,432	(16,352)
Tobacco Excise Tax	350,000	187,353	54%	202,457	(15,104)
Marijuana Excise Tax	90,000	54,618	61%	71,218	-
Business License	17,000	15,525	91%	15,950	-
Penalty & Interest - Sales Tax	15,000	12,438	83%	8,146	4,292
<b>Total Sales Tax</b>	<b>4,662,000</b>	<b>2,642,701</b>	<b>57%</b>	<b>2,805,735</b>	<b>(99,211)</b>
Real Property Tax	2,460,000	2,474,896	101%	2,375,657	99,239
Personal Property Tax	555,000	566,856	102%	450,703	116,153
Penalty & Interest - Property Tax	70,000	123,965	177%	79,304	44,661
<b>Total Property Taxes</b>	<b>3,085,000</b>	<b>3,165,718</b>	<b>103%</b>	<b>2,905,664</b>	<b>260,053</b>
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	670,000	600,639	90%	696,572	(95,933)
Raw Fish Tax	30,000	-	0%	-	-
Community Sharing	75,352	-	0%	-	-
Payment in Lieu of Taxes (PILT)	460,000	522,976	114%	480,895	42,081
State Jail Contract	720,000	-	0%	-	-
Motor Vehicle Tax	25,000	13,667	55%	11,116	2,550
Ambulance Fees	65,000	35,756	55%	48,207	(12,452)
Lease & Rental Income	35,000	7,310	21%	7,230	80
Admin Overhead	162,905	110,602	68%	113,401	(2,799)
PERS on Behalf	94,318	60,954	65%	56,261	4,693
PERS Forfeiture Fund	5,000	19,395	388%	704	18,692
Other Revenues	147,750	246,870	167%	118,818	128,052
<b>Total</b>	<b>2,560,325</b>	<b>1,618,170</b>	<b>63%</b>	<b>1,533,205</b>	<b>84,965</b>
<b>Total</b>	<b>\$ 10,307,325</b>	<b>\$ 7,426,589</b>	<b>72%</b>	<b>\$ 7,244,604</b>	<b>\$ 245,807</b>
<b>Special Revenue &amp; Other Funds Revenue</b>					
Water	231,712	149,452	64%	175,679	(26,227)
Sewer	464,012	298,997	64%	325,971	(26,974)
Landfill	298,259	231,886	78%	205,714	26,172
Port - Dock	808,576	730,829	90%	781,306	(50,477)
Port - Harbor	142,999	44,523	31%	34,708	9,815
Asset Forfeiture Fund	2,000	253	13%	203	50
E-911 Service	65,000	45,237	70%	44,728	510

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
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	<u>Budget - FY24</u>	<u>02/29/24</u> <u>YTD</u>	<u>Percent</u>	<u>02/28/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	45,615	15,117	33%	25,218	(10,101)
Senior Center (Grant)	76,000	49,889	66%	22,936	26,953
Library (Grants)	54,170	23,881	44%	69,021	(45,140)
Debt Service	754,693	991,643	131%	-	991,643
Mary Carlson Estate	4,000	14,278	357%	4,085	10,193
Ambulance Rental	-	45,380		16,821	28,559
<b>Total</b>	<b>\$ 2,947,036</b>	<b>\$ 2,641,368</b>	<b>90%</b>	<b>\$ 1,706,391</b>	<b>\$ 934,976</b>
<b>Transfers</b>					
<i>From General Fund to Other Funds</i>					
Landfill	1,014,850	268,965	27%	76,966	191,999
Senior Center	286,949	102,693	36%	187,830	(85,137)
Ambulance Reserve	56,000	32,180	57%	4,821	27,359
Equipment Replacement	600,000	118,637	20%	159,076	(40,439)
Capital Projects	557,334	-	0%	-	-
Debt Service SRF Loans	53,050	58,119	110%	42,107	16,012
Debt Service Streets Bond	221,750	-	0%	65,875	(65,875)
Debt Service Firehall Bond	44,000	12,000	27%	12,500	(500)
Debt Service School Bond	319,307	297,227	93%	-	297,227
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	189,853	140,772	74%	127,476	13,295
Port - Harbor - Ice Machine	18,200	751	4%	380	371
Port - Harbor - Bathhouse	18,300	7,330	40%	11,502	(4,171)
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	63,916	38,568	60%	33,067	-
Transfer from Carlson Estate to Library	4,000	2,664	67%	-	-
Transfer from Wastewater to Water	28,471	-	0%	-	-
<b>Total</b>	<b>\$ 3,475,980</b>	<b>\$ 1,079,906</b>	<b>31%</b>	<b>\$ 721,600</b>	<b>\$ 350,140</b>
<b>Total Revenues &amp; Transfers</b>	<b>\$ 16,730,341</b>	<b>\$ 11,147,862</b>	<b>67%</b>	<b>\$ 9,672,595</b>	<b>\$ 1,530,924</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>02/29/24</u> <u>YTD</u>	<u>Percent</u>	<u>02/28/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>EXPENDITURES:</b>					
<b>General Fund Expenditures</b>					
City Council	\$ 100,600	\$ 80,492	80%	\$ 59,888	\$ 20,604
City Clerk	151,607	91,294	60%	76,805	14,489
Administration	837,368	226,616	27%	334,558	(107,942)
Finance	1,098,392	749,311	68%	563,496	185,815
Legal	65,000	69,884	108%	47,439	22,445
Insurance	328,100	232,186	71%	179,973	52,213
Planning	332,485	163,171	49%	105,193	57,978
Foreclosures	9,000	53	1%	4,732	(4,679)
IT	301,300	170,326	57%	174,079	(3,753)
Public Safety Administration	299,928	133,112	44%	98,063	35,049
Dispatch	632,935	385,688	61%	206,865	178,824
Patrol	1,593,836	673,941	42%	393,264	280,678
Corrections	826,289	457,883	55%	297,217	160,666
DMV	72,661	50,070	69%	20,658	29,412
Animal Control Officer	131,541	97,619	74%	48,509	49,110
Fire	518,639	303,538	59%	171,738	131,800
Fire Department Donation	15,000	525	4%	193	333
EOC	-	-		0	-
Public Works Administration	439,456	104,470	24%	77,259	27,212
Building and Grounds	408,592	248,970	61%	185,046	63,924
Shop	636,118	363,961	57%	334,375	29,586
Street	551,739	353,305	64%	141,707	211,598
Library	192,485	116,237	60%	113,712	2,525
Grandma's House	0	32,938		2,328	
City School	1,700,000	851,206	50%	975,000	(123,794)
Transfers to Other Funds	3,153,240	1,006,234	32%	549,175	457,059
<b>Total</b>	<b>\$ 14,396,311</b>	<b>\$ 6,963,034</b>	<b>48%</b>	<b>\$ 5,161,269</b>	<b>\$ 1,771,154</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>02/29/24</u> <u>YTD</u>	<u>Percent</u>	<u>02/28/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b><u>Special Revenue Funds Expenditures</u></b>					
Water	260,183	145,452	56%	129,647	15,805
Sewer	332,054	204,228	62%	149,338	54,891
Landfill	1,313,109	500,851	38%	285,507	215,345
Port - Dock	1,150,212	697,305	61%	782,117	(84,812)
Port - Harbor	369,352	193,376	52%	205,002	(11,626)
Asset Forfeiture Fund	2,000	-	0%	-	-
E-911 Service	63,916	38,568	60%	33,067	5,501
Senior Center (Non-Grant)	305,903	117,859	39%	238,366	(120,507)
Senior Center (Grant)	102,661	71,749	70%	1,604	70,146
Library (Grants)	54,170	26,543	49%	76,023	(49,481)
Mary Carlson Estate	6,255	4,038	65%	1,411	2,627
Ambulance Reserve Fund	20,000	4,880	24%	5,000	(120)
Debt Service SRF Loans	53,050	58,119	110%	42,107	16,012
Debt Service School Bond	1,064,000	967,625	91%	947,875	19,750
Debt Service Firehall Bond	44,000	12,000	27%	12,500	(500)
Debt Service Streets Bond	231,750	63,375	27%	65,875	(2,500)
Equipment Replacement	600,000	118,637	20%	158,034	(39,397)
<b>Total</b>	<b>\$ 5,972,615</b>	<b>\$ 3,224,605</b>	<b>54%</b>	<b>\$ 3,133,473</b>	<b>\$ 91,133</b>
	<b>\$ 20,368,926</b>	<b>\$ 10,187,639</b>	<b>50%</b>	<b>\$ 8,294,742</b>	<b>\$ 1,862,287</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b>\$ (3,638,585)</b>	<b>\$ 960,222</b>		<b>\$ 1,377,853</b>	<b>\$ (331,363)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>02/29/24</u> YTD	<u>Percent</u>	<u>02/28/23</u> YTD	<u>INC/(DEC)</u>
<b>Grant &amp; Bond Revenues</b>					
ANTHC-Lagoon	-	-		128,513	(128,513)
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	1,028,789	(776,044)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	2,948	1%	-	2,948
Curyung-Ice Machine	-	(1,324)		407	(1,730)
BBEDC Intern Program	112,201	48,602	43%	26,120	22,482
BBEDC Training Reimb	-	41,902		15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	11,902		-	11,902
Bond Investment Income	-	-		36,777	(36,777)
<b>Total</b>	<b>\$ 4,110,576</b>	<b>\$ 356,775</b>	<b>9%</b>	<b>\$ 1,236,905</b>	<b>\$ (880,130)</b>
<b>Grant &amp; Bond Expenditures</b>					
ANTHC-Lagoon	-	-		140,355	(140,355)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
State Public Safety	-	-		-	-
COVID - CARES & ARPA & LGLR	1,900,000	181,966	10%	235,733	(53,766)
SRF Loan - Lagoon Aeration	670,000	54,187	8%	-	54,187
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	-		1,613	(1,613)
BBEDC Intern Program	112,201	34,441	31%	26,120	8,321
BBEDC Training Reimb	-	41,902		15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	11,902		-	11,902
<b>Total</b>	<b>\$ 4,110,576</b>	<b>\$ 428,488</b>	<b>10%</b>	<b>\$ 502,962</b>	<b>\$ (174,474)</b>
	<b>\$ -</b>	<b>\$ (71,713)</b>		<b>\$ 733,943</b>	<b>\$ (1,054,604)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of February 29, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>02/29/24</u> YTD	<u>Percent</u>	<u>02/28/23</u> YTD	<u>INC/(DEC)</u>
<b>Capital Project Funds Revenues</b>					
Harbor Mayor Sale Revenue	-	1,200		-	1,200
Insurance Proceeds - Firehall	-	-		57,015	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>
<b>Capital Project Funds Expenditures</b>					
Major Building Maintenance	400,000	116,414	29%	-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Bingman-Harbor cleanup	-	-		-	-
<b>Total</b>	<b>\$ 957,334</b>	<b>\$ 116,414</b>	<b>12%</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ (957,334)</b>	<b>\$ (115,214)</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<b>Budget</b>	<b>Actual</b>
General Fund Revenue	\$ 10,307,325	\$ 7,426,589
Special Fund Revenue	\$ 2,947,036	\$ 2,641,368
Transfers In	\$ 3,475,980	\$ 1,079,906
Grant and Bond Revenue	\$ 4,110,576	\$ 356,775
CIP Revenue	\$ -	\$ 1,200
	<b>\$ 20,840,917</b>	<b>\$ 11,505,837</b>
General Fund Expenditures	\$ 14,396,311	\$ 6,963,034
Special Fund Expenditures	\$ 5,972,615	\$ 3,224,605
Grant and Bond Expenditures	\$ 4,110,576	\$ 428,488
CIP Expenditures	\$ 957,334	\$ 116,414
	<b>\$ 25,436,836</b>	<b>\$ 10,732,542</b>
<b>Net Increase (Decrease) to Fund Bal</b>	<b>\$ (4,595,919)</b>	<b>\$ 773,295</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> YTD	<u>Percent</u>	<u>03/31/23</u> YTD	<u>INC/(DEC)</u>
<b>General Fund Revenues</b>					
General Sales Tax	\$ 3,300,000	\$ 2,097,314	64%	\$ 2,263,772	\$ (166,458)
General Sales Tax - Remote	425,000	259,293	61%	297,678	
Alcohol Sales Tax	280,000	179,895	64%	238,412	(58,518)
Transient Lodging Sales Tax	120,000	110,540	92%	98,554	11,986
Gaming Sales Tax	65,000	20,080	31%	36,432	(16,352)
Tobacco Excise Tax	350,000	201,171	57%	218,929	(17,758)
Marijuana Excise Tax	90,000	59,730	66%	76,120	-
Business License	17,000	15,675	92%	16,600	-
Penalty & Interest - Sales Tax	15,000	12,543	84%	8,901	3,642
<b>Total Sales Tax</b>	<b>4,662,000</b>	<b>2,956,241</b>	<b>63%</b>	<b>3,255,399</b>	<b>(243,458)</b>
Real Property Tax	2,460,000	2,474,896	101%	2,375,657	99,239
Personal Property Tax	555,000	567,152	102%	450,703	116,450
Penalty & Interest - Property Tax	70,000	127,039	181%	81,976	45,063
<b>Total Property Taxes</b>	<b>3,085,000</b>	<b>3,169,088</b>	<b>103%</b>	<b>2,908,336</b>	<b>260,751</b>
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	670,000	600,639	90%	696,572	(95,933)
Raw Fish Tax	30,000	-	0%	37,499	(37,499)
Community Sharing	75,352	-	0%	-	-
Payment in Lieu of Taxes (PILT)	460,000	522,976	114%	480,895	42,081
State Jail Contract	720,000	-	0%	-	-
Motor Vehicle Tax	25,000	14,582	58%	12,000	2,582
Ambulance Fees	65,000	38,011	58%	53,998	(15,987)
Lease & Rental Income	35,000	8,230	24%	8,140	90
Admin Overhead	162,905	120,116	74%	116,174	3,942
PERS on Behalf	94,318	68,293	72%	62,473	5,820
PERS Forfeiture Fund	5,000	38,943	779%	704	38,239
Other Revenues	147,750	267,187	181%	137,554	129,633
<b>Total</b>	<b>2,560,325</b>	<b>1,678,978</b>	<b>66%</b>	<b>1,606,009</b>	<b>72,969</b>
<b>Total</b>	<b>\$ 10,307,325</b>	<b>\$ 7,804,307</b>	<b>76%</b>	<b>\$ 7,769,744</b>	<b>\$ 90,263</b>
<b>Special Revenue &amp; Other Funds Revenue</b>					
Water	231,712	168,908	73%	268,953	(100,045)
Sewer	464,012	331,613	71%	494,124	(162,510)
Landfill	298,259	249,342	84%	222,923	26,419
Port - Dock	808,576	732,350	91%	783,679	(51,329)
Port - Harbor	142,999	46,085	32%	38,955	7,130
Asset Forfeiture Fund	2,000	406	20%	252	154
E-911 Service	65,000	50,724	78%	50,303	421

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> YTD	<u>Percent</u>	<u>03/31/23</u> YTD	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	45,615	16,364	36%	31,619	(15,254)
Senior Center (Grant)	76,000	74,055	97%	22,936	51,119
Library (Grants)	54,170	23,881	44%	78,949	(55,068)
Debt Service	754,693	1,000,737	133%	-	1,000,737
Mary Carlson Estate	4,000	16,090	402%	5,489	10,602
Ambulance Rental	-	48,610		13,200	35,410
<b>Total</b>	<b>\$ 2,947,036</b>	<b>\$ 2,759,166</b>	<b>94%</b>	<b>\$ 2,011,382</b>	<b>\$ 747,785</b>
<b>Transfers</b>					
<i>From General Fund to Other Funds</i>					
Landfill	1,014,850	305,194	30%	87,590	217,605
Senior Center	286,949	121,183	42%	229,460	(108,277)
Ambulance Reserve	56,000	34,210	61%	48,598	(14,388)
Equipment Replacement	600,000	118,637	20%	158,034	(39,397)
Capital Projects	557,334	-	0%	-	-
Debt Service SRF Loans	53,050	58,119	110%	42,107	16,012
Debt Service Streets Bond	221,750	-	0%	65,875	(65,875)
Debt Service Firehall Bond	44,000	44,000	100%	12,500	31,500
Debt Service School Bond	319,307	297,227	93%	947,875	(650,648)
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	189,853	163,734	86%	124,476	39,258
Port - Harbor - Ice Machine	18,200	858	5%	380	478
Port - Harbor - Bathhouse	18,300	8,495	46%	11,502	(3,006)
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	63,916	46,883	73%	37,190	-
Transfer from Carlson Estate to Library	4,000	2,997	75%	-	-
Transfer from Wastewater to Water	28,471	2,146	8%	-	-
<b>Total</b>	<b>\$ 3,475,980</b>	<b>\$ 1,203,684</b>	<b>35%</b>	<b>\$ 1,765,587</b>	<b>\$ (576,739)</b>
<b>Total Revenues &amp; Transfers</b>	<b>\$ 16,730,341</b>	<b>\$ 11,767,157</b>	<b>70%</b>	<b>\$ 11,546,712</b>	<b>\$ 261,308</b>



**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>03/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>EXPENDITURES:</b>					
<b>General Fund Expenditures</b>					
City Council	\$ 100,600	\$ 76,269	76%	\$ 67,388	\$ 8,881
City Clerk	151,607	120,498	79%	78,809	41,689
Administration	837,368	275,081	33%	369,206	(94,125)
Finance	1,098,392	953,673	87%	632,227	321,445
Legal	65,000	85,070	131%	61,953	23,117
Insurance	328,100	259,878	79%	202,234	57,644
Planning	332,485	193,031	58%	118,852	74,179
Foreclosures	9,000	53	1%	4,812	(4,759)
IT	301,300	195,966	65%	214,458	(18,492)
Public Safety Administration	299,928	156,564	52%	113,019	43,545
Dispatch	632,935	468,832	74%	250,414	218,418
Patrol	1,593,836	800,117	50%	505,348	294,769
Corrections	826,289	545,932	66%	349,840	196,093
DMV	72,661	64,364	89%	24,571	39,792
Animal Control Officer	131,541	113,514	86%	59,609	53,905
Fire	518,639	345,298	67%	206,892	138,406
Fire Department Donation	15,000	766	5%	522	244
EOC	-	-		0	-
Public Works Administration	439,456	128,195	29%	87,798	40,396
Building and Grounds	408,592	296,391	73%	228,995	67,396
Shop	636,118	434,527	68%	372,100	62,427
Street	551,739	437,433	79%	161,520	275,914
Library	192,485	135,165	70%	127,852	7,313
Grandma's House	0	38,369		2,328	
City School	1,700,000	1,701,321	100%	130,000	1,571,321
Transfers to Other Funds	3,153,240	1,094,983	35%	935,325	159,659
<b>Total</b>	<b>\$ 14,396,311</b>	<b>\$ 8,921,288</b>	<b>62%</b>	<b>\$ 5,306,071</b>	<b>\$ 3,579,175</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>03/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b><u>Special Revenue Funds Expenditures</u></b>					
Water	260,183	171,054	66%	147,513	23,540
Sewer	332,054	231,793	70%	165,840	65,953
Landfill	1,313,109	554,536	42%	314,976	239,560
Port - Dock	1,150,212	732,350	64%	787,969	(55,619)
Port - Harbor	369,352	219,173	59%	216,544	2,629
Asset Forfeiture Fund	2,000	-	0%	-	-
E-911 Service	63,916	46,883	73%	37,190	9,693
Senior Center (Non-Grant)	305,903	138,123	45%	199,757	(61,634)
Senior Center (Grant)	102,661	84,728	83%	68,762	15,966
Library (Grants)	54,170	32,298	60%	82,244	(49,945)
Mary Carlson Estate	6,255	4,550	73%	1,588	2,963
Ambulance Reserve Fund	20,000	43,730	219%	5,000	38,730
Debt Service SRF Loans	53,050	58,119	110%	42,107	16,012
Debt Service School Bond	1,064,000	967,625	91%	947,875	19,750
Debt Service Firehall Bond	44,000	44,000	100%	45,000	(1,000)
Debt Service Streets Bond	231,750	231,750	100%	231,750	-
Equipment Replacement	600,000	118,637	20%	158,034	(39,397)
<b>Total</b>	<b>\$ 5,972,615</b>	<b>\$ 3,679,349</b>	<b>62%</b>	<b>\$ 3,452,147</b>	<b>\$ 227,202</b>
	<b>\$ 20,368,926</b>	<b>\$ 12,600,637</b>	<b>62%</b>	<b>\$ 8,758,219</b>	<b>\$ 3,806,377</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b>\$ (3,638,585)</b>	<b>\$ (833,480)</b>		<b>\$ 2,788,494</b>	<b>\$ (3,545,069)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> YTD	<u>Percent</u>	<u>03/31/23</u> YTD	<u>INC/(DEC)</u>
<b>Grant &amp; Bond Revenues</b>					
ANTHC-Lagoon	-	-		128,513	(128,513)
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	1,028,789	(776,044)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	2,948	1%	-	2,948
Curyung-Ice Machine	-	(1,324)		407	(1,730)
BBEDC Intern Program	112,201	48,602	43%	26,120	22,482
BBEDC Training Reimb	-	41,902		15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	11,902		-	11,902
Bond Investment Income	-	-		43,729	(43,729)
<b>Total</b>	<b>\$ 4,110,576</b>	<b>\$ 356,775</b>	<b>9%</b>	<b>\$ 1,243,857</b>	<b>\$ (887,081)</b>
<b>Grant &amp; Bond Expenditures</b>					
ANTHC-Lagoon	-	-		140,355	(140,355)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
State Public Safety	-	-		-	-
COVID - CARES & ARPA & LGLR	1,900,000	181,966	10%	235,733	(53,766)
SRF Loan - Lagoon Aeration	670,000	54,187	8%	-	54,187
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	-		1,730	(1,730)
BBEDC Intern Program	112,201	34,441	31%	26,120	8,321
BBEDC Training Reimb	-	41,902		15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	11,902		-	11,902
<b>Total</b>	<b>\$ 4,110,576</b>	<b>\$ 428,488</b>	<b>10%</b>	<b>\$ 503,079</b>	<b>\$ (174,591)</b>
	<b>\$ -</b>	<b>\$ (71,713)</b>		<b>\$ 740,777</b>	<b>\$ (1,061,672)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of March 31, 2024**

**Data Collected on:**  
 8/3/2024

	<u>Budget - FY24</u>	<u>03/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>03/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>Capital Project Funds Revenues</b>					
Harbor Mayor Sale Revenue	-	1,200		-	1,200
Insurance Proceeds - Firehall	-	-		57,015	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>
<b>Capital Project Funds Expenditures</b>					
Major Building Maintenance	400,000	116,414	29%	-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Bingman-Harbor cleanup	-	-		-	-
<b>Total</b>	<b>\$ 957,334</b>	<b>\$ 116,414</b>	<b>12%</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ (957,334)</b>	<b>\$ (115,214)</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<b>Budget</b>	<b>Actual</b>
General Fund Revenue	\$ 10,307,325	\$ 7,804,307
Special Fund Revenue	\$ 2,947,036	\$ 2,759,166
Transfers In	\$ 3,475,980	\$ 1,203,684
Grant and Bond Revenue	\$ 4,110,576	\$ 356,775
CIP Revenue	\$ -	\$ 1,200
	<b>\$ 20,840,917</b>	<b>\$ 12,125,133</b>
General Fund Expenditures	\$ 14,396,311	\$ 8,921,288
Special Fund Expenditures	\$ 5,972,615	\$ 3,679,349
Grant and Bond Expenditures	\$ 4,110,576	\$ 428,488
CIP Expenditures	\$ 957,334	\$ 116,414
	<b>\$ 25,436,836</b>	<b>\$ 13,145,539</b>
<b>Net Increase (Decrease) to Fund Bal</b>	<b>\$ (4,595,919)</b>	<b>\$ (1,020,407)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of April 30, 2024**

**Data Collected on:**  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> YTD	<u>Percent</u>	<u>04/30/23</u> YTD	<u>INC/(DEC)</u>
<b>General Fund Revenues</b>					
General Sales Tax	\$ 3,300,000	\$ 2,310,868	70%	\$ 2,496,816	\$ (185,947)
General Sales Tax - Remote	425,000	331,273	78%	297,678	
Alcohol Sales Tax	280,000	212,139	76%	259,027	(46,888)
Transient Lodging Sales Tax	150,000	124,202	83%	109,018	15,183
Gaming Sales Tax	50,000	22,484	45%	36,432	(13,948)
Tobacco Excise Tax	350,000	223,358	64%	241,764	(18,406)
Marijuana Excise Tax	90,000	67,210	75%	85,736	-
Business License	17,000	15,975	94%	17,550	-
Penalty & Interest - Sales Tax	15,000	14,305	95%	12,805	1,500
Total Sales Tax	4,677,000	3,321,814	71%	3,556,826	(248,505)
Real Property Tax	2,460,000	2,474,896	101%	2,373,285	101,612
Personal Property Tax	555,000	567,152	102%	450,703	116,450
Penalty & Interest - Property Tax	125,000	130,093	104%	83,816	46,276
Total Property Taxes	3,140,000	3,172,141	101%	2,907,804	264,338
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	600,640	600,639	100%	696,572	(95,933)
Raw Fish Tax	30,000	16,450	55%	37,499	(21,049)
Community Sharing	75,352	103,711	138%	127,295	(23,583)
Payment in Lieu of Taxes (PILT)	522,976	522,976	100%	480,895	42,081
State Jail Contract	442,926	39,759	9%	-	39,759
Motor Vehicle Tax	25,000	15,468	62%	12,761	2,707
Ambulance Fees	65,000	38,436	59%	62,024	(23,588)
Lease & Rental Income	35,000	9,150	26%	9,050	100
Admin Overhead	171,805	130,456	76%	116,174	14,283
PERS on Behalf	92,530	75,935	82%	69,521	6,414
PERS Forfeiture Fund	5,000	38,943	779%	11,410	27,533
Other Revenues	323,750	262,326	81%	163,753	98,573
Total	2,459,979	1,854,249	75%	1,786,954	67,295
<b>Total</b>	<b>\$ 10,276,979</b>	<b>\$ 8,348,205</b>	<b>81%</b>	<b>\$ 8,251,585</b>	<b>\$ 83,127</b>
<b>Special Revenue &amp; Other Funds Revenue</b>					
Water	229,712	185,854	81%	214,070	(28,215)
Sewer	478,712	360,909	75%	391,394	(30,485)
Landfill	334,259	267,964	80%	239,382	28,582
Port - Dock	876,576	734,900	84%	783,927	(49,026)
Port - Harbor	145,200	47,006	32%	39,870	7,136
Asset Forfeiture Fund	500	469	94%	252	217
E-911 Service	65,000	56,260	87%	55,878	382

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of April 30, 2024**

**Data Collected on:**  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> YTD	<u>Percent</u>	<u>04/30/23</u> YTD	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	26,600	17,876	67%	34,324	(16,449)
Senior Center (Grant)	100,661	74,978	74%	22,936	52,042
Library (Grants)	54,170	23,881	44%	83,936	(60,054)
Debt Service	1,071,017	1,010,485	94%	-	1,010,485
Mary Carlson Estate	21,000	17,849	85%	7,501	10,348
Ambulance Rental	16,800	15,600	93%	13,200	2,400
<b>Total</b>	<b>\$ 3,420,207</b>	<b>\$ 2,814,033</b>	<b>82%</b>	<b>\$ 1,886,671</b>	<b>\$ 927,361</b>
<b>Transfers</b>					
<i>From General Fund to Other Funds</i>					
Landfill	607,680	347,510	57%	87,590	259,920
Senior Center	231,500	142,708	62%	229,460	(86,752)
Ambulance Reserve	55,500	34,592	62%	48,598	(14,006)
Equipment Replacement	400,000	166,122	42%	158,034	8,088
Capital Projects	957,334	116,414	12%	-	116,414
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service Streets Bond	(94,574)	-	0%	65,875	(65,875)
Debt Service Firehall Bond	44,000	44,000	100%	12,500	31,500
Debt Service School Bond	319,307	297,227	93%	947,875	(650,648)
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	318,581	136,967	43%	124,476	12,491
Port - Harbor - Ice Machine	18,200	858	5%	380	478
Port - Harbor - Bathhouse	17,000	8,495	50%	11,502	(3,006)
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	63,916	50,905	80%	37,190	-
Transfer from Carlson Estate to Library	4,000	3,330	83%	-	-
Transfer from Wastewater to Water	40,002	2,823	7%	-	-
<b>Total</b>	<b>\$ 3,040,565</b>	<b>\$ 1,410,070</b>	<b>46%</b>	<b>\$ 1,765,587</b>	<b>\$ (375,385)</b>
<b>Total Revenues &amp; Transfers</b>	<b>\$ 16,737,751</b>	<b>\$ 12,572,308</b>	<b>75%</b>	<b>\$ 11,903,843</b>	<b>\$ 635,103</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of April 30, 2024**

**Data Collected on:**  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> YTD	<u>Percent</u>	<u>04/30/23</u> YTD	<u>INC/(DEC)</u>
<b>EXPENDITURES:</b>					
<b>General Fund Expenditures</b>					
City Council	\$ 104,150	\$ 79,196	76%	\$ 67,440	\$ 11,756
City Clerk	172,255	138,109	80%	92,768	45,341
Administration	528,827	312,388	59%	414,994	(102,606)
Finance	1,226,649	1,043,917	85%	715,289	328,628
Legal	90,000	96,777	108%	68,930	27,847
Insurance	328,100	287,570	88%	224,495	63,075
Planning	618,933	219,461	35%	137,754	81,707
Foreclosures	9,000	53	1%	5,050	(4,997)
IT	311,300	207,904	67%	225,912	(18,008)
Public Safety Administration	243,323	174,783	72%	131,044	43,739
Dispatch	651,125	509,054	78%	324,409	184,645
Patrol	1,273,100	881,799	69%	627,813	253,986
Corrections	767,164	599,279	78%	429,058	170,220
DMV	79,647	70,375	88%	33,046	37,329
Animal Control Officer	153,268	118,248	77%	75,099	43,149
Fire	545,377	377,504	69%	249,745	127,760
Fire Department Donation	15,000	4,740	32%	622	4,118
EOC	-	-		0	-
Public Works Administration	229,700	155,946	68%	105,010	50,936
Building and Grounds	411,402	338,199	82%	257,100	81,099
Shop	632,757	492,188	78%	404,686	87,502
Street	693,308	473,273	68%	179,155	294,118
Library	191,285	149,794	78%	144,113	5,681
Grandma's House	41,000	43,716	107%	2,328	
City School	1,702,000	1,701,496	100%	130,000	1,571,496
Transfers to Other Funds	2,650,896	1,206,691	46%	935,325	271,367
<b>Total</b>	<b>\$ 13,669,566</b>	<b>\$ 9,682,458</b>	<b>71%</b>	<b>\$ 5,981,183</b>	<b>\$ 3,659,887</b>

City of Dillingham  
 Unaudited Revenues and Expenditures As of April 30, 2024

Data Collected on:  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b><u>Special Revenue Funds Expenditures</u></b>					
Water	269,714	188,948	70%	165,848	23,100
Sewer	380,841	248,508	65%	184,638	63,869
Landfill	941,939	615,474	65%	351,881	263,593
Port - Dock	1,304,434	734,900	56%	802,529	(67,629)
Port - Harbor	426,951	243,181	57%	227,790	15,391
Asset Forfeiture Fund	-	-	0%	-	-
E-911 Service	136,968	50,905	37%	37,190	13,715
Senior Center (Non-Grant)	258,100	161,159	62%	222,356	(61,197)
Senior Center (Grant)	100,661	90,648	90%	84,831	5,817
Library (Grants)	54,170	34,260	63%	92,620	(58,360)
Mary Carlson Estate	6,255	5,063	81%	1,695	3,367
Ambulance Reserve Fund	12,000	4,880	41%	5,000	(120)
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service School Bond	1,064,000	967,625	91%	1,065,500	(97,875)
Debt Service Firehall Bond	44,000	44,000	100%	45,000	(1,000)
Debt Service Streets Bond	231,750	231,750	100%	231,750	-
Equipment Replacement	400,000	166,122	42%	158,034	8,088
<b>Total</b>	<b>\$ 5,689,902</b>	<b>\$ 3,845,541</b>	<b>68%</b>	<b>\$ 3,718,770</b>	<b>\$ 126,771</b>
	<b>\$ 19,359,468</b>	<b>\$ 13,527,999</b>	<b>70%</b>	<b>\$ 9,699,953</b>	<b>\$ 3,786,658</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b>\$ (2,621,717)</b>	<b>\$ (955,692)</b>		<b>\$ 2,203,890</b>	<b>\$ (3,151,554)</b>



**City of Dillingham**  
**Unaudited Revenues and Expenditures As of April 30, 2024**

**Data Collected on:**  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> YTD	<u>Percent</u>	<u>04/30/23</u> YTD	<u>INC/(DEC)</u>
<b>Grant &amp; Bond Revenues</b>					
ANTHC-Lagoon	-	-		128,513	(128,513)
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	1,028,789	(776,044)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	(1,324)		407	(1,730)
BBEDC Intern Program	112,201	48,602	43%	26,120	22,482
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	10,350	11,902	115%	-	11,902
Bond Investment Income	-	-		51,698	(51,698)
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 357,918</b>	<b>9%</b>	<b>\$ 1,251,826</b>	<b>\$ (893,908)</b>
<b>Grant &amp; Bond Expenditures</b>					
ANTHC-Lagoon	-	-		140,355	(140,355)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
State Public Safety	-	-		-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	235,733	17,012
SRF Loan - Lagoon Aeration	670,000	76,251	11%	-	76,251
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	-		1,730	(1,730)
BBEDC Intern Program	112,201	34,441	31%	26,120	8,321
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	10,350	11,902	115%	-	11,902
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 521,331</b>	<b>13%</b>	<b>\$ 503,079</b>	<b>\$ (81,748)</b>
	<b>\$ -</b>	<b>\$ (163,413)</b>		<b>\$ 748,746</b>	<b>\$ (975,656)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of April 30, 2024**

**Data Collected on:**  
 8/5/2024

	<u>Budget - FY24</u>	<u>04/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>04/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>Capital Project Funds Revenues</b>					
Harbor - Mayor Sale Revenue	-	1,200		-	1,200
Insurance Proceeds - Firehall	-	-		57,015	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>
<b>Capital Project Funds Expenditures</b>					
Major Building Maintenance	400,000	118,526	30%	-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Bingman-Harbor cleanup	-	-		-	-
<b>Total</b>	<b>\$ 957,334</b>	<b>\$ 118,526</b>	<b>12%</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ (957,334)</b>	<b>\$ (117,326)</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<b>Budget</b>	<b>Actual</b>
General Fund Revenue	\$ 10,276,979	\$ 8,348,205
Special Fund Revenue	\$ 3,420,207	\$ 2,814,033
Transfers In	\$ 3,040,565	\$ 1,410,070
Grant and Bond Revenue	\$ 4,161,276	\$ 357,918
CIP Revenue	\$ -	\$ 1,200
	<b>\$ 20,899,027</b>	<b>\$ 12,931,426</b>
General Fund Expenditures	\$ 13,669,566	\$ 9,682,458
Special Fund Expenditures	\$ 5,689,902	\$ 3,845,541
Grant and Bond Expenditures	\$ 4,161,276	\$ 521,331
CIP Expenditures	\$ 957,334	\$ 118,526
	<b>\$ 24,478,078</b>	<b>\$ 14,167,857</b>
<b>Net Increase (Decrease) to Fund Bal</b>	<b>\$ (3,579,051)</b>	<b>\$ (1,236,431)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
 8/22/2024

	<u>Budget - FY24</u>	<u>05/31/24</u> YTD	<u>Percent</u>	<u>05/31/23</u> YTD	<u>INC/(DEC)</u>
<b>General Fund Revenues</b>					
General Sales Tax	\$ 3,300,000	\$ 2,602,145	79%	\$ 2,765,594	\$ (163,450)
General Sales Tax - Remote	425,000	369,775	87%	370,908	
Alcohol Sales Tax	280,000	228,318	82%	278,460	(50,141)
Transient Lodging Sales Tax	150,000	138,044	92%	118,795	19,249
Gaming Sales Tax	50,000	24,522	49%	36,432	(11,910)
Tobacco Excise Tax	350,000	237,884	68%	263,952	(26,069)
Marijuana Excise Tax	90,000	70,908	79%	92,389	-
Business License	17,000	16,525	97%	18,000	-
Penalty & Interest - Sales Tax	15,000	16,155	108%	13,945	2,211
<b>Total Sales Tax</b>	<b>4,677,000</b>	<b>3,704,276</b>	<b>79%</b>	<b>3,958,474</b>	<b>(230,110)</b>
Real Property Tax	2,460,000	2,474,685	101%	2,270,758	203,927
Personal Property Tax	555,000	567,152	102%	450,610	116,543
Penalty & Interest - Property Tax	125,000	133,104	106%	79,409	53,694
<b>Total Property Taxes</b>	<b>3,140,000</b>	<b>3,174,941</b>	<b>101%</b>	<b>2,800,777</b>	<b>374,164</b>
Telephone Gross Receipts State Tax	70,000	-	0%	-	-
Shared Fisheries	600,640	600,639	100%	696,572	(95,933)
Raw Fish Tax	30,000	16,450	55%	37,499	(21,049)
Community Sharing	75,352	103,711	138%	127,295	(23,583)
Payment in Lieu of Taxes (PILT)	522,976	522,976	100%	480,895	42,081
State Jail Contract	442,926	39,759	9%	-	39,759
Motor Vehicle Tax	25,000	16,576	66%	12,761	3,814
Ambulance Fees	65,000	48,455	75%	63,895	(15,440)
Lease & Rental Income	35,000	10,070	29%	9,960	110
Admin Overhead	171,805	144,058	84%	116,174	27,885
PERS on Behalf	92,530	88,483	96%	76,655	11,828
PERS Forfeiture Fund	5,000	38,943	779%	11,410	27,533
Other Revenues	323,750	287,414	89%	189,422	97,992
<b>Total</b>	<b>2,459,979</b>	<b>1,917,534</b>	<b>78%</b>	<b>1,822,539</b>	<b>94,995</b>
<b>Total</b>	<b>\$ 10,276,979</b>	<b>\$ 8,796,751</b>	<b>86%</b>	<b>\$ 8,581,790</b>	<b>\$ 239,049</b>
<b>Special Revenue &amp; Other Funds Revenue</b>					
Water	229,712	208,293	91%	235,573	(27,281)
Sewer	478,712	428,516	90%	429,019	(503)
Landfill	334,259	294,032	88%	271,011	23,021
Port - Dock	876,576	738,116	84%	784,156	(46,040)
Port - Harbor	145,200	50,621	35%	46,687	3,934
Asset Forfeiture Fund	500	517	103%	252	265
E-911 Service	65,000	61,787	95%	61,416	371

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
 8/22/2024

	<u>Budget - FY24</u>	<u>05/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	26,600	18,268	69%	36,303	(18,035)
Senior Center (Grant)	100,661	94,310	94%	22,936	71,374
Library (Grants)	54,170	34,308	63%	94,107	(59,799)
Debt Service	1,071,017	1,019,937	95%	-	1,019,937
Mary Carlson Estate	21,000	19,679	94%	8,546	11,133
Ambulance Rental	16,800	16,800	100%	13,200	3,600
<b>Total</b>	<b>\$ 3,420,207</b>	<b>\$ 2,985,183</b>	<b>87%</b>	<b>\$ 2,003,207</b>	<b>\$ 981,976</b>
<b>Transfers</b>					
<i>From General Fund to Other Funds</i>					
Landfill	607,680	350,115	58%	87,590	262,525
Senior Center	231,500	162,180	70%	229,460	(67,280)
Ambulance Reserve	55,500	34,975	63%	48,598	(13,623)
Equipment Replacement	400,000	166,122	42%	158,034	8,088
Capital Projects	957,334	118,526	12%	-	118,526
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service Streets Bond	(94,574)	(126,537)	134%	65,875	(192,412)
Debt Service Firehall Bond	44,000	44,000	100%	12,500	31,500
Debt Service School Bond	319,307	393,602	123%	947,875	(554,273)
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	318,581	136,967	43%	124,476	12,491
Port - Harbor - Ice Machine	18,200	858	5%	380	478
Port - Harbor - Bathhouse	17,000	8,495	50%	11,502	(3,006)
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	63,916	54,927	86%	37,190	-
Transfer from Carlson Estate to Library	4,000	3,663	92%	-	-
Transfer from Wastewater to Water	40,002	10,620	27%	-	-
<b>Total</b>	<b>\$ 3,040,565</b>	<b>\$ 1,416,631</b>	<b>47%</b>	<b>\$ 1,765,587</b>	<b>\$ (380,976)</b>
<b>Total Revenues &amp; Transfers</b>	<b>\$ 16,737,751</b>	<b>\$ 13,198,565</b>	<b>79%</b>	<b>\$ 12,350,584</b>	<b>\$ 840,050</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
 8/22/2024

	<u>Budget - FY24</u>	<u>05/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>EXPENDITURES:</b>					
<b>General Fund Expenditures</b>					
City Council	\$ 104,150	\$ 82,629	79%	\$ 75,707	\$ 6,922
City Clerk	172,255	151,726	88%	101,677	50,048
Administration	528,827	339,754	64%	445,714	(105,960)
Finance	1,226,649	1,114,910	91%	772,641	342,269
Legal	90,000	117,997	131%	68,930	49,068
Insurance	328,100	315,261	96%	246,755	68,506
Planning	618,933	259,301	42%	154,052	105,249
Foreclosures	9,000	53	1%	5,050	(4,997)
IT	311,300	232,378	75%	248,289	(15,911)
Public Safety Administration	243,323	193,542	80%	146,553	46,988
Dispatch	651,125	550,305	85%	366,813	183,492
Patrol	1,273,100	955,133	75%	699,912	255,221
Corrections	767,164	653,253	85%	484,444	168,809
DMV	79,647	76,313	96%	38,207	38,106
Animal Control Officer	153,268	119,499	78%	83,741	35,758
Fire	545,377	402,020	74%	277,757	124,263
Fire Department Donation	15,000	4,740	32%	680	4,060
EOC	-	-		0	-
Public Works Administration	229,700	192,280	84%	117,599	74,680
Building and Grounds	411,402	405,150	98%	280,991	124,159
Shop	632,757	563,083	89%	437,179	125,904
Street	693,308	522,142	75%	198,134	324,009
Library	191,285	163,468	85%	157,430	6,037
Grandma's House	41,000	46,522	113%	2,328	
City School	1,702,000	1,701,546	100%	1,300,147	401,399
Transfers to Other Funds	2,650,896	1,200,101	45%	935,325	264,776
<b>Total</b>	<b>\$ 13,669,566</b>	<b>\$ 10,363,107</b>	<b>76%</b>	<b>\$ 7,646,056</b>	<b>\$ 2,672,856</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
**8/22/2024**

	<u>Budget - FY24</u>	<u>05/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b><u>Special Revenue Funds Expenditures</u></b>					
Water	269,714	218,913	81%	182,351	36,561
Sewer	380,841	268,000	70%	205,268	62,732
Landfill	941,939	644,147	68%	375,685	268,462
Port - Dock	1,304,434	463,155	36%	849,006	(385,851)
Port - Harbor	426,951	349,686	82%	315,733	33,953
Asset Forfeiture Fund	-	-	0%	-	-
E-911 Service	136,968	54,927	40%	37,190	17,737
Senior Center (Non-Grant)	258,100	181,024	70%	245,145	(64,121)
Senior Center (Grant)	100,661	95,289	95%	94,455	834
Library (Grants)	54,170	40,534	75%	102,795	(62,261)
Mary Carlson Estate	6,255	5,575	89%	1,856	3,718
Ambulance Reserve Fund	12,000	4,880	41%	9,280	(4,400)
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service School Bond	1,064,000	1,064,000	100%	1,065,500	(1,500)
Debt Service Firehall Bond	44,000	44,000	100%	45,000	(1,000)
Debt Service Streets Bond	231,750	231,750	100%	231,750	-
Equipment Replacement	400,000	166,122	42%	158,034	8,088
<b>Total</b>	<b>\$ 5,689,902</b>	<b>\$ 3,890,119</b>	<b>68%</b>	<b>\$ 3,961,156</b>	<b>\$ (71,037)</b>
	<b>\$ 19,359,468</b>	<b>\$ 14,253,226</b>	<b>74%</b>	<b>\$ 11,607,212</b>	<b>\$ 2,601,819</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b>\$ (2,621,717)</b>	<b>\$ (1,054,660)</b>		<b>\$ 743,373</b>	<b>\$ (1,761,770)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
 8/22/2024

	<u>Budget - FY24</u>	<u>05/31/24</u> YTD	<u>Percent</u>	<u>05/31/23</u> YTD	<u>INC/(DEC)</u>
<b>Grant &amp; Bond Revenues</b>					
ANTHC-Lagoon	-	-		128,513	(128,513)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	1,028,789	(776,044)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		10,282	(10,282)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	(1,324)		407	(1,730)
BBEDC Intern Program	112,201	48,602	43%	26,120	22,482
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	10,350	11,902	115%	-	11,902
Bond Investment Income	-	-		59,825	(59,825)
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 457,918</b>	<b>11%</b>	<b>\$ 1,269,875</b>	<b>\$ (911,957)</b>
<b>Grant &amp; Bond Expenditures</b>					
ANTHC-Lagoon	-	-		140,355	(140,355)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
State Public Safety	-	-		-	-
COVID - CARES & ARPA & LGLR	1,900,000	252,745	13%	492,757	(240,012)
SRF Loan - Lagoon Aeration	670,000	76,251	11%	-	76,251
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		10,282	(10,282)
SOA-DOH Grants	210,250	6,031	3%	-	6,031
Curyung-Ice Machine	-	-		1,784	(1,784)
BBEDC Intern Program	112,201	34,441	31%	27,012	7,428
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	10,350	11,902	115%	-	11,902
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 523,271</b>	<b>13%</b>	<b>\$ 770,972</b>	<b>\$ (347,700)</b>
	<b>\$ -</b>	<b>\$ (65,353)</b>		<b>\$ 498,903</b>	<b>\$ (1,259,657)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of May 31, 2024**

**Data Collected on:**  
 8/22/2024

	<u>Budget - FY24</u>	<u>05/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>05/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>Capital Project Funds Revenues</b>					
Harbor Mayor Sale Revenue	-	1,200		-	1,200
Insurance Proceeds - Firehall	-	-		57,015	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>
<b>Capital Project Funds Expenditures</b>					
Major Building Maintenance	400,000	118,526	30%	-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Bingman-Harbor cleanup	-	-		-	-
<b>Total</b>	<b>\$ 957,334</b>	<b>\$ 118,526</b>	<b>12%</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ (957,334)</b>	<b>\$ (117,326)</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<b>Budget</b>	<b>Actual</b>
General Fund Revenue	\$ 10,276,979	\$ 8,796,751
Special Fund Revenue	\$ 3,420,207	\$ 2,985,183
Transfers In	\$ 3,040,565	\$ 1,416,631
Grant and Bond Revenue	\$ 4,161,276	\$ 457,918
CIP Revenue	\$ -	\$ 1,200
	<b>\$ 20,899,027</b>	<b>\$ 13,657,683</b>
General Fund Expenditures	\$ 13,669,566	\$ 10,363,107
Special Fund Expenditures	\$ 5,689,902	\$ 3,890,119
Grant and Bond Expenditures	\$ 4,161,276	\$ 523,271
CIP Expenditures	\$ 957,334	\$ 118,526
	<b>\$ 24,478,078</b>	<b>\$ 14,895,023</b>
<b>Net Increase (Decrease) to Fund Bal</b>	<b>\$ (3,579,051)</b>	<b>\$ (1,237,340)</b>



**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
**8/24/2024**

	<u>Budget - FY24</u>	<u>06/30/24</u> YTD	<u>Percent</u>	<u>06/30/23</u> YTD	<u>INC/(DEC)</u>
<b>General Fund Revenues</b>					
General Sales Tax	\$ 3,300,000	\$ 2,879,083	87%	\$ 3,481,896	\$ (602,813)
General Sales Tax - Remote	425,000	409,752	96%	520,986	
Alcohol Sales Tax	280,000	256,957	92%	332,350	(75,393)
Transient Lodging Sales Tax	150,000	148,923	99%	148,021	903
Gaming Sales Tax	50,000	26,877	54%	51,656	(24,779)
Tobacco Excise Tax	350,000	263,634	75%	283,843	(20,209)
Marijuana Excise Tax	90,000	76,585	85%	95,070	-
Business License	17,000	16,825	99%	18,250	-
Penalty & Interest - Sales Tax	15,000	17,399	116%	17,608	(209)
<b>Total Sales Tax</b>	<b>4,677,000</b>	<b>4,096,034</b>	<b>88%</b>	<b>4,949,679</b>	<b>(722,501)</b>
Real Property Tax	2,460,000	2,474,685	101%	2,321,155	153,529
Personal Property Tax	555,000	567,152	102%	504,387	62,765
Penalty & Interest - Property Tax	125,000	135,986	109%	80,078	55,908
<b>Total Property Taxes</b>	<b>3,140,000</b>	<b>3,177,823</b>	<b>101%</b>	<b>2,905,620</b>	<b>272,203</b>
Telephone Gross Receipts State Tax	70,000	-	0%	83,984	(83,984)
Shared Fisheries	600,640	600,639	100%	696,572	(95,933)
Raw Fish Tax	30,000	16,450	55%	37,499	(21,049)
Community Sharing	75,352	106,324	141%	130,096	(23,771)
Payment in Lieu of Taxes (PILT)	522,976	522,976	100%	480,895	42,081
State Jail Contract	442,926	39,759	9%	365,613	(325,854)
Motor Vehicle Tax	25,000	19,202	77%	27,347	(8,145)
Ambulance Fees	65,000	50,694	78%	71,229	(20,535)
Lease & Rental Income	35,000	34,549	99%	34,429	120
Admin Overhead	171,805	170,035	99%	160,000	10,035
PERS on Behalf	92,530	95,858	104%	69,554	26,305
PERS Forfeiture Fund	5,000	47,012	940%	11,410	35,602
Other Revenues	323,750	313,582	97%	195,689	117,893
<b>Total</b>	<b>2,459,979</b>	<b>2,017,081</b>	<b>82%</b>	<b>2,364,317</b>	<b>(347,236)</b>
<b>Total</b>	<b>\$ 10,276,979</b>	<b>\$ 9,290,938</b>	<b>90%</b>	<b>\$ 10,219,616</b>	<b>\$ (797,534)</b>
<b>Special Revenue &amp; Other Funds Revenue</b>					
Water	229,712	229,064	100%	266,845	(37,782)
Sewer	478,712	460,294	96%	464,634	(4,340)
Landfill	334,259	331,471	99%	318,989	12,482
Port - Dock	876,576	777,167	89%	799,629	(22,462)
Port - Harbor	145,200	136,723	94%	135,005	1,718
Asset Forfeiture Fund	500	568	114%	417	152
E-911 Service	65,000	67,470	104%	66,958	512

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
 8/24/2024

	<u>Budget - FY24</u>	<u>06/30/24</u> YTD	Percent	<u>06/30/23</u> YTD	<u>INC/(DEC)</u>
Senior Center (Non-Grant)	26,600	24,081	91%	40,324	(16,243)
Senior Center (Grant)	100,661	94,310	94%	290,415	(196,105)
Library (Grants)	54,170	34,308	63%	110,673	(76,365)
Debt Service - Bond Investments	80,000	113,038	141%	-	113,038
Debt Service - SOA Revenue	744,693	737,169	99%	745,665	(8,496)
Debt Services - Streets Refund	246,324	246,324	100%	-	246,324
Mary Carlson Estate	21,000	21,454	102%	10,231	11,222
Ambulance Rental	16,800	18,000	107%	13,200	4,800
<b>Total</b>	<b>\$ 3,420,207</b>	<b>\$ 3,291,440</b>	<b>96%</b>	<b>\$ 3,262,985</b>	<b>\$ 28,455</b>
<b>Transfers</b>					
<i>From General Fund to Other Funds</i>					
Landfill	607,680	355,868	59%	135,598	220,270
Senior Center	231,500	(22,602)	-10%	232,519	(255,121)
Ambulance Reserve	55,500	45,625	82%	64,106	(18,481)
Equipment Replacement	400,000	166,122	42%	158,034	8,088
Capital Projects	957,334	118,526	12%	-	118,526
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service Streets Bond	(94,574)	(127,612)	135%	231,750	(359,362)
Debt Service Firehall Bond	44,000	44,000	100%	45,000	(1,000)
Debt Service School Bond	319,307	326,831	102%	319,835	6,996
<i>From Dock Fund to Harbor Funds</i>					
Port - Harbor	318,581	525,001	165%	23,683	501,318
Port - Harbor - Ice Machine	18,200	1,974	11%	813	1,161
Port - Harbor - Bathhouse	17,000	31,786	187%	-	31,786
<i>From Department to Department</i>					
Transfer from E911 to Dispatch	63,916	66,801	105%	40,536	-
Transfer from Carlson Estate to Library	4,000	4,000	100%	4,000	-
Transfer from Wastewater to Water	40,002	8,004	20%	-	-
<b>Total</b>	<b>\$ 3,040,565</b>	<b>\$ 1,602,442</b>	<b>53%</b>	<b>\$ 1,297,980</b>	<b>\$ 270,193</b>
<b>Total Revenues &amp; Transfers</b>	<b>\$ 16,737,751</b>	<b>\$ 14,184,820</b>	<b>85%</b>	<b>\$ 14,780,581</b>	<b>\$ (498,886)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
 8/24/2024

	<u>Budget - FY24</u>	<u>06/30/24</u> YTD	<u>Percent</u>	<u>06/30/23</u> YTD	<u>INC/(DEC)</u>
<b>EXPENDITURES:</b>					
<b>General Fund Expenditures</b>					
City Council	\$ 104,150	\$ 82,846	80%	\$ 92,853	\$ (10,007)
City Clerk	172,255	176,413	102%	179,843	(3,430)
Administration	528,827	374,409	71%	517,542	(143,134)
Finance	1,226,649	1,242,952	101%	879,734	363,218
Legal	90,000	127,516	142%	90,237	37,279
Insurance	328,100	342,953	105%	262,315	80,638
Planning	618,933	293,671	47%	175,753	117,918
Foreclosures	9,000	53	1%	5,113	(5,060)
IT	311,300	262,500	84%	297,220	(34,720)
Public Safety Administration	243,323	214,815	88%	178,827	35,988
Dispatch	651,125	627,792	96%	404,725	223,067
Patrol	1,273,100	1,042,823	82%	758,626	284,197
Corrections	767,164	722,592	94%	533,786	188,806
DMV	79,647	84,412	106%	43,009	41,404
Animal Control Officer	153,268	128,113	84%	93,452	34,661
Fire	545,377	481,906	88%	335,954	145,952
Fire Department Donation	15,000	5,378	36%	1,119	4,258
EOC	-	-		0	-
Public Works Administration	229,700	232,658	101%	122,611	110,047
Building and Grounds	411,402	449,716	109%	304,857	144,859
Shop	632,757	593,522	94%	467,988	125,534
Street	693,308	549,216	79%	228,515	320,701
Library	191,285	179,393	94%	170,656	8,736
Grandma's House	41,000	50,598	123%	0	
City School	1,702,000	1,701,924	100%	1,300,147	401,777
Transfers to Other Funds	2,650,896	964,876	36%	1,434,212	(469,336)
<b>Total</b>	<b>\$ 13,669,566</b>	<b>\$ 10,933,048</b>	<b>80%</b>	<b>\$ 8,879,096</b>	<b>\$ 2,003,354</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
**8/24/2024**

	<u>Budget - FY24</u>	<u>06/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b><u>Special Revenue Funds Expenditures</u></b>					
Water	269,714	237,068	88%	209,511	27,557
Sewer	380,841	285,532	75%	238,113	47,419
Landfill	941,939	681,061	72%	454,587	226,474
Port - Dock	1,304,434	1,319,718	101%	799,629	520,089
Port - Harbor	426,951	447,006	105%	407,978	39,028
Asset Forfeiture Fund	-	-	0%	-	-
E-911 Service	136,968	66,801	49%	40,536	26,265
Senior Center (Non-Grant)	258,100	205,676	80%	273,255	(67,579)
Senior Center (Grant)	100,661	99,802	99%	95,996	3,806
Library (Grants)	54,170	41,725	77%	113,487	(71,762)
Mary Carlson Estate	6,255	6,091	97%	6,040	51
Ambulance Reserve Fund	12,000	5,480	46%	9,120	(3,640)
Debt Service SRF Loans	58,119	58,119	100%	42,107	16,012
Debt Service School Bond	1,064,000	1,064,000	100%	1,065,500	(1,500)
Debt Service Firehall Bond	44,000	44,000	100%	45,000	(1,000)
Debt Service Streets Bond	231,750	231,750	100%	231,750	-
Equipment Replacement	400,000	166,122	42%	178,605	(12,484)
<b>Total</b>	<b>\$ 5,689,902</b>	<b>\$ 4,959,951</b>	<b>87%</b>	<b>\$ 4,211,215</b>	<b>\$ 748,736</b>
	<b>\$ 19,359,468</b>	<b>\$ 15,892,999</b>	<b>82%</b>	<b>\$ 13,090,310</b>	<b>\$ 2,752,091</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b>\$ (2,621,717)</b>	<b>\$ (1,708,179)</b>		<b>\$ 1,690,271</b>	<b>\$ (3,250,977)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
 8/24/2024

	<u>Budget - FY24</u>	<u>06/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>06/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<b>Grant &amp; Bond Revenues</b>					
ANTHC-Lagoon	-	-		128,513	(128,513)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	306,315	16%	1,028,789	(722,474)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		10,282	(10,282)
SOA-DOH Grants	210,250	4,091	2%	-	4,091
Curyung-Ice Machine	-	(1,324)		1,730	(3,054)
BBEDC Intern Program	112,201	48,602	43%	26,120	22,482
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBNC Training Reimb	10,350	11,902	115%	-	11,902
Bond Investment Inc (moved debt svc)	-	-		68,665	(68,665)
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 511,487</b>	<b>12%</b>	<b>\$ 1,280,038</b>	<b>\$ (868,550)</b>
<b>Grant &amp; Bond Expenditures</b>					
ANTHC-Lagoon	-	-		140,355	(140,355)
SOA-Landfill Firebreak	-	100,000		-	-
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	306,315	16%	5,275	301,040
SRF Loan - Lagoon Aeration	670,000	93,719	14%	-	93,719
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		10,282	(10,282)
SOA-DOH Grants	210,250	6,178	3%	-	6,178
Curyung-Ice Machine	-	-		1,730	(1,730)
BBEDC Intern Program	112,201	35,713	32%	40,281	(4,568)
BBEDC Training Reimb	40,350	41,902	104%	15,939	25,962
BBNC Training Reimb	10,350	11,902	115%	-	11,902
<b>Total</b>	<b>\$ 4,161,276</b>	<b>\$ 595,728</b>	<b>14%</b>	<b>\$ 296,705</b>	<b>\$ 199,023</b>
	<b>\$ -</b>	<b>\$ (84,241)</b>		<b>\$ 983,333</b>	<b>\$ (669,527)</b>

**City of Dillingham**  
**Unaudited Revenues and Expenditures As of June 30, 2024**

**Data Collected on:**  
 8/24/2024

	<u>Budget - FY24</u>	<u>06/30/24</u> YTD	<u>Percent</u>	<u>06/30/23</u> YTD	<u>INC/(DEC)</u>
<b>Capital Project Funds Revenues</b>					
Harbor Mayor Sale Revenue	-	1,200		-	1,200
Insurance Proceeds - Firehall	-	-		57,015	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<u>Budget - FY24</u>	<u>06/30/24</u> YTD	<u>Percent</u>	<u>06/30/23</u> YTD	<u>INC/(DEC)</u>
<b>Capital Project Funds Expenditures</b>					
Major Building Maintenance	400,000	118,526	30%	-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
<b>Total</b>	<b>\$ 957,334</b>	<b>\$ 118,526</b>	<b>12%</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>\$ (957,334)</b>	<b>\$ (117,326)</b>		<b>\$ 271,505</b>	<b>\$ (213,290)</b>

	<u>Budget</u>	<u>Actual</u>
General Fund Revenue	\$ 10,276,979	\$ 9,290,938
Special Fund Revenue	\$ 3,420,207	\$ 3,291,440
Transfers In	\$ 3,040,565	\$ 1,602,442
Grant and Bond Revenue	\$ 4,161,276	\$ 511,487
CIP Revenue	\$ -	\$ 1,200
	<b>\$ 20,899,027</b>	<b>\$ 14,697,508</b>
General Fund Expenditures	\$ 13,669,566	\$ 10,933,048
Special Fund Expenditures	\$ 5,689,902	\$ 4,959,951
Grant and Bond Expenditures	\$ 4,161,276	\$ 595,728
CIP Expenditures	\$ 957,334	\$ 118,526
	<b>\$ 24,478,078</b>	<b>\$ 16,607,253</b>
<b>Net Increase (Decrease) to Fund Bal</b>	<b>\$ (3,579,051)</b>	<b>\$ (1,909,745)</b>

**Balance Sheet (Unaudited)**  
**City of Dillingham**  
**6/30/2024**

<u>Assets</u>	<u>General Fund</u>	<u>Local Government Lost Revenue Fund</u>	<u>Capital Project Planning Fund</u>	<u>Other Funds</u>	<u>Total Governmental Funds</u>
<b>Current:</b>					
Cash - Wells Fargo					
Checking/Operating Account	7,930,657	-	-	-	7,930,657
<b>Investments:</b>					
Piper Jaffrey	2,749,127	-	-	-	2,749,127
TVI Investments	767,179	-	-	-	767,179
Wells Fargo Bank	285,377	-	-	-	285,377
AMLIP	233,012	-	-	-	233,012
Wells Fargo Bonds	-	-	2,220,871	-	2,220,871
Total Investments	4,034,695	-	2,220,871	-	6,255,566
<b>Restricted Cash and Investments -</b>					
Piper Jaffrey (Mary Carlson Estate)	-	-	-	415,537	415,537
<b>Receivables:</b>					
Sales Tax	86,933	-	-	-	86,933
Real and Personal Property Taxes	333,342	-	-	-	333,342
Utilities and Services	97,273	-	-	286,343	383,616
Total Receivables	517,548	-	-	286,343	803,891
Prepays & Deposits	118,228	-	-	-	118,228
<b>Due from other funds:</b>					
Water and Sewer	-	-	-	1,289,063	1,289,063
Landfill	7,788	-	-	-	7,788
Dock	-	-	-	791,186	791,186
Harbor	27,516	-	-	-	27,516
Senior Center	-	-	-	8,330	8,330
E-911	-	-	-	329,575	329,575
Federal, State & Other Funds	-	-	-	-	-
Local Government Lost Revenue	-	1,752,195	-	-	1,752,195
Mary Carlson Estate	39,291	-	-	-	39,291
Ambulance Reserve Capital Project	-	-	-	414,767	414,767
Equipment Replacement Capital Project	-	-	-	61,652	61,652
School Bond Capital Project	1,626	-	-	-	1,626
Capital Project Streets Bond	-	-	-	100,772	100,772
Fire Hall Bond	48,057	-	-	-	48,057
Capital Project Planning	1,291,405	-	-	-	1,291,405
Landfill Closure Costs	-	-	-	172,044	172,044
Debt Service	-	-	-	-	-
	1,415,683	1,752,195	-	3,167,389	6,335,267
<b>Total Current Assets</b>	<b>14,016,811</b>	<b>1,752,195</b>	<b>2,220,871</b>	<b>3,869,269</b>	<b>21,859,146</b>

Liabilities and Fund Balances

Liabilities:

Accounts payable	181,087	-	-	187,725	368,812
Accrued payroll and payroll liabilities	149,835	-	-	9,058	158,893
Unearned Revenue	280,792	-	-	119,705	400,497
Delinquent Property Tax and User Fees	-	-	-	-	-

Due to other funds:

Water and Sewer	1,289,063	-	-	-	1,289,063
Landfill	-	-	-	7,788	7,788
Dock	791,186	-	-	-	791,186
Harbor	-	-	-	27,516	27,516
Senior Center	8,330	-	-	-	8,330
E-911	329,575	-	-	-	329,575
Federal, State & Other Funds	-	-	-	-	-
Local Government Lost Revenue	1,752,195	-	-	-	1,752,195
Mary Carlson Estate	-	-	-	39,291	39,291
Ambulance Reserve Capital Project	414,767	-	-	-	414,767
Equipment Replacement Capital Project	61,652	-	-	-	61,652
School Bond Capital Project	-	-	-	1,626	1,626
Capital Project Streets Bond	100,772	-	-	-	100,772
Fire Hall Bond	-	-	-	48,057	48,057
Capital Project Planning	-	-	1,291,405	-	1,291,405
Landfill Closure	172,044	-	-	-	172,044
Debt Service	-	-	-	-	-
Total Due to other funds	<u>4,919,584</u>	<u>-</u>	<u>1,291,405</u>	<u>124,278</u>	<u>6,335,267</u>

Total liabilities	5,531,298	-	1,291,405	440,766	7,263,469
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Fund Balances:

Restricted (LGLR) & (M. Carlson Estate)	-	1,752,195	-	415,537	2,167,732
Committed	-	-	929,466	-	929,466
Assigned	-	-	-	3,012,966	3,012,966
Unassigned	<u>8,485,513</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,485,513</u>
Total fund balances	<u>8,485,513</u>	<u>1,752,195</u>	<u>929,466</u>	<u>3,428,503</u>	<u>14,595,677</u>

Total liabilities and fund balances	<u><u>14,016,811</u></u>	<u><u>1,752,195</u></u>	<u><u>2,220,871</u></u>	<u><u>3,869,269</u></u>	<u><u>21,859,146</u></u>
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## MEMORANDUM

**DATE:** 8/27/24  
**TO:** City Manager  
**FROM:** Chief of Police  
**SUBJECT:** Police Department Report for August 2024

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### STAFF REPORT

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#### **Patrol:**

There are currently six sworn officers in the department including the Chief of Police. Two new hires began working in patrol last week. Sergeant Tanner Nickels and Officer Luke Stanford. I am working with human resources to fill our current open patrol positions.

#### **Corrections Dept.:**

Sgt. Richard Puckett has submitted his resignation and will end his service with the COD on 9/2/24. We currently have two working correctional officers and one correctional officer in training. Next month one of our correctional officers will be attending academy for a six-week period. I am working with human resources to fill our current open correctional officer positions.

#### **Dispatch:**

There are presently five dispatchers including the supervisor. Our newest dispatcher is in training. He began working with us last week.

City of Dillingham

Monthly Report

Department/Program: Dispatch

By: John Marx

Date: 8/26/2024

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**Operations and Staffing:**

Summer is winding down and activities are moving from fishing to berry picking to pulling out the snow shovels. We have two in training, Reagan and Damon. Reagan will be on her own sometime in September. Damon is needing security clearance and to complete his testing.

I am sending off paperwork for one dispatchers, two officers and two corrections officers. May they go through without a question.

---

**Department Stats:**

7/20/2024 TO 8/20/2024 - Dillingham Police Calls (224).

5.5% - Animal Control Calls (13).	2.1% Assault - (5)
16.2% - EMS - (36)	16.5% Disturbance Calls - (37)
4.9% - Court Service (11)	1.7% Burn Permits - (4).
15.2% - Traffic - (34)	2.1% Trespass - (5)
7.5% - Welfare Checks - (17)	6.6% Suspicious Circumstances - (15)
6.6% - Intoxicated Persons - (15)	1.7 % Civil Issue (4)

---

**Projects:**

We are entering citations and trespass warnings for this past month. Training two and looking for more.

---

**Department Needs:**

We now need one dispatcher, patrol officers and corrections officers. We are thankful for the ones we have and hope for more this Fall. We are sending off paperwork and fingerprints to Public Safety for two officers and one dispatcher. We then wait for clearances to come through and the chance to test.

---

**Tools & Equipment Needs:**

Our dispatch chair is broken and needs to be replaced. We need to order a few more uniform shirts.

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**List of Attachments:**

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# Monthly Activity Report

## Dillingham Dept. of Public Safety

*For the period of July 25, 2024 to August 26, 2024*

### Division of Motor Vehicle

- ❖ 05 – Commercial D/L
- ❖ 61 – Driver License
- ❖ 27 – Identification Cards
- ❖ 02 – HC Permits (No Fee)
- ❖ 09 – Miscellaneous Fees
- ❖ 59 – Vehicle Registration
- ❖ 54 – Title / Lien
- ❖ 11 – Boat Registration
- ❖ 10 – Road Test

Customer Assist:

- ❖ 00 – License Services
- ❖ 40 – AK Written Test

- Zoe Tilden, the BBEDC seasonal worker for the DMV, last day was 08/07/2024. She did a great job assisting me with all of the duties that are assigned.

**DEPARTMENT OF CORRECTIONS**

**Contract Jails Coordinator- Greg Stocker**

**1300 E. 4<sup>th</sup> Avenue**

**Anchorage, AK 99501**

**Month: July 27<sup>th</sup> thru August 27th**

**Facility Reporting: DCC**

**Total Number of Man-Days Served: 89**

**Total Number of Persons: 35**

**I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE SERVICES RENDERED.**

**Certifying Officer: Richard Puckett**

**(Print Name)**

\_\_\_\_\_  
**(Signature)**

**Title: Correction's Supervisor**

**Note: This form must accompany the Monthly Booking Report**

# Monthly Report for August 2024

## Dillingham Corrections:

From July 27<sup>th</sup> thru August 27<sup>th</sup> , 2024 there were 35 inmates held in the Dillingham Jail Facility. We held individuals 0 under the Alaska Statutes T-47 protective custody. \_\_\_0\_\_ Juveniles.

# City of Dillingham

## Monthly Administrative Report

Department/Program: Corrections

By: Sgt. Richard Puckett

Date: 08/27/2024

Operations: Jail is closed with 2 officers at this time, and one in training.

### Staffing:

Staffing is short at this time there are currently 2 officers.

### Projects:

- Currently waiting on new toilet/sink assembly for cell #2. Cell is currently unusable. Update measurements have been sent to the manufacturer using there template. Comby unit will be installed on arrival.
- Waiting on the new door to cell #5 to arrive.

### Facility Needs:

Small toolkits for minor repairs/projects

### Tools & Equipment Needs:

New cameras for cells that have privacy masking software.

New cameras need to be able to integrate with current system.

### List of Attachments:

STATS:

**Mayor**  
Alice Ruby

**City Manager**  
Daniel Decker Sr.



**Dillingham City Council**  
Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambley

## MEMORANDUM

**Date:** August 20, 2024  
**To:** Daniel Decker Sr., City Manager  
**From:** Christopher Maines, Planning Director  
**Subject:** July Monthly Report

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### **Planning Commission Activity:**

No Meetings for the month of July.

### **Planning Department Activity:**

The aeration lagoon improvements project is developing on schedule. The new aerators and baffles have been installed. The septic receiving station has been created and will be lined in September. There have been a few modifications to the original design. Additional fill was needed to increase the turn radius for trucks and equipment. The gravel pad was also extended towards the lagoon because the original design did not include any access to the cleanouts in the gravity septage line. With the modification the city can now access these areas for general maintenance purposes. One last modification will be needed involving the fencing around the south portion of the lagoon, and we are awaiting design options from CRW.

I have been working with Edge Consulting on the upcoming preliminary plat for Barrett Subdivision. This is a resubdivision of an existing lot and will correct an access issue that has been identified, as well as add a public easement and two utility easements. The first hearing is scheduled for the August Planning Commission meeting.

I met with two archaeologists employed by Stephen R. Braund & Associates. We conducted a site visit for the Nushagak Fiber Project in Dillingham. I was able to offer data not recorded and gave a better understanding for future project development that requires historical and cultural research. The history of the Nushagak River has always been a passion of mine and it was enjoyable sharing it with other professionals.

I had a meeting with Cynthia Rogers, Public Relations/Community Engagement Director with BBAHC, to discuss a partnership opportunity between BBAHC and the City that aligns with the 2010 Comprehensive Plan. BBAHC is a sub-recipient of a CDC grant through ANTHC to increase physical activity. One of the goals is to make walking trails more accessible within Dillingham. I agreed to participate in a physical activity stakeholder group.

I am working with Scott Runzo, Fire Department Coordinator, on the new Fire Hall for the City of Dillingham. Our initial discussions regarding the potential locations led to the identification of three sites, but we agreed to settle on the current fire halls location as the best future site. The current location has the best water pressure and is a central location, Scott and I agreed it was the best option. The design of the facility and coordination has been given to the Fire Department Coordinator and I will act in a supporting role as the project develops.

The City of Dillingham has been awarded \$14.7 million dollars through The Alaska State Revolving Fund Program's State Fiscal Year 2025 (SFY25) Project Priority List for the Emerging Contaminants Funding. This funding is administered through the Alaska Drinking Water Fund. It is a 100 percent forgivable loan, and the City of Dillingham will be applying for \$1.4 million dollars for the planning and design of the new water line, we have until February of 2025 to apply. I will be working with our City Manager to have the application completed.

The Planning Department issued two building permits for the month of July.

### **Upcoming Calendar Items:**

The State Revolving Fund (SRF) Program is inviting me to a conference for an in-depth Build America, Buy America (BABA) training and refresher on the American Iron and Steel (AIS) requirements hosted by the EPA.

### **Considerations:**

I have been actively looking into potential ways to develop housing in the Dillingham area. I have found promising opportunities and examples from other communities within Alaska to help spur and encourage development. I have two items to consider currently.

1. Exempting newly constructed rental properties and homes within the Dillingham area from real property taxation for 5-10 years. Wasilla did a similar program. Although we would not receive taxes initially this could help alleviate the annual costs of owning and operating until the owner recoups construction costs.
2. Exempting or greatly reducing the wharf, handling, and tariff fees for shipping building materials for new construction on homes and rental properties within Dillingham. This exemption or reduction can be processed through the finance department after construction is completed.

**List of Attachments:** none



**Mayor**  
Alice Ruby

**City Manager**  
Daniel Decker



**Dillingham City Council**  
Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly

## MEMORANDUM

**Date:** August 28, 2024  
**To:** City Manager  
**From:** Public Works Director  
**Subject:** Monthly report

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### Accomplishments:

Public Works has made progress on many fronts. Building maintenance on new and aged tasks are being addressed. The Streets department has begun moving to a reoccurring grading plan, ramp & beach repairs and a sand volleyball court. Water/Wastewater systems have received improvements and upgrades. Namely the lagoon aeration project & water treatment injection system. We've worked to keep streets, sidewalks, road approaches and bike paths swept and clear of debris. Efforts at the shop have met with success and made progress on tending to repair requests and general servicing our equipment & vehicle fleets. The landfill reopened salvaging of metal & wood piles and has worked to keep orderly and operational.

We've ordered and are scheduling garage door installation on City buildings. Incinerator plant repairs are scheduled approximately October 1. Quotes for various pieces of heavy equipment and attachments have been acquired. In researching equipment, Sourcewell; a government and school district procurement system meeting procurement policies, was found. This program provides a discounted pricing from vendors having already been bid, vetted and contracted.

### Underway:

Developing PW culture, identifying breakdown in procurement and tracking processes. Researching job & order tracking solutions. ID and scheduling training for PW personnel. Receive environmental report on "Bingman's" property. Scheduling incinerator repair. Working toward getting a septic system designed for PW. Working with Electrical Engineer for Dock lighting. Continue toward Senior Center roof clean/treat, establishing & prioritizing infrastructure needs, assessing crew capacities, scheduling LF groundwater monitoring well.

## Upcoming:

Plan/build PW septic, continue prioritizing work orders/lists, find as-builts, plans, manuals and information on existing & planned infrastructure, Landfill Improvements grant, incinerator service, groundwater monitoring, dock light evaluation, Mayor Sale. City Hall heat system upgrade, install Landfill gate & install electric fence, purchase equipment, incinerator online, Lagoon aeration completion, research Snag Point erosion project

- PW:
  - Quotes for equipment & vehicles
  - Personnel - Research immigrating mechanic, Leave of Absence - returned
  - Garage Doors – approved/ordered/scheduling
  - Incinerator – approved – scheduled approx. 10/1
  - Personnel Annual Evaluations
  - Operations structure reviewed – Dept. heads, City Manager & CRW on responsibilities and service options
  - Phase I into a Phase II Environmental Study of “Bingman’s” property
  - RFP – collaborate on template, put out for Gravel & “Bingman’s” demolition
  - IT – new laptops – Director, Mechanic & loan to Admin Assist.
  - Inventory roads, current ownership & maintenance status
  
- SHOP:
  - Service – passenger fleet – Senior Center Van, Public Safety patrol, “old” B&G truck,
  - Service equipment – Landfill D5, Case skid steer, forklifts, Public Works Director truck, inventory equipment attachments, small equipment, lowboy trailer
  - Receive & store Calcium & Salt
  
- B&G:
  - City Hall - Siding, doors, cove base, move supplies from landing, assemble desk, upstairs air conditioner
  - Senior Center – propane system, repair boiler system,
  - PS – dispatch, jail & Chief’s door
  - PW – Shop & Quonset boilers & stacks cleaned
  - Paint & Move unused shed in PW yard
  - Lagoon lighting repairs
  - Clear trees @ LR Fire Hall
  - Use Oil systems operations
  - Grounds – landscaping City Hall, Library, Public Safety, Baseball field
  - APEI – insurance building inspections

- STREETS:
  - Regular grading – reoccurring/scheduled
  - K-beach ramp maintenance & Wood River ramp maintenance and clearing
  - Soccer Field – sand volleyball court, bleachers, end gate closed
  - Patch Waskey asphalt
  - Harbor floats pulled
  - Built up C street – electrical hazard tape was showing
  
- WATER / WASTEWATER:
  - Lagoon Building inspection
  - Aeration project proceeding
  - Cleared plugged HUD manhole
  - Research backup generator status, search for install contract
  - DMR reported, samples submitted
  - Nexom – Aeration Treatment System training
  
- LANDFILL:
  - Fish Waste keep clean & orderly
  - New gates arrived – need hinges & posts to install
  - Brush clearing – Landfill & West Waskey
  - Groundwater monitoring – Report submitted, repair planning
  - Rate sheet review

**Mayor**  
Alice Ruby

**City Manager**  
Daniel Decker



**Dillingham City Council**  
Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall

## MEMORANDUM

**Date:** August 26, 2024  
**To:** Daniel Decker, City Manager  
**From:** Scott Runzo, Fire Department Coordinator  
**Subject:** Monthly Report

---

### **Acknowledgements and Recognitions:**

- The department would like to recognize all the summer employees and staff who have worked tirelessly to ensure that Dillingham has 24/7 EMS coverage this summer. There have been over EMS 40 calls this month and the partnered medics have been able to use a wide variety of skills as well as lend a helping hand the BBAHC ER staff with medivac calls due to hospital staffing issues

### **Department Accomplishment and Opportunities:**

During the month of August, the department has been busy with planning the fall and winter schedules and activities. Some of those activities include:

- Staff developed a preliminary on-call schedule while taking into consideration volunteer change-over and retention issues as well as arranging coverage for team members who will be out of town.
- Staff have been working closely with the Police Department on trainings, medical supply needs, and DOT badging to help meet the officer's needs.
- Staff have set a working date with the Fire Chief and Executive Board to plan and schedule monthly meetings. Things covered will be department needs, desired training, and looking into how to better the department for future needs.
- Staff is working with Bristol Bay Prevention Coalition to help recognize and reduce the negative impacts of opioids in our community. We will host an event at AC on August 30<sup>th</sup> for Overdose Awareness Day.
- Staff have been conducting the bi-weekly Ambulance and Fire Apparatus check offs to ensure equipment is in proper working order. This has included exchanging expired supplies and medications at BBAHC, ordering new equipment, replacing the worn out equipment, and completing routine equipment maintenance.

## **Projects – Progress and Public Impacts:**

- Staff have been able to retain an architect for the pre-design phase of the new Fire Hall. This will be to replace the downtown station which is in dire condition. The company will be doing a site visit during the second week of September.
- The department continues to offer many training opportunities that consist of CPR, First Aid, Emergency Trauma Technician, and Emergency Medical Technician-1, and Narcan Training classes.
- Summer employees will have their last day with the City on September 29, 2024. Once the summer season is complete, the volunteers will resume the night and weekend Fire and EMS calls.
- The new Fire Command Truck will be in on the last barge of 2024. Once that arrives, the current truck will be moved over and equipped as an EMS Command Truck. Having these vehicles will allow staff to respond to emergencies quicker as well as respond to places that normal apparatus cannot go i.e. narrow driveways, the beach, tundra, etc.

## **Upcoming Calendar Items:**

- Staff will be working with the Elementary School during Fire Prevention Week in October. We have ordered supplies to hand out to students and will do live demonstrations with our fire gear and apparatus.
- Staff secured funding for department members to attend the 2024 Fire conference which will be held the first week of October. This is a great opportunity for members to attend in-person training from some of the best teachers in firefighting techniques as well as network with other departments, both big and small, to help better serve Dillingham.
- Staff has also secured funding for department members to attend the 2024 EMS Conference which will be held the third week of November. Not only will members get hands-on training, but they are also able to use the time there towards the required continuing education to maintain their certifications with the state.

## **Public Feedback:**

- None currently

## **List of Attachments:**

- None currently

**Mayor**  
Alice Ruby

**Acting City Manager**  
Dan Decker



**Dillingham City Council**

Michael Bennett  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly  
Bertram Luckhurst  
Steven Carriere

## MEMORANDUM

**Date:** 8/27/2024  
**To:** Dan Decker, Acting City Manager  
**From:** Daniel Miller, Port Director  
**Subject:** Monthly Report

---

### **Department Accomplishment and Opportunities:**

- Seawall inspections complete, awaiting results
- Bingman property evaluation complete, awaiting results to begin phase 2
- Revitalized Port Advisory Committee, planning meeting for September
- Kept up with late season sticker sales
- Sold 243 Fishing vessel harbor stickers so far
- Sold 139 Skiff harbor stickers
- Low freight year at the dock
- 279 containers (40 ft) of fish shipped out

### **Projects – Progress and Public Impacts:**

- Working to become a certified member of Alaska Clean Harbors
- Repair/replace compressor for cold storage in ice house
- Update Port Terminal Tariff
- Develop a plan for improved Kanakanak Beach Access maintenance
- East side harbor docks removed
- Prepare for winter

### **Upcoming Calendar Items:**

- September 17<sup>th</sup>: Pull remaining harbor docks
- October 21-25: AAHPA Conference
- November: Debrief for PIDP Grant Application

### **Public Feedback:**

- Repair/replace ice machine
- New/Better hoses for fresh water
- Electricity to docks
- Increase harbor space to max capacity

**Mayor**  
Alice Ruby

**Acting City Manager**  
Dan Decker



**Dillingham City Council**

Michael Bennett  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly  
Bertram Luckhurst  
Steven Carriere

## MEMORANDUM

**Date:** 8/27/2024  
**To:** Dan Decker, Acting City Manager  
**From:** Daniel Miller, Port Director  
**Subject:** Monthly Report

---

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**Mayor**  
Alice Ruby

**Acting Manager**  
Daniel Decker



**Dillingham City Council**  
Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly

## MEMORANDUM

**Date:** August 27, 2024  
**To:** Daniel Decker, Acting City Manager  
**From:** Abigail Flynn, Acting City Clerk  
**Subject:** Monthly Report

---

### **Acknowledgements and Recognitions:**

*Thank you to Marilyn Rosene, Curt Armstrong, Cindy Tripp Johnson, Judy Evon, Sheila Roehl, Amy Martin, Dan Dunaway, Pat Walsh, Jon Sorensen and Blanche Kallstrom, without whose help, we would not have had a primary election on August 20<sup>th</sup>. Blanche loaned us all her bilingual employees so that we would have translators all day and Sheila, Judy and Amy did a fabulous job as bilingual election judges.*

### **City Clerk Department Accomplishment and Opportunities since the last meeting:**

#### *Accomplishments*

- *Served on a jury for a week while Jon stepped up to fill the Clerk role.*
- *Together the Clerk Department ran the primary election for Dillingham for the State*

### **Upcoming Calendar Items:**

#### **Elections:**

- Write in Candidates able to file letter of intent until September 30<sup>th</sup> 1 P.M.
- Municipal Election at City Hall on October 1<sup>st</sup> 8 A.M.-8 P.M

#### **Upcoming Meetings**

Planning Commission Meeting September 11<sup>th</sup> 5:30 P.M.  
Bid Opening September 16<sup>th</sup> 4:00 P.M. & 4:20 P.M.  
Bid Opening- Lobbying Services, September 20<sup>th</sup>, 4:00 P.M.  
Finance and Budget Committee September 23<sup>rd</sup>  
Friends of the Landfill September 27<sup>th</sup> 10 am  
Election Worker trainings September 27<sup>th</sup>-October 1st  
Port Advisory Committee meeting dates TBD  
Library Advisory Committee meeting dates TBD  
Canvassing Committee to canvass all votes Oct 3<sup>rd</sup>- time TBD  
Next Regular City Council meeting October 3rd 7 P.M.  
Council to Certify Election results Oct 10<sup>th</sup> 5:30 P.M.

### **Needs**

- *Election judges and Canvassing committee members for October 1 & 3*
- *See Attached Public Notices*



## Senior Center Accomplishment and Opportunities July 16<sup>th</sup> to August 27:

### Accomplishments

- Days open when meals were served: 28 with 769 meals served during that time.
- Days the van ran:28, People given rides:179, Meals delivered:336
- Silver Bay Sea Food donated fresh produce. Half was retained by the senior center and the rest was distributed to the elders.

### Staffing changes

- The Senior Center director returned to work on July 22<sup>nd</sup>. Sheila Roehl resigned as the Senior Center Cook. Tabitha resigned as driver and filled the cook position. Myrt filled in as driver when she was able. There is an opening for a temporary driver.

### News

- The Health and Safety Inspection July 1st found some issues that need to be remedied. The senior center director accomplished the goal and got her CPFM (Certified Protection Food Manager Certificate). The cook is also working on her CPFM and will obtain her certificate by 08/30/24
- Committee appointments needed so that Senior Advisory Meetings can be set

### Grant Reporting

- The Senior Center Director has been working on the NSIP/NTS grants for the State.

---

## Library Accomplishment and Opportunities for the summer:

### Accomplishments

<i>Library Stats for July 15 to August 27, 2024</i>			
1,403	<i>Patron count</i>	575	<i>Desktop computer usage</i>
3043	<i>Hours WiFi usage, 1819 sessions</i>	161	<i>Museum visitors</i>
3	<i>AWE station usage</i>	4	<i>Volunteer hours</i>
0	<i>Game night attendees</i>	38	<i>Story Time child attendees</i>
119	<i>Summer Reading Program attendance</i>		

### Staffing changes

*BBEDC youth Intern Library Aide: Caleb Berkoski last day 08/30/24*  
*New Hires: Librarian Assistants: Rhianna Santos and Sarah Fuller*  
*No Open Positions at this time*

### Grant Reporting

*An extension for the PLA Grant was given until mid-September.*  
*LINKED grant year 3 ending September 30th. Two more years to complete.*

### Advisory Board News

*LAB meeting in September, date TBD –*  
*New appointment for vacant LAB Seat E needed*



## PUBLIC NOTICE

### REGULAR CITY ELECTION – OCTOBER 1, 2024

**Date and Time:** Tuesday, October 1, 2024, Polls open at 8 a.m. and close at 8 p.m.  
**Precinct Location:** City Hall, Council Chambers, 141 Main Street, Dillingham

For the upcoming Election, seats are elected at-large. The following filed for office:

Mayor	Tracy Hightower, Alice Ruby
Council Seat E	Kaleb Westfall
Council Seat F	Kevin J. McCambly
School Board Seat D	Kevin J. McCambly
School Board Seat E	

#### **Candidate Filing period:**

**Candidate:** Declaration of candidacy period August 13 – September 3, 2024.

**Write-in Candidate** must file a letter of intent. Forms can be filled out in the Clerk's Office from 8 a.m., Sept. 4 through 1 p.m., September 30. *Write-ins will **not** be listed on the ballot.*

#### **Candidate Qualifications**

- Be a registered qualified voter of the City of Dillingham;
- Be a resident of the City for one year immediately prior to the election;
- Must have a declaration of candidacy or a letter of intent on file with the City Clerk's office.

**If you are not registered to vote the registration deadline for this election is Sept. 1, 2024. However, you can register to vote at City Hall, 8 a.m. – 5 p.m., M-F, year round, or visit <https://www.elections.alaska.gov/>.**

A person may vote in city elections only if the person:

- A. Is a United States citizen who is qualified to vote in state elections;
- B. Has been a resident of the City for thirty calendar days immediately preceding the election;
- C. Is registered to vote in state elections at a residence address within the City at least thirty calendar days before the City election; and
- D. Is not disqualified under Article V of the State Constitution which provides that no person may vote who has been convicted of a felony, unless they've been unconditionally discharged.

An interpreter will be available for those who need Yupik bilingual assistance. Handicap access is available on the side of the building facing AC Dockside.

#### **Absentee Voting:**

**In Person:** You can vote an absentee ballot at City Hall Sept. 16 – Sept. 30, 8 a.m. to 5 p.m., M-F.

**By Personal Representative:** A voter with a language barrier or physically disabled, may apply for an absentee ballot by personal representative, Sept. 16 – September 30, 8 a.m. to 5 p.m., M-F.

**By Mail:** Off to school or on vacation, apply for an absentee ballot no later than Sept. 21, 2024.

Contact the City Clerk's office at 907-842-5212 or [cityclerk@dillinghamak.us](mailto:cityclerk@dillinghamak.us). For more information on the election, go to [www.dillinghamak.us](http://www.dillinghamak.us).



## PUBLIC NOTICE

### REQUEST FOR PROPOSALS/BIDS

#### **RFP 2024-06      Furnish Aggregate for FY25**

The City of Dillingham is soliciting sealed bids to supply gravel and crushed stone to the landfill and city maintenance yard. The selected firm or individual will enter into a term contract in effect from the date of execution through June 30, 2025.

Bid documents can be found at: <https://www.dillinghamak.us.rfps>

***Bid Submission Deadline & Opening: 4:00 pm, Sep. 16, 2024 in the City Hall Council Chambers***

Authorization to contract will follow at the next regularly scheduled City Council Meeting.

#### **RFP 2024-03      1000 Kanakanak Rd- Demolition**

The City of Dillingham is soliciting sealed proposals from businesses with the skills and equipment required to clear 1000 Kanakanak Rd. of structures and debris. The preferred completion date for this project is November 29, 2024. The project must be completed before May 15, 2025

Bid documents can be found at: <https://www.dillinghamak.us.rfps>

***Bid Submission Deadline & Opening: 4:20 pm, Sep. 16, 2024 in the City Hall Council Chambers***

Authorization to contract will follow at the next regularly scheduled City Council Meeting.

Electronic and faxed bids will NOT be accepted. Sealed bids should be mailed or delivered to the City of Dillingham, in an envelope plainly marked with "RFP 2024-06 Furnish Aggregate for FY25", bearing the name and address of the bidder, and addressed to:

City of Dillingham – Public Works  
141 Main Street, P.O. Box 889  
Dillingham, AK 99576

Inquiries should be sent to the Public Works Director at 907-842-4598 or [publicworks@dillinghamak.us](mailto:publicworks@dillinghamak.us).

Electronic and faxed bids will NOT be accepted. Sealed bids should be mailed or delivered to the City of Dillingham, in an envelope plainly marked with "RFP 2024-03 1000 Kanakanak Rd- Demolition" bearing the name and address of the bidder, and addressed to:

City of Dillingham – Public Works  
141 Main Street, P.O. Box 889  
Dillingham, AK 99576

Inquiries should be sent to the Public Works Director at 907-842-4598 or [publicworks@dillinghamak.us](mailto:publicworks@dillinghamak.us).



## PUBLIC NOTICE

### *RFP 2024-07 Lobbying Services*

#### **RFP 2024-07 Lobbying Services**

The City of Dillingham, Alaska, is soliciting proposals to select a qualified firm or individual to provide lobbying services at the state and federal level for the City of Dillingham for the purpose of influencing legislative or administrative actions as directed or requested by the City.

Bid opening will take place at City Hall at 4:00 pm, Sep. 20, 2024

Bid documents can be found at: <https://www.dillinghamak.us/rfps>

***Bid Submission Deadline: 4:00 pm, Sep. 20, 2024***

Authorization to contract will follow at the next regularly scheduled City Council Meeting.

Faxed bids will NOT be accepted. Sealed bids should be mailed or delivered to the City of Dillingham, in an envelope plainly marked with "RFP 2024-07 Lobbying Services", bearing the name and address of the bidder, and addressed to:

City of Dillingham – City Manager  
141 Main Street, P.O. Box 889  
Dillingham, AK 99576

Inquiries should be sent to the City Manager at 907-842-5148 or [assistant@dillinghamak.us](mailto:assistant@dillinghamak.us)

# COMMITTEE REPORTS



## **FINANCE AND BUDGET COMMITTEE**

Wednesday, December 27, 2023 at 5:28 PM

### **CALL TO ORDER**

The Finance and Budget Committee met on Monday, October 23, 2023, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Curt Armstrong called the meeting to order at 5:30 p.m.

### **ROLL CALL**

Committee members present and establishing a quorum (a quorum being four):

Curt Armstrong	Alice Ruby
Anita Fuller	Michael Bennett
Kaleb Westfall	

Committee members excused:  
Kimberly Johnson

### **APPROVAL OF MINUTES**

1. None

### **APPROVAL OF AGENDA**

MOTION: Anita Fuller seconded the motion to approve the agenda

VOTING: the motion passed by unanimous consent.

### **STAFF REPORTS**

2. Finance & Budget Staff Report
  - Update on Revenue expense report -September 2023- all information being discussed is anything outside of 5 percent. Goal is 25 percent a quarter. 20 percent is the preferred. Increase fund balance of 3,119,853.00. Pending 4%- General revenue coming in at 50 percent is high because of property taxes. Motor vehicle tax is up for audit review. General revenue is at a high 50 percent because of property tax. Special revenue is at 20 percent. Transfers are sitting at 10 percent.
    - Not transferring funds from the dock to the harbor until the dock is getting revenue.
    - Foreclosure code committee review sitting at 1 percent.
    - Public Works revenue is low due to staff vacancies.
    - Grandma's house is at a zero-dollar budget because it just got added into the fiscal year.
  - Purchasing trucks for animal control and police vehicles.
  - Capital projects: payments pending.
  - Grants and bonds: LGR is all that's left. Split between this year and next year.
3. AML join contract with three plus one: will help with investments and banking.
  4. FY22 November 22<sup>nd</sup>: Audit was very successful- only two pending items for review (waiting for report).
- Pay increase for employees : hold for budget preparation.

- 5. Balance sheet : Earl speaking- sales tax, lodging, receivables, prepaid items, liabilities, liquidity, cash flow, audit report investments, 3 plus 1, loans, debt, cash management and financial statement.
- Revenues are exceeding expenditures.
- Unassigned spending
- Accufund – software for finance – format – building for a better report; esp. for cash flow. An outline of a department spending- general ledger- for a better balance sheet.

**UNFINISHED BUSINESS**

- 3. Possibly five loans – some of which being for the lagoon and application for wastewater spending at the harbor. (20 year loans).
  - 6. Three+One with AMI review and work with for next meeting.
  - 7. Staffing

**NEW BUSINESS**


- 1. New balance sheet
- 2. Three+One Professional services agreement
- 3. AMLJIA – APEI
  - : Employees health and safety – Insurance deductible – risk management support -proper training : Premiums- liability issues : preventions.

**PUBLIC/COMMITTEE COMMENT(S)**

**Alice Ruby : 22 FY Audit question: waiting for 23FY audit. Anita replying: not going passed February. Schedule special meeting for January.**

**Council thanking Earl for the balance sheet.**

**ADJOURNMENT**

  
 Curt Armstrong F&B Committee Chair  
 [SEAL]

ATTEST:

  
 \_\_\_\_\_  
 Abigail Flynn, Acting City Clerk

Approval Date: 8/26/24



## FINANCE AND BUDGET COMMITTEE

Monday, February 05, 2024, at 5:30 PM

### MINUTES MEETING INFORMATION

#### CALL TO ORDER

The Finance and the Budget Committee met on Monday, February 5, 2023, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call.

#### ROLL CALL

Committee members present and establishing a quorum (a quorum being four)

Alice Ruby

Kaleb Westfall

Kimberly Johnson

Anita Fuller

Michael Bennett

Committee members excused:

Aksel Buholm

Curt Armstrong

#### APPROVAL OF MINUTES

1. No minutes available

#### APPROVAL OF AGENDA

MOTION: Kaleb Westfall moved, and Anita Fuller seconded the motion to approve the agenda.

#### STAFF REPORTS

2. Revenue & Expense Report for November 2023
  - Remote Sales tax is delayed 2 months before revenue is entered.
  - Transient Lodging is at 69%
  - Business License renewal notices were sent out in November, renewal applications arriving in December.
  - Real and personal property taxes are recorded as revenue at 101% for real and 102% for personal; at 65% by the end of November.
  - Shared Fisheries annual payment received 10% below its expected amount; it will be adjusted in the mid-year budget revision.
  - The PILT came in at 114%; will see in the mid-year budget revision.
  - Leases and rents are at 13%; a large payment will be received by the end of the year.
  - The PERS Forfeiture is at 0 and has not been utilized at this time.
  - Other Revenues are coming in at 105%.
  - Special Revenues & Other Funds Revenue
    - Dock at 90%; this will take up the bulk of the budget.
    - Asset Forfeiture fund revenue is hard to budget for; noted to work on it during the second budget revision.



- Senior Center Grant came in higher than anticipated.
- Debt Services revenue is at 6%, based off when payments come in.
- The Mary Carlson Estate is at 220% and that's strictly because of investments.
- Transfers
  - Expenditures are still low for landfill, senior center, equipment replacement, capital projects, and loans.
  - The Debt Services School Bond amount is high, waiting for money from the state.
  - The Ice Machine at 2% due to nonuse.
- General Fund Expenditures
  - Administration is at 15%; mainly for open positions that were budgeted.
  - Foreclosure was approved in the January meeting.
  - The Fire Department Donation is registering at 0%; has not been expensed yet.
  - Public Works Administration is at 13% due to wages.
  - Grandma's House needs a budget revision.
- Special Revenues & Other Funds Expenditures
  - Asset Forfeiture hasn't had any money spent.
  - Senior Center (non-grant) is at 21%; there will be another grant reporting.
  - Ambulance Reserve Fund is at 7%; it's paying for volunteer stipends and will show up in December.
  - The School Bond is at 91%; the biggest payment being made at the beginning of the fiscal year.
  - Equipment replacement is in the process.
- Grant and Revenues/Expenditures
  - All projects are pending.
- Capital Project Revenues/Expenditures
  - Major building maintenance at \$12,417.
- 3. Balance Sheet
  - Was presented in the meeting in January.
- 4. Three+One
  - The implementation has been put on hold to focus on the FY23 Audit work.
- 5. Audit Update
  - FY22 Audit- There were some questions; it's in its final write up for its first draft.
  - FY23 Audit- Only two questions left to be answered.
- 6. Department Staffing
  - Officially fully staffed as of January 8<sup>th</sup>.
- 7. Property Tax
  - Penalties are assessed on remaining taxes not penalized in November.
  - A review of personal property tax has started with the F&B Committee and is ongoing.
  - Property tax is going to the Code Committee for review and is ongoing.
- 8. Business License
  - 271 business licenses have been done since the writing of the report.
- 9. Collections
  - Ongoing
- 10. Grants
  - Eleven grant reports were completed in January.
- 11. Budget
  - FY24 Budget revision review is being presented at the present meeting.

## **NEW BUSINESS**

- 12. Budget Narrative
  - Revenue
    - Noted that the amendment is missing and will need to be added.

- PILT received \$522,976 on July 13<sup>th</sup>; an increase of \$62,976.
- Jail Contract is at \$403,926; a large decrease of \$316,000.
- AML is going to work on trying to increase revenue that's coming in from the state.
- A slight increase with Admin. Overhead with some of the expenditure that is increasing.
- Investment Income was \$20,000 but will be changed to \$80,000.
- Council
  - Travel has been increased to \$10,000; have spent \$5,680 as of January 31<sup>st</sup>.
  - Training has been increased to \$1,500; have already spent \$1,205 as of January 31<sup>st</sup>.
  - In-Kind Expense has been increased from \$500 to \$1,700 due to the free Trash Day cost \$1,200.
- Clerk
  - The Admin Assistant will be changed to a full-time position.
  - Training was increased by \$1,995 to reflect the AML Leadership Academy.
- Administration
  - Subs & Memberships got an increase of \$735.
  - Safety Equipment received an increase of \$2400 due to adding a purchase order of ice grippers for all staff.
  - Minor Tools & Equipment received \$2,800 for the addition of fireproof cabinet.
  - There was a decrease in Building Rent due to lack of use.
- Finance
  - Three+One (Cash Vest)
  - Need for Contractual support will decrease with a full complement of staffing.
  - An increase of \$500 with Office Supplies.
  - Minor Tools and Equipment got an increase of \$5,462 for two desks and a Grainger key cabinet.
  - Increased Building Rent for Vitavik Apartment Unit G and Walter Campbell Apartment.
- Legal
  - Under review, budget is at \$65,000
- Insurance
  - Evaluation of assets is expected to change the initial premiums assessed.
- Planning
  - The number of staff will be changed.
  - AML Leadership Academy increase to training \$1,995.
- IT
  - Looking at some Public Safety computers that can be replaced, the budget for this is good overall.
  - Telephones will be having an increase; phones will need improvement.
    - Some ideas were discussed for low budget alternatives.
- Public Safety Patrol
  - A request was made to purchase one or two snow machines for the cost of \$12,000-\$18,000 each and a snowbulance deluxe for \$8,000.
    - Alice Ruby expressed concern of how they would be used.
- Fire Department
  - Donations/Contributions got an increase by \$2,000.
  - Ambulance Billing has a rate increase estimated at \$500.
- PW Building & Grounds
  - Original budget was \$12,500 but got changed to \$52,000
- PW Shop
  - Safety Equipment got an increase of \$500 for purchasing more winter gear.
    - PW is not coding their purchases correctly.
    - Discussion was had on having more uniformed gear.
- PW Streets

- Major Tools & Equip originally had a \$50,000 but was increased to \$75,000.
- Electricity will increase by \$2,300
- Need to report to F&B the cost of putting in a new streetlight for additional lighting.
- Library
  - Deep Freeze (software) was bought over a five-year period and the cost changed.
- Grandma's House
  - Grandma's House is increasing insurance on property; the City is managing the property.
- DCSD
  - The City is paying for the use of landfill on behalf of the DCSD.
- PW Water
  - Transfer from Wastewater was increased due to increased expenses; the original budget was \$28,471 and now it's \$39,946.
  - Contractual / Professional got an additional \$10,000 due to a water leak near the territorial school building; original budget was \$5,000.
  - Permitting has a total of \$175; paying two years for Additional Line item for SOA DNR annual permitting fee (\$50 each) and a caught up plus penalty of \$75.
  - Office Supplies has \$175; was noted that PW needs an Office Supply line.
- PW Waste Water
  - Miscellaneous Revenue has \$15,000 for the Dept of Interior BIA refunded bond from 2012 that was issued.
  - Contractual/Professional has an increased budget from originally being \$5,000 to \$20,000 due to the Alaska Sewer & Drain sewer inspection for repair to the line.
  - Construction for \$7,000 was used to get engineering for CRW Design for Wastewater Lagoon Generator Foundation.
  - Transfer to Water has increased.
- PW Landfill
  - Landfill Fees- In-Kind for \$32,000; the bulk of this is City.
  - Permitting/Fees annual permit fee has doubled to pay for prior year; and \$2,000 to allow for additional permits.
  - Major Equipment budget changed from \$573,000 to \$640,000 due to what was needed out at the Landfill.
    - Additions to the truck at \$64,790 and an AM 2023-18 council approved plow to be at \$57,123.
  - Equipment Maintenance went from \$60,000 to \$90,000; \$78,423.20 was spent as of January 31<sup>st</sup>.
  - Sample Testing- Water testing required in the landfill area by Bristol Bay Engineering Services Company, LLC was for \$28,000.

#### **PUBLIC/COMMITTEE COMMENT(S)**

- Noted to approve the Budget Amendment in the next F&B Meeting in addition to more things being presented on February 12<sup>th</sup>.
- Noted to increase \$500,000 to the Harbor towards the Harbor project; this will be reflected in FY24.

**ADJOURNMENT**

The meeting adjourned at 7:41 p.m.



Curt Armstrong F&B Committee Chair

[SEAL]

ATTEST:



Abigail Flynn, Acting City Clerk

Approval Date: 8/26/24