



## MEMORANDUM

**DATE:** September 27, 2022  
**TO:** Robert Mawson, City Manager  
**FROM:** Sonja Marx, Librarian  
**SUBJECT:** Department Report

---

### STAFF REPORT

---

September has flown by quickly as fall is already here. This is the time of year all the final grant reports are due from the last FY22. The library was awarded more grants last year than ever before. The following list shows how much and where they came from: \$10,000 – IMLS (Institute of Museum and Library Services grant); \$7,000 – PLA (Public Library Assistance grant); \$7,077 – ILC (Interlibrary Cooperation grant); \$6,000 – ARPA (American Rescue Plan Act); \$25,000 – LINKED (Literacy Innovation for Neighborhood Kids' Educational Development grant); \$5,149.20 – OWL (Online With Libraries grant); \$59,842.80 – E-rate funds for internet services. These 7 grants funded much of our library's budget; thus showing how much we depend on grant funds to operate the library in serving this community. It also reflects the time in money spent by city staff to apply for and maintain these grants.

We have interviewed and are hiring Rene Johnson for the 14-hour a week Librarian Assistant position offered through the LINKED grant with the Dillingham City School District. She will start September 29<sup>th</sup>. We also have an opportunity through BBEDC to apply for another youth internship from now until the end of the year. This being said, if we gain these extra employees, the library may be able to extend the hours we are open to later in the evenings; perhaps until 5 pm on Monday through Friday.

---

#### Library Stats report August 29<sup>th</sup>- September 25<sup>th</sup>, 2022:

**Patron Visits: 369 Computer Use: 55 \*Wireless Use: 70**  
**Story Hour: 2 Museum Use: 28**  
**AWE Station Use: 5 Volunteer Hours Logged: 3**

**Next Library Advisory Board meeting to be scheduled; two open seats need to be filled.**

**The Library will be closed Friday, November 11<sup>th</sup>, 2022 for Veteran's Day;  
Thursday & Friday, November 24<sup>th</sup> & 25<sup>th</sup>, 2022 for Thanksgiving.**

**\*The WiFi usage report continued to be offline for September; thus not accurate usage shown.**



### **Beautiful Basil**

“This Hydroponic Growing System Library Project was supported in whole or in part by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Alaska State Library.” The Dillingham Public Library was awarded this grant of \$7,077 in FY22.