



PORT OF DILLINGHAM ADVISORY COMMITTEE MEETING

Thursday, March 19, 2026 at 6:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

1. CALL TO ORDER & ROLL CALL

The meeting was called to order by the Chair (Alice Ruby).

- Members Present: Dan Dunaway, Robert Heyano, Cole Schlagel, Reed Tennyson
- Members Absent: Robin Samuelson, Kevin McCambly

2. APPROVAL OF MINUTES

- Minutes Under Consideration: Meeting minutes from September 24, 2025.
 - Motion: Moved by Robert Heyano, seconded by Dan Dunaway.
 - Action: Approved unanimously without objection.

3. APPROVAL OF AGENDA

- Motion: Moved by Robert Heyano, seconded by Cole Schlagel.
- Action: Approved unanimously without objection.

4. UNFINISHED BUSINESS

- None.

5. NEW BUSINESS

A. Winter Operations & General Updates

- Port & Harbor Winterization: Winterization of the port, dock, and harbor proceeded smoothly without significant issues.
- Harbor Piling Mitigation: One piling at the south end of the harbor is progressively tilting into the basin. Staff plans a temporary fix (screw anchors, heavy chain, or a deadman) to hold it until full float system replacement occurs.
- AML Lease Agreement: The City Council authorized a 5-year lease agreement with Alaska Marine Lines (AML) for the port warehouse building, including 1-year renewal options. AML will manage dock handling using their equipment and personnel. City

- Dock Supervisor will relocate to AML's smaller office to enforce tariffs and municipal regulations.
- Port & Harbor Finances: Discussed the harbor's reliance on port revenues and general fund contributions. A detailed financial presentation by the Finance Department will be scheduled for a future meeting.
 - AAHPA Appointment: Port Director, Danny was appointed to the Board of Directors for the Alaska Association of Harbor Masters and Port Administrators (AAHPA).
 - Dock & Infrastructure Maintenance:
 - Electrical repairs for dock lighting are currently being evaluated by CRW Engineers.
 - Public Works personnel are being evaluated for crane operator certification.
 - Harbor electrical conduit/lighting work is scheduled for spring completion.

B. Draft Harbor Operations Manual Review

- Unacceptable Behavior & Enforcement: Discussion on clarifying rules regarding alcohol consumption in public areas, fireworks, noise, and vandalism. Committee suggested developing a condensed 1–2 page informational handout to distribute alongside annual harbor stickers.
- Operating Schedule: Core amenities operate May 15 through October 1. Pre-season vessel staging can be coordinated directly with the harbormaster.
- Rafting & Berthing Rules: Reviewed requirements for adequate fenders, spring lines, unobstructed engine access for fire safety, and mandatory 24-hour contact details.
- Parking & Refuse Management:
 - Long-term parking was defined as two weeks or greater.
 - Discussed signage enforcement at the south side to prevent bottlenecks for boat haulers.
 - Reviewed the potential removal of playground equipment to optimize harbor working space.
 - Discussed proper waste oil disposal protocols and mitigation strategies for unauthorized dumpster usage.
- Unattended / Derelict Vessels: Reviewed protocols for notifying vessel owners before freeze-up, impoundment procedures, and potential public auction mechanisms.

C. Harbor Improvements Project Presentation

The harbormaster presented an overview of the upcoming Port Infrastructure Development Program (PIDP) grant project:

- Total Funding: \$11.25M Federal PIDP Grant + \$5M State Legislative Grant (Matching Funds)

- Project Timeline: 35% engineering review expected in May; NEPA environmental clearance targeted for Fall; Float fabrication scheduled for Winter; Full project completion targeted for October 2027 / March 2028
- Primary Scope: Complete float system replacement, extension of water/sewer utility lines, North bulkhead extension, Phase 1/2 environmental assessments at the Bingman property, and relocation of the icehouse closer to the bulkhead
- Design Features: 40 ft pilings driven ~20 ft deep with specialized stabilizing fins; stationary catwalks with hinged gangways; firefighting water supply vaults; safety ladders; life ring cabinets; potable water distribution, etc.

6. NEXT STEPS & ADJOURNMENT

- Next Meeting: Target date set for May or early June prior to peak fishing season.
- Adjournment: Meeting concluded following the project presentation.

ATTEST:

DATE APPROVED:

Abigail Flynn, Acting City Clerk

[SEAL]