

May 31, 2024

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1. CALL TO ORDER

The Friends of the Landfill Committee met on May 31, 2024 in city council chambers and via teleconference. Chair Paul Liedberg called the meeting to order at 10:03 AM.

2. ROLL CALL

Committee members present included:

Sue Flensburg  
Paul Liedberg  
Janet Dieckgrafe  
Debi McLean  
Tav Amu  
Jared Miller

Guests Present:

Carole McMurray  
Phil Baumgartner, Public Works Director  
Pete Kapotak, Landfill Supervisor  
Falon, BBAHC Environmental Health  
Cassidy, BBAHC Environmental Health  
Stephen Price, DEC

A quorum was established.

3. APPROVAL OF AGENDA

Motion by Sue and second by Tav to approve the agenda. The motion was approved by unanimous consent.

4. APPROVAL OF MINUTES

Motion by Sue and second by Janet to approve the minutes from April 26, 2024. Approved by unanimous consent without corrections.

5. OLD BUSINESS

A. Project Updates

1. Aluminum can recycle

Sue updated the committee on the status. A site visit aluminum crushing operation was made with the PW Director, Sue, and Paul in May. Recommendation is to prepare a site behind the senior center garage for staging pallets. This will allow for more accessible and organized storage of crushed cans. Discussion was held during the month with one of the aluminum fabricators in town to confirm that their scraps were being recycled rather than taken to the landfill.

## 6. NEW BUSINESS/DISCUSSION ITEMS

### A. Community Clean-Up Wrap-Up

The chair thanked everyone that helped with the cleanup including trash pickup, transporting bags to the landfill, encouraging BBAHC to become more involved with community cleanup (Janet), and more. A suggestion was made that the whole month of May should be designated for community cleanup.

### B. Help with E-waste in June

Jared announced that e-waste would be consolidated to fill a container on June 10. Assistance was requested from FOL and others to help with this process.

## 7. REPORT FROM PUBLIC WORKS ON ANY LANDFILL UPDATES FOR THE COMMITTEE

Pete K and Phil B reported on landfill operations.

## 8. PUBLIC COMMENTS

Stephen Price announced that he would arrive in Dillingham on June 10 to conduct the annual landfill inspection.

## 9. COMMITTEE MEMBER COMMENTS

There were no committee member comments.

## 10. ADJOURNMENT

The meeting adjourned at approximately 11:02 AM.

Approved May 31, 2014

/s/ Paul Liedberg, Chair

Meeting Minutes  
Library Advisory Board  
November 27, 2023

- I. Lee Ann Andrew called to order the regular meeting of the Library Advisory Board at 5:30 PM on Monday, November 27, 2023 in the Dillingham Public Library.
- II. Roll Call
  - a. The following persons were present
    - i. Lee Ann Andrew – board member
    - ii. Amy Ruby – board member
    - iii. Rebecca Roenfanz – board member
    - iv. Sonja Marx - staff
  - b. The following persons were absent
    - i. Janet Diekgrafe – board member
    - ii. Sarah Bailey – board member
- III. Approval of Agenda
  - a. Amy Ruby asked to add board seats to New Business.
  - b. A motion to approve the agenda was made by Amy Ruby and seconded by Rebecca Roenfanz.
- IV. Approval of Meeting Minutes
  - a. A motion to approve the minutes of previous September 18<sup>th</sup> meeting was made by Rebecca Roenfanz and seconded by Amy Ruby.
- V. Librarian's Report
  - a. Sonja was not able to get her report added to the City Council packet for the September meeting. It was included in the October packet for the City Council. She has not heard if the volunteer forms and donation forms have been approved by the council. Amy Ruby recommended a cover letter for her report that highlighted the items that required City Council attention and or action.
  - b. The board asked Sonja to present them with a spreadsheet showing them the hours the library is open and who is slated to work those hours. Sonja presented this information on her computer for review.
    - i. ????? Future Action Steps?????
    - ii. Sonja Marx – talk to the City Clerk and establish a line of communication that alerts the Council when action needs to be taken on an item.
- VI. Unfinished Business
  - a. Update on the progress of the volunteer program
    - i. The board looked at the when the library is open and who is scheduled to work those hours. It was determined if the library would stagger its staff and incorporate volunteers into the schedule library hours could be extended.
    - ii. The board will create a short survey for patrons to fill out. This survey will collect data on times and days patrons would like to have the library open. The board discussed attending the bazaar this upcoming weekend and generating some survey feedback from the public to obtain a better idea of how the library can serve our community.
    - iii. Communicating with the public was discussed. The board feels the public library needs to advertise it's hours in a way that will be easier to remember. The idea of the light up "open" sign displayed in the window facing the road would be a good way of catching people's attention. Possibly a sign in front of

the library on the public side of the building displaying hours and various activities happening that day would help.

- iv. Hosting a library open house might be a good idea. Sonja reminded the board the Friends of the Library is doing a cookie and books thing in December. It was a hit last year and it is a good way to get people in the door to check out the library.
- v. Future Action Steps
  - 1. Lee Ann – find out if we can get a partial table at the bazar to talk to the public about the library
  - 2. Amy Ruby – get with Lee Ann and make a survey asking people what hours they would like to have the library open.
  - 3. Sonja Marx – get an “OPEN” sign that lights up and put it in the window of the library.

#### VII. New Business

- a. Decided which policy to update next.
  - i. The board decided to curb this item. They will continue to focus on the building the Volunteer Program
- b. Set a date for the next meeting
  - i. Tuesday, February 20, 2024
- c. Board seats
  - i. The City’s website needs to be updated with current board members and correct expiration dates for terms.
  - ii. Two board seats are being held for members of the library consortium. An agreement that was made in 2006 between the City of Dillingham, University of Alaska (University), and Dillingham City School District(DCSD). The University has pulled out of the agreement along with the Dillingham City School District. The board feels it is important to have the City of Dillingham recognize the consortium has been dissolved and those two seat set aside for a University and DCSD appointed member will now be filled by members of the community wishing to serve on the Library Advisory Board.

#### VIII. Public Comment/Committee Comments

- a. No public comments or Committee comments

#### IX. Adjournment at 7:05

#### Special note:

We could add a bullet before public comment and call it “Future Action Steps”. Under this bullet we will outline what actions need to be taken by which person. Either way we need something like this. Then when we talk about an item, instead of meandering our way through a pile of inconsequential papers we can ask “was this accomplished, what your findings”

## Port authority

Cole Schlagel <cole.schlagel@gmail.com>

Wed 7/24/2024 10:05 AM

To:Alice Ruby <alice.ruby@dillinghamak.us>

Hi Alice:

I'd like to apply for a spot on the port authority board.

Thanks,

Cole Schlagel

**Re: Port Committee**

Reed Tennyson <reedtennyson32@gmail.com>

Tue 7/23/2024 5:54 PM

To:Alice Ruby <alice.ruby@dillinghamak.us>

Hey Alice I would love to be apart of the port committee!

Reed

On Tue, Jul 23, 2024 at 5:09 PM Alice Ruby <[alice.ruby@dillinghamak.us](mailto:alice.ruby@dillinghamak.us)> wrote:

## RE: Port Committee

haroldsamuelsen@gmail.com <haroldsamuelsen@gmail.com>

Tue 7/23/2024 6:22 PM

To: Alice Ruby <alice.ruby@dillinghamak.us>

Hi Mayor Ruby I would like to submit my name to get reappointed to the Port Committ, thank you Robin

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**From:** Alice Ruby <alice.ruby@dillinghamak.us>

**Sent:** Tuesday, July 23, 2024 1:18 PM

**To:** Harold Samuelsen <haroldsamuelsen@gmail.com>

**Subject:** Port Committee

Hi Robin:

You sent an email quite a while back to say that you wanted to be reappointed to the Port Committee. We were in the middle of transition and some of the documents might have gotten lost and we can't tell if the appointment was made. We also can't locate the email that you sent.

Would you send me another email to ask to be reappointed to the Port Committee. Please send it to this email address so that it is on my Mayor emails. 😊

Thanks.

Alice Ruby  
Mayor