



## MEMORANDUM

**DATE:** April 27, 2021  
**TO:** Gregg Brelsford, Interim City Manager  
**FROM:** Sonja Marx, Librarian  
**SUBJECT:** Department Report

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### STAFF REPORT

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The Dillingham Public Library continues to faithfully serve the patrons of this community, even in the midst of this pandemic. Materials such as books and movies are checked out, including interlibrary loan requests sent from other libraries. With the snow finally starting to melt, we are looking forward to a summer of being open to the public. We are especially excited about our annual Summer Reading Program for the children of our community. This year's theme is "Reading Colors Your World".

We applied again this year for two BBEDC employment positions at the library this summer. An MOA was signed for the Youth Internship; a Library Aide/Clerk working 20 hours a week for 16 weeks. A Seasonal Librarian Assistant (same amount of hours) was also requested to cover the needs at the library during the busy summer. As the FY22 budget process is underway for the library, we are now looking at increasing the current hours of the Librarian and the Assistant Librarian an additional ten hours a week each to cover the loss of the 20 hour a week School Librarian we will not have this fall.

The Library Advisory Board had a great Work Session on April 21<sup>st</sup> going over the Five-Year Plan with the addition of our new LAB member. Seat A was filled by Shelly Lutes; seat C is still vacant.

April ended with all the grants completed and submitted for the funding of the library. These included the IMLS grant through Curyung, two Alaska State Library grants (PLA and ILC), e-rate funding, and a newly offered ARPA grant opportunity in May. These are all vital in sustaining the library's budget.

#### **Library Stat report March 23<sup>rd</sup> - April 26<sup>th</sup>, 2021:**

**Patron Visits: 480 Computer Use: 48 Wireless Use: 278 Story Hour: 11**  
**Other Visits (including Classes): 79 Museum Use: 35 Movies Shown: 0**  
**AWE Station Use: 2 Volunteer Hours Logged: 3**

**Library Advisory Board regular meeting is scheduled for Wednesday, May 5<sup>th</sup>, 2021 at 5:30 pm.**