



MEMORANDUM

DATE: May 7, 2021
TO: Gregg Brelsford, Interim City Manager
FROM: Lori Goodell, City Clerk
SUBJECT: Staff Report

STAFF REPORT

BOE:

The Board of Equalization Hearing was held April 27, 5:30 p.m. All appeals were settled prior to the hearing.

INFORMATIONAL ITEM:

Please note the Choggiung Limited letter to the City of Dillingham, and Resolution 2021-02 are in the informational section of the packet. These items arrived too late to be included in the April packet.

AAMC/IIMC Training:

The following courses have been completed:

Oregon Association of Municipal Recorders

Mid-year academy; Built For The Storm

Vermont Municipal Clerk

Virtual Athenian Leadership Dialogue, Rousey – My Fight/Your Fight

Maine Town & City Clerk Assoc.

Athenian Dialogue, Greenlights

Upcoming training:

Northwest Clerk Institute Professional Development II, June 8-10 & 15-17, held virtually.

AAMC annual conference November 17-20 in Anchorage at the Hotel Captain Cook.

Ordinances:

There are three ordinances in the May 13th city council meeting packet.

Ordinance 2021-03; Update to DMC 8.16, Enhance 911 System

Ordinance 2021-04; Update to DMC 8.18 and 8.30, Review of Liquor License, and Marijuana Regulation

Ordinance 2021-05; FY21 Budget Revision

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.) There are currently no licenses for review.

Commission/Board Seats Vacant.

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- Library Advisory Board, one seat. Rebekah Fonkert has replaced Deven Lisac as the UAF BB Campus representative.
 - School Facility Committee, one seat.
 - Senior Advisory Commission, two seats.
 - Friends of the Landfill, two seats.
 - Planning Commission, two seats.

Helpful Tips for Zoom Meetings:

- Get familiar with the participant pane and the tools available; i.e. raising hand.
- Turn off notifications on your computer and remove distractions.
- Only turn on your video when speaking.
- Keep yourself muted, and only unmute when you are recognized by the chair to speak or are making a motion.
- Try to keep your comments brief.