

Mayor
Alice Ruby

Acting Manager
Cynthia Rogers



Dillingham City Council
Chris Napoli
Bill Rodawalt
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: December 31, 2020
To: Cynthia Rogers, City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Staff Report (12/01/2020 to 12/31/2020)

Statistics December:

Payrolls run: 3

- Cash Receipts: \$760,913.79
 - All payments amount: \$1,533,781.60 (includes \$353,959.06 for 3 payrolls)
- 2021 Business Licenses; new/renewals 350, for a total of 436 this calendar year
CARES Funding: expensed to date \$2,987,495.57 of the \$3,404,780.51

Due to the global Pandemic the finance office is closed to foot traffic. Staff were available to take payments by phone, mail and the drop off box at the front door. To support social distancing and the work from home of the public school the department has continued a combination of working from home and distancing within the office area. In compliance with quarantine rules four staff have been out of the office for a period of time.

Chelsey Decker has finished her portion of the CARES grant work for the Finance office. We have appreciated all the work that she has done for us and look forward to working with her in her new position at the Public Works department.

FY20 Audit work began in October with the official remote start of the week of October 26, 2020. Audit work is ongoing.

Property tax assessors were on site for 3 days in preparation of the FY2021 property taxes.

The Safety Committee meetings have been put on hold until after the audit is completed.

Both 2021 business license and 2021 personal property tax assessment have been arriving. Business licenses are being processed and mailed out as they are approved.