



## CITY COUNCIL REGULAR MEETING

Thursday, December 03, 2020 at 7:00 PM

### MINUTES

A regular meeting of the Dillingham City Council was held on Thursday, December 3, 2020, via video and audio conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

#### ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Gregg Marxmiller
Chris Napoli	Bill Rodawalt	Aksel Buholm

#### APPROVAL OF MINUTES

1. Regular Council Meeting Minutes, November 5, 2020

MOTION made to approved the minutes of November 5, 2020 by Council Member Napoli, Seconded by Council Member Buholm.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

#### APPROVAL OF CONSENT AGENDA

There was no consent agenda.

#### APPROVAL OF AGENDA

MOTION to approve the agenda made by Council Member Anderson, Seconded by Council Member Napoli.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

#### STAFF REPORTS

2. November Staff Reports

In addition to the written reports the following items were mentioned:

- Expressed appreciation for Council, Mayor, and the many good people in Dillingham. Three years of service was noted.
- Thanked Ms. Fuller for improvements to the Library entrance.
- COVID related; Emergency Communication System funds not spent yet. Finance & Budget Committee to discuss reallocation of CARES funding. Testing facility status to be considered.

3. Standing Committee Reports

Finance & Budget Committee:

- Met 11/10/2020, CARES Grant application denials reviewed. Staff directed to expend funds based on original guidelines.

**PUBLIC HEARINGS**

4. Ordinance 2020-23; An Ordinance of the Dillingham City Council Amending the Effective Date of Ordinance 2020-02

There were no public comments.

**CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

5. Tiera Schroeder: commented on homeless in Dillingham and the need for the community to offer long term solutions.

Robin: spoke regarding increased funding needs for the Volunteer Fire Department and EMS.

**ORDINANCES AND RESOLUTIONS**

6. Adopt **Ordinance 2020-23**; An Ordinance of the Dillingham City Council amending the effective date of Ordinance 2020-02

MOTION to adopt Ordinance 2020-23 made by Council Member Napoli, Seconded by Council Member Buholm.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

7. Adopt **Resolution 2020-26**; A resolution of the Dillingham city council supporting Resolution No. 2020-1 from the Alaska association of harbormasters and port administrators in support of full funding (\$14,049.988) for the state of Alaska municipal harbor facility grant program in the FY 2022 state capital budget

MOTION to adopt Resolution 2020-26 made by Council Member Anderson, Seconded by Council Member Napoli.

The AAHPA recognizes the need for upgrades at ports and harbors state wide, and requests funding from the State Legislature. There was no funding for this item in the FY21 budget.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

**UNFINISHED BUSINESS**

## Committee Appointments

8. Library Advisory Board Letter of Interest

Mayor Ruby recommended Erica Tweet to the Library Advisory Board.

MOTION to concur with Mayor Ruby's recommendation made by Council Member Napoli, Seconded by Council Member Rodawalt.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

9. Port Advisory Committee Letter of Interest

Mayor Ruby will follow up on this item and report back to Council at the next regular council meeting.

10. Friends of the Landfill Letter of Resignation

Chris Napoli was recognized for his participation on the Friends of the Landfill committee.

Progress Report:

Dave Carlson House Property  
Territorial School

There were no progress reports.

**NEW BUSINESS**

- 11. Adopt **Action Memorandum 2020-12**; Authorize administrative leave for Christmas and New Year's holiday

MOTION to adopt Action Memorandum 2020-12 made by Council Member Napoli, Seconded by Council Member Marxmiller.

This is traditional action taken by council to recognize city employees.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

- 12. Adopt **Action Memorandum 2020-13**; Authorize a COVID Supplement for City of Dillingham Employees

MOTION to adopt Action Memorandum 2020-13 made by Council Member Buholm, Seconded by Council Member Napoli.

MOTION to amend to increase amount to 34 @ \$1,500, 24 @\$750, 2 @ \$375, 4 @ \$150, for a total increase of \$23,450 made by Council Member Buholm, Seconded by Council Member Rodawalt.

- This action was brought forward by Council Member Buholm to recognize the hard work and extra hours done by city employees during the COVID pandemic.
- Must be a current employee to be eligible.

VOTING the motion to amend Action Memorandum 2020-13. Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

VOTING the motion to adopt Action Memorandum 2020-13 as amended. Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

**CITIZEN’S DISCUSSION** (Open to the Public)

Robin: spoke regarding the need to do more for the Volunteer Fire Department and EMS.

Tracy: expressed concern for businesses struggling with revenue losses during COVID. Stated a need to extend leeway for taxes, penalties and interest, during this time.

**COUNCIL COMMENTS**

Chris Napoli:

- Noted the need for Fire Department / EMS volunteers.

MOTION to direct staff to prepare necessary documents to waive penalty and interest on 2020 real / personal property taxes for those affected by COVID made by Council Member Napoli, Seconded by Council Member Buholm.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

Gregg Marxmiller:

- Thanked City Manager Larson for work done while in Dillingham, and his effort to keep all safe.
- Noted the need to do more for EMS to have vibrant service. Thanked volunteers.
- Stated a notice will be sent out regarding a meeting to begin discussion on the homeless issue.
- Commented on the better communication sound quality during meetings.

Bill Rodawalt:

- Stated the need to prioritize for homeless and EMS funding as additional money becomes available.
- Thanked Tod Larson for how he has handled manager duties during a difficult time.

Andy Anderson:

- Noted Tod Larson's dedication to the community.
- Commented the need to address the homeless and Fire Department volunteer issue.

Aksel Buholm:

- Inquired about CIP process, timing and focus.
- Asserted a need to have a dedicated CIP fund in the budget.
- Inquired regarding the process to name / rename streets.
- Noted appreciation for Tod Larson, stating he is very approachable, and did an outstanding job.

Curt Armstrong:

- Stated the need to address the homeless and EMS issue.
- Commented Tod Larson is leaving the community better than when he came.

**MAYOR'S COMMENTS**

- Assigned CIP fund to Finance & Budget Committee.
- Noted staff to provide a report on how to name / rename a street.
- Commented there the serious need for EMS volunteers. Expressed the importance of affirming community appreciation of all volunteers.
- Recognized the limitations of staff to address the homeless issue. Noted she has contacted the shelter in Kodiak to gain insight and recommendations for community involvement to help solve the issue.
- Commended the volunteers, MaryAnn Dickey, Paul Liedberg, Gregg Marxmiller, Jeff Fonkert, for decorating the city Christmas tree, and businesses, Nushagak Coop, Bristol Alliance Fuels for contributing to the costs.
- Scheduled a work session for Monday, December 7<sup>th</sup> to discuss CARES post 12/30.
- Complimented Tod Larson for his outstanding service to Dillingham.
- A moment of silence was observed to recognize all those lost since the last meeting.

**EXECUTIVE SESSION**

13. Personnel Matter: City Manager Review

14. Personnel Matter: City Manager Transition Plan

MOTION to enter into executive session to discuss personnel matters made by Council Member Buholm, Seconded by Council Member Marxmiller. [8:30 p.m.]

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

MOTION to exit executive session made by Council Member Napoli, Seconded by Council Member Anderson. [9:37 p.m.]

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

MOTION to authorize the City Manager to cash out all accumulated personal leave made by Council Member Buholm, Seconded by Council Member Napoli.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

MOTION to authorize the City Manager to execute a contract with Pearson Consulting for a city manager search made by Council Member Napoli, Seconded by Council Member Buholm.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

**ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:40 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

[SEAL]

ATTEST:

\_\_\_\_\_  
Lori Goodell, City Clerk

Approval Date: \_\_\_\_\_