

Mayor
Alice Ruby

Manager
Cynthia Rogers



Dillingham City Council
Chris Napoli
Bill Rodawalt
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: December 29, 2020
To: Cynthia Rogers, Acting City Manager
From: Lori Goodell, City Clerk
Subject: Monthly Staff Report

Virtual Training:

The June 2020 Northwest Clerks Institute training and the November AAMC Conference were both cancelled due to the pandemic. However, these organizations have worked to bring training opportunities. I have attended several virtual trainings through NCI, these will add points towards the CMC designation. I am also attending an independent learning class through the University of Wisconsin. The course title is Introduction to Parliamentary Procedure: Dynamics of Leadership. This class also adds points to the CMC goal.

Municode Meetings:

I continue to explore the new meeting application through Municode. These software has eliminated some of the laborious process that was part of the packet process. I look forward to fully understanding all the functions this program has to offer. The new website is linked to this application which will make the uploading agendas and packets seamless.

Committees:

Finance & Budget Committee met Dec. 22, 2020. Property tax penalty and interest for the 2020 tax year was on the agenda.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.) Two liquor license renewal applications have been received. The Code Review Committee will review them in January.

Commission/Board Seats Vacant.

- Library Advisory Board, two seats.
- School Facility Committee, one seat.
- Port Advisory Committee, one seat.
- Senior Advisory Commission, two seats.
- Friends of the Landfill, two seats.