



MEMORANDUM

DATE: December 7, 2021
TO: Mark Lynch, Interim City Manager
FROM: Lori Goodell, City Clerk
SUBJECT: Staff Report

STAFF REPORT

Travel and Training:

I attended the Alaska Association of Municipal Clerks Conference held in Anchorage November 17 – 19, 2021. I also assisted with voting at the AML conference. The opportunity to attend the conference is a great way to maintain and expand networking as well as stay up to date on current issues. Covered topics included: Elections, petitions (Initiatives, Referendums, and Recalls), Open Meetings Act, Title 29, Clerk Best Practices, and Parliamentary Procedure.

Per the City Clerk job description, I have been working toward achieving the CMC designation. I have completed the requirements and was awarded this international title on November 9, 2021. The Master Municipal Clerk designation is the next goal.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. There are no current license renewals.

Commission/Board Seats Vacant.

- School Facility Committee, one seat.
- Senior Advisory Commission, four seats.
- Friends of the Landfill, one seat.
- Port Advisory Committee, three seats.

The Federal Subsistence Regional Advisory Council is advertising for seats on the Council. Applications and nominations are being accepted through February 28, 2022. Information can be requested at subsistence@fws.gov.

Upcoming Meetings:

December 14, Code Review Committee
December 20, Finance & Budget Committee
January 6, Regular Council Meeting

Christmas and New Year's Holiday; December 23 – 24, and December 30 – 31
