



CITY COUNCIL REGULAR MEETING

Thursday, March 14th, 2024 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on March 14, 2024, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 6:37 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Steve Carriere	Curt Armstrong
Bert Luckhurst	Kaleb Westfall	Kevin McCambly

APPROVAL OF MINUTES

1. Regular Council Meeting Minutes of February 07, 2024;

MOTION to approve minutes made by Michael Bennett. Second by Kaleb.

DISCUSSION

- Discussion within the motion

VOTE YEA None

VOTE NAY Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly, Council Member Armstrong

MOTION FAILED Minutes not approved

APPROVAL OF CONSENT AGENDA

MOTION Steve Carriere made motion to move Item 2 of the Consent Agenda to the Agenda where it could be stricken, Seconded by Michael Bennett

APPROVAL OF AGENDA

MOTION Steve Carrier move to approve the agenda, striking RESOLUTION NO. 2024-08, Michael Bennett seconded the motion.

VOTE YEA UNANIMOUS APPROVAL – Motion Carried

STAFF REPORT

DISCUSSION

Kaleb Westfall questions on the Landfill Back Haul Funds and our monetary and manpower obligation to Greenstar.

City Clerk, Dan Decker, stated Sen. Murkowski’s office estimated the matching funds from the City would be 20% to 50%, but could not be determined until the application was submitted. Further information could be requested for a future meeting.

Kaleb Westfall questioned if the Fire Command Truck was Diesel or Gasoline. Anita Fuller, Finance Director, replied that it was gas.

Kaleb Westfall asked Anita Fuller if Resolution NO. 2024-15A was specifically for Altman Rogers. Anita responded that having two audits already completed this year, it would be advantageous to complete the FY24 audit and to go out bid next year.

Kaleb Westfall questioned the “Unearned Revenue” on Page 39 of the packet. Anita explained that the LGR Grant has been received but not spent.

COMMITTEE REPORTS

FINANCE Curt Armstrong reported there have been three meetings resulting in one budget revision in this evening’s packet. The committee will now be preparing for the FY25 Budget.

CODE Bert Luckhurst reported their meeting had reviewed the contract limits resulting in Ordinance NO. 2024-01 included in this evenings packet.

MEALS Kevin McCambly reported on progress of forming a board for the committee.

PUBLIC HEARING None

CITIZEN’S COMMENTS None

ORDINANCES AND RESOLUTIONS

INTRODUCTION OF ORDINANCE 2024-01 AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTERS 4.30 CONTRACT AND PURCHASE PROCEDURES AND TO ADJUST THE PURCHASE PARAMETERS.

MOTION to approve made by Michael Bennett, seconded by Steve Carriere.

DISCUSSION None

VOTE YEA Unanimous, vote carries.

INTRODUCTION OF ORDINANCE NO. 2024-02 AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2024 CITY OF DILLINGHAM BUDGET

MOTION to approve made by Kaleb Westfall, seconded by Michael Bennett.

DISCUSSION None

VOTE YEA Unanimous, vote carries.

RESOLUTION NO. 2024-13 AUTHORIZING THE PURCHASE OF A FIRE DEPARTMENT COMMAND VEHICLE AND TRANSFER OF CURRENT FIRE DEPARTMENT PICKUP TO EMS STAFF

MOTION to approve made by Steven Carriere, seconded by Kaleb Westfall.

DISCUSSION None

VOTE YEA Unanimous, vote carries.

RESOLUTION 2024-14 A RESOLUTION OF THE CITY COUNCIL OF DILLINGHAM, ALASKA WAIVING RESTRICTIONS AND PROVISIONS OF CHAPTER 4.30.130

MOTION to approve by Kaleb Westfall, seconded by Steven Carriere

DISCUSSION Kurt Armstrong questioned the necessity of this resolution.

MOTION TO POSTPONE until April council meeting made by Michael Bennett, seconded by Steve Carriere

VOTE YEA Unanimous, vote carried.

RESOLUTION 2024-15 A RESOLUTION OF THE CITY COUNCIL OF DILLINGHAM, ALASKA CONTINUING CONTRACT WITH ALTMAN ROGERS FOR FY24 AUDIT

MOTION to approve by Kaleb Westfall, seconded by Steve Carriere.

DISCUSSION Anita Fuller explained that it was good for the City to carry on with them, especially while we are cleaning up the FY24 audit. She believes one more year is what we need.

VOTE YEA Unanimous, vote carried.

RESOLUTION 2024-16 A RESOLUTION OF THE CITY COUNCIL OF DILLINGHAM, ALASKA AWARDED THE HARBOR FLOAT REPAIR CONTRACT TO IRON HILL WELDING AND FABRICATING

MOTION to approve by Kaleb Westfall, seconded by Kevin McCambly, Michael Bennett recused himself do a possible conflict of interest.

ROLL CALL YEA VOTE Unanimous, with Michael Bennett abstaining. Vote carried

RESOLUTION NO. 2024-17 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING THE RECOMMENDATION OF THE DILLINGHAM PLANNING COMMISSION TO RELINQUISH THE GRANT EASEMENT FOR RIGHT-OF WAY RECORDED AT BOOK 42, PAGES 891-898 OF THE BRISTOL BAY RECORDING DISTRICT

MOTION to approve by Kaleb Westfall, seconded by Steven Carriere.

DISCUSSION Kaleb explained that there were plat discrepancies, and this clarification would allow the properties to be used as intended.

VOTE YEA Unanimous, motion carried.

UNFINISHED BUSINESS None

NEW BUSINESS

Acting City Manager Contract

UTILITY EASEMENT

DISCUSSION Michael Bennet recused himself from voting or discussion due to a possible conflict of interest. Mayor Alice Ruby has scheduled a Special Meeting for March 19th 2024 to allow for detailed discussions with GCI and Nushagak Cooperative engineers.

GRANDMA'S HOUSE

DISCUSSION Ken McCambly reported that the MEAL board has rescinded the eviction notice of caretaker William Yates and will decide the future use of the facility.

CONGRESSIONAL APPROPRIATION AWARD

DISCUSSION Kaleb Westfall moved to suspend the rules and add Acting City Manager Contract to new business following executive session. Steven Carriere seconded the motion.

VOTE YEA 5

VOTE NAY 1 Motion Carries.

CITIZENS DISCUSSION None

COUNCIL COMMENTS Kaleb Westfall expressed his thanks for allowing the council members to travel and attend the AML and SWAMCI conferences. Special thanks to City staff and Anita Fuller for providing the budget and all of the hard work and meetings it required. Kevin McCambly stated he was not offered the opportunity to attend these events should be offered fairly to all council members. Michael Bennett called a point of information and that Alice offered to everyone the opportunity to attend SWAMCI in the prior meeting.

MAYORS COMMENTS Mayor Ruby said she felt badly that Kevin missed the SWAMCI conference and in the future would provide the Clerk with information to be included in the council packet. She encourages the council members to provide a trip report, especially if they were speaking on behalf of the city. Also, copies of the resolutions adopted by SWAMCI would be included in the next packet. Alice reported that Kaleb Westfall was appointed to a municipal seat on the board, and that Steve Carriere was elected to an associate seat on the board. Rose Loreta gave Alice permission to say that she may be

interested in helping out in a city manager transition. Alice requested a moment of silence to recognize those we had lost since our last meeting.

EXECUTIVE SESSION - Out of executive session at 8:49 PM

ACTING CITY MANAGER CONTRACT

DISCUSSION Stevn Carriere suggested we put the City Clerk, Dan Decker, in the position of City Manager.

Bertram Luckhurst agreed.

MOTION to appoint City Clerk Dan Decker to the position of City Manager, Bert Luckhurst seconded the motion.

DISCUSSION Mayor Ruby, Curt Armstrong, Kevin McCambly all shared various scenarios and individuals who could fill the position.

VOTE YEA Unanimous, motion carried.

ADJOURNMENT Mayor Ruby called the meeting adjourned at 9:06 PM

Mayor Alice Ruby

ATTEST:

Daniel E. Decker Sr, City Clerk

SEAL

Approval Date:

