



## PLANNING COMMISSION

Wednesday, August 24, 2022 at 5:30 PM

### MINUTES

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.*

#### CALL TO ORDER

Kaleb westfall called meeting to order at 5:34 pm

#### ROLL CALL

Present: Kaleb Westfall, Liz Clark, Susan Isaacs, Bert Luckhurst, Gregg Marxmiller, Jennifer Everidge

#### APPROVAL OF MINUTES

Liz Clark Moves to approve, Susan Isaacs Seconded the motion

Motion passes with all in favor

#### APPROVAL OF AGENDA

Susan Isaacs moved to accept the Agenda, Liz Clark Seconds the motion

Motion passes with all in favor

#### COMMUNICATIONS

Tav Ammu, Marine Advisory Program Agent, Results on Clean Harbor Survey Results for Dillingham

Results for Dillingham was reviewed and potential future surveyors

Kaleb asked: Anything that Dillingham is doing well and if there is anything that Dillingham can improve upon. Tav stated that the community of Dillingham is very engaged in the Harbor cleanliness and pollution concerns. Interest in improving the harbor. Tav offered assistance to have the signs put up around the Harbor.

Liz asked if a Pump Station would be needed and asked if that was the feel of the community. Tav stated that this is a big decision and would need to decide upon since many do not have a holding tank or MSD onboard their vessels and would take a lot of money and restructuring would be need, so the immediate focus would not be a priority at this time.

Gregg thanked Tav for the report, the signs, and the contest. Would like to see this information will play into the Waterfront Plan.

Tav thanked Gregg Marxmiller for his participation in the Survey and that he will be doing a final presentation at the Alaska Association of Harbor Masters and Port Administration Annual meeting at the end of September and would hope that all the signs are put up prior. Tav states that he will be doing other items in his role as the Marine Advisory Program Agent such as trainings and research.

#### Planner's report

Patty referenced the enclosed written monthly report for July. The Final walk through for the Downtown Streets Rehabilitation was completed on July 29, 2022. BBNA, in collaboration with others, held an open house on August 7, 2022.

Kaleb asked for clarification on burial process within Dillingham. Patty explained the different forms and the current process for burial within Dillingham city limits.

Gregg thanked Patty for the Burial information as the work on the website to provide information. Greg wanted an update on the Multi-Jurisdictional Hazard Mitigation plan between the City and Curyung Tribal Council. Patty reported the plan was still in the gathering of information stages and building the draft plan. Gregg wanted to make sure that previous weather and impacting hazards that Dillingham had experienced with fires and the pandemic be added to this plan; and that all discussions and planning surrounding the previous 2021 attempt to complete the Multi-Jurisdictional Hazard Mitigation Plan. Patty reassured that the previous work by the Planning Commission and the latest impacting hazards were included in the newest plan. Gregg commented that the multi-layered assigned resident addresses within the City of Dillingham GIS and the Post Office do not seem to work sufficiently. Patty did explain that the GIS system does affect the physical addresses and the actions that are completed by an information push will be forwarded to a National Address list. The Planning Department does not change addresses without first working with individuals as an address change does affect Enhanced 911, Real ID, home mortgages.

Liz asked for public announcement for possible address changes. Patty reported that a flyer insert was mailed out in the July taxes.

#### **Citizen's comments on items not on the agenda**

None

#### **PUBLIC HEARINGS**

None

#### **UNFINISHED BUSINESS**

Donated Equipment and Install of the Downtown Playground. Liz Clark stated that a member of the Playground Committee and an employee of BBNA that this report will be given as not a Planning Commissioner. A Power Point presentation was given with the following points highlighted:

- Four local people were hired to assist with the construction and installation.
- Project ended on 8/03/22, with a segment of the playground removed from the original plan due to a crack in the structural pole. The Sky Game was removed from this installation and could be installed next year if that is what was decided. Contractors stated they come back out next year at no extra cost to install the Sky Game.

Bert recommended to speak to the Dillingham City School District to see if they would donate the materials or manpower to build park benches.

Susan recommended having heavier park benches and offered a comment of a potential donation solution like other communities do, i.e., a donation in "memory of" or a possible collection of money for purchase of bricks or something to be placed in the parks/playgrounds.

#### **NEW BUSINESS**

Accepting Resolution 2022-04, Accepting an Easement for Public Utilities

Liz moved to adopt resolution 2022-04, Susan second the motion.

Discussion by Kaleb, clarification on the placement of the easement. Patty explained the placement though the Elementary School Playground since the initial previous approved easement was at full

capacity of active pipes, ducts, and lines a secondary easement was needed to move forward with the Supplemental Heat ducting to both schools.

Motion passes with all in favor

**COMMISSIONER COMMENTS**

Bert Luckhurst mentioned that there is a lift station in the harbor in front of the bathhouse and that may tie into Tav’s presentation of the Clean Harbor Survey.

Liz Clark thanked the Planning Commission for listening to the Playground presentation and to the City for the excellent collaboration during the Playground installation.

Susan Isaacs thanked staffed for their collaborative efforts to work with ANTHC. Commented on the change in curbs in the downtown streets rehabilitation project and does not want them to be ruined due to people driving over them and offered a solution of painting the new curbs. Bert stated that the State of Alaska does have a walk behind painter as a possibility.

Gregg Marxmiller had positive remarks of the high use of the improved Playground. He encouraged others to visit the Senators Website for possible funding opportunities. Gregg thanked Jennifer for joining the Planning Commission.

Jennifer Evridge wanted to thank Liz for her hard work on the Playground. Previous inspector and worked temporary with addressing thanked staff for their work.

Kaleb Westfall, thanked everyone for attending, Gregg for sharing the Murkowski website for funding, and the playground looks amazing. AML seminar in Anchorage, wanted to attend via virtually.

**ADJOURNMENT**

Kaleb Westfall adjourned the meeting at 6:29 pm

\_\_\_\_\_  
Commissioner Kaleb Westfall

ATTEST:

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Patty Buholm, Planning Director

Approval Date: \_\_\_\_\_