

Mayor
Alice Ruby

Manager
Robert Mawson



Dillingham City Council
Kimberly Johnson
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Perry Abrams

MEMORANDUM

Date: January 5, 2023
To: Robert Mawson, City Manager
From: Patty Buholm, Planning Department
Subject: December Monthly Report

Acknowledgements and Recognitions:

The Planning Department would like to thank ANTHC for the continued support during the Alaska Community Housing Assessment. A large thank you to Robert Mawson and Chris Hladick on their diligent work that led to a 5-million-dollar grant awarded to the City of Dillingham, and the driving force of Senator Lisa Murkowski to make this funding available to our community. Thanks to all City employees and partnered contractors that have worked with the Planning Department in December to achieve the below positive report.

Department Accomplishment and Opportunities:

A temporary worker will be hired for a short period of time in December and January to assist with records retention for the Planning Department. This will be an ongoing project over the next year or longer to organize and properly store as per State of Alaska, Records Management and City ordinances.

Projects – Progress and Public Impacts:

- Edge Survey and Design continues to work with the Planning Department creating the easement for a cul-de-sac on Squaw Creek Road.
- Planning Department has been working with Alaska Native Tribal Health Consortium (ANTHC) to complete a Community Housing Assessment.
 - This assessment will also assist with guidance with other issues I have been working on, such as subdividing, addressing, and updating the land ownership that have been a work in progress. Deadline has been extended until end of January 2023.
 - ANTHC and the Planning Department has created a draft list of questions that will be asked upon each parcel visit for clarification on water, wastewater, and addressing. ANTHC also has a draft flyer about the door-to-door visits that will be put on social media and the City website prior to the door-to-door visits.

- The Planning Department has reached out to Ekuik Village Tribe to seek additional assistance with the door-to-door portion of the assessment. Ekuik Village Tribe has shown interest in assisting with this project.
- Raven Electric site visit was delayed due to unforeseen circumstances and illness so has delayed the trip until January 5, 2023. Nushagak Cooperative was on-site for both assessments for the Plant and the Dock area.

Wastewater Treatment Plant:

- Raven Electric has completed the assessment and the inspection the Wastewater Treatment Plant for converting the wiring from a Delta power source to a more common Y power source.
 - The current blower motors can be converted to Y power.
 - A further evaluation is being completed to assess eliminating a transfer switch from this project.
 - A full report will be submitted to the Planning Department after the visit is completed.

City Dock Area:

- Raven Electric has completed the assessment of the City Dock Office, the buried power that was completed in conjunction with the Downtown Streets Rehabilitation project.
 - A list of needed equipment and parts list will be provided to the Planning Department once the visit is completed and time to compile the needed items.
 - Thanks to Ben Glosser and Cheyanne Roehl, Buildings and Grounds staff, for their assistance at both buildings with access and electrician issues.
- Bristol Environmental has submitted the Alaska Department of Environmental Conservation (ADEC) required Ground Water Well Monitoring Report on December 22, 2022. We are waiting for confirmation if the well sampling can be completed semi-annually or if the quarterly sampling will need to continue. I will report the determination upon notification.
- The Multi-Jurisdictional Hazard Mitigation Plan was approved by FEMA and has been reviewed by the Planning Commission. A resolution was passed during the Planning Commission regular meeting on 12/14/22 in support of the plan and was forwarded to the City Clerk to be included in the next City Council meeting.
- On going communication is occurring with Choggiung Limited Land Management Department for ANCSA 14 (c) property transfers. No new information to share.
- Communication continues with Bristol Engineers on the Nerka Road Project.
- Communication has started with Doug Huntman with Delta Backhaul for a Landfill evaluation and potential backhaul options to eliminate or reduce the on-site recyclable materials (metal waste and contaminated waste oil) as well as potential equipment repair or replacement options for the Landfill.
 - Doug Huntman is an advocate of the Green Star Program, which supports rural Alaskan villages that want to practice waste reduction, energy conservation and pollution prevention. Doug is planning a trip to Dillingham in mid to late January 2023 to evaluate the landfill and assist with a long-term plan for recycling options at the landfill. The Green Star Program will cover the cost of this site visit and the long-term plan for recycling the materials.

- Grants Status:
 - Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of State and Territories, EPA-I-OLEM-ORCR-23-03.
 - Notice of Intent to Apply was completed on 12/15/22 to EPA by the Planning Department.
 - The deadline for this grant application has been extended until February 15, 2023.
 - Dillingham is eligible to apply for this funding.
 - Requested final pay to be paid to Wolverine Supply to be able to close the Lake Road Fire Hall Addition Project that was completed in 2021.
 - Community Development Block Grant, State of Alaska
 - Dillingham did not qualify to apply for this grant, unable to continue to seek this grant opportunity.

Upcoming Calendar Items: Patty will be attending a FEMA Region 10 training on Managing Floodplain Development through NFIP in Anchorage on 2/27/22-3/02/22. The NFIP training expenses (hotel, airline expense, and no charge for the training) will be reimbursed by the State of Alaska FEMA office once successfully completing the training.

Public Feedback: The Planning Department has received positive feedback from a citizen for assistance given with ongoing land issues.

Permits Issued: None

Land Use Permit: None

Floodplain Permit: None

Burial Permits/Registry: None

List of Attachments: Edge Surveying Erosion Exhibit 2022, Green Star Community Success Stories to Inspire You to Succeed