



WORKSHOP AT 6:15 P.M TO REVIEW FINANCIAL REPORTS AND CITY COUNCIL REGULAR MEETING AT 7:00 P.M.

Thursday, August 06, 2026 at 7:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting was also available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

A Finance Workshop began at 6:15 p.m. Tracy Hightower, Alice Ruby, Steven Carriere, Curt Armstrong, Kaleb Westfall, Anita Fuller, Jack Savo Jr, Triston Chaney, and Kevin McCambly Attended.

CALL TO ORDER

- Mayor Alice Ruby called the regular meeting to order at 7:00 p.m.

ROLL CALL

Present in Person

Tracy Hightower
Curt Armstrong
Kaleb Westfall
Steven Carriere
Kevin McCambly
Alice Ruby, Mayor

Present via Zoom

Triston Chaney

Quorum Established

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Minutes were approved with Corrections:

- June 8, 2026 Special Council Meeting.
- June 10, 2026 Special Council Meeting.
- June 18, 2026 Regular Council Meeting.

Correction: Council Member Triston Chaney's vote on Amendment No. 1 (June 18th) was corrected from "no" to "yes," reflecting the tie that required the Mayor to vote. Council also requested consistent use of members' last names in the June 10 minutes.

APPROVAL OF CONSENT AGENDA

- No consent agenda items were presented.

APPROVAL OF AGENDA

Motion: Move to approve the agenda.

- Moved by Steven Carriere; seconded by Tracy Hightower.
- Vote: Unanimous
- **Result: Motion carried.**

STAFF REPORTS

3. Strategic Plan Report

4. City Manager and Staff Reports

- Staff reported on the Small Boat Harbor dredging funding, Snag Point erosion project extension, landfill improvements and incinerator work, PFAS Airport water line extension, harbor improvements, school maintenance coordination, Senior Center services, public safety activity, Public Works staffing, Harbor Lights, and harbor vessel activity.
- Council discussed landfill public education and use of the Friends of the Landfill; Board of Equalization scheduling; AML registration; harbor dredging boundaries and federal funding; school and City coordination; Senior Advisory Committee recruitment; Parks and Recreation; the wastewater lagoon condition and possible emergency funding; and potential insurance coverage.

STANDING COMMITTEE REPORTS

5. Finance and Budget Committee Minutes from April 23, 2026; Code Committee; Port Committee; The Port Committee discussed Army Corps of Engineers dredging funding, the harbor plan, port fees, and the financial operations of the port.

Motion: Appoint Tracy Hightower to the Finance and Budget Committee to fill Jean's seat.

- Moved by Kaleb Westfall; seconded by Steven Carriere.
- Vote: Unanimous
- **Result: Tracy Hightower appointed; motion carried.**

Board of Equalization: August 26, 2026 was identified as the target date. Steven Carriere, Curt Armstrong, and Tracy Hightower were identified to serve, with the remaining Council members as alternates.

Alaska Municipal League: Two refundable registrations without assigned names will be reserved by September 1; names to be determined after the election.

PUBLIC HEARINGS

6. Ordinance No. 2026-07: Business Licenses

An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.16.010 to Clarify Definition of Physical Presence for Business License Requirements.

- No public testimony was offered.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

- No comments were offered.

ORDINANCES AND RESOLUTIONS**7. Adopt Ordinance No. 2026-07: Business Licenses**

Motion: I move to adopt Ordinance No. 2026-07.

- Moved by Steven Carriere; seconded by Tracy Hightower.
- Vote: Triston Chaney—Yes; Tracy Hightower—Yes; Curt Armstrong—Yes; Kaleb Westfall—No; Steven Carriere—Yes; Kevin McCambly—Yes
- **Result: Motion carried, 5-1.**

8. Adopt Ordinance No. 2026-02 (Amended): Publication Definitions

Council discussed the amended language, physical posting requirements, alignment with Alaska Statutes, and consolidating duplicative definitions in City Code.

Motion: Move to adopt Ordinance No. 2026-02.

- Moved by Steven Carriere; seconded by Curt Armstrong.
- Vote: Unanimous
- **Result: Motion carried.**

9. Adopt Ordinance No. 2026-05: Cross-References to Publication Definitions

Council noted that the ordinance carries the updated publication definitions into the identified code sections and removes duplicative language.

Motion: Move to adopt Ordinance No. 2026-05.

- Moved by Steven Carriere; seconded by Kaleb Westfall.
- Vote: Unanimous
- **Result: Motion carried.**

10. Introduce Ordinance No. 2026-10: Election Code Update to Chapter 3.50

- Council discussed modernization of election terminology and procedures, ADA and statutory compliance, absentee and special-needs voting, personal representatives, use of State forms, candidate restrictions on serving as representatives, and voter identification verification.
- Public hearing set for the next regular meeting.

Motion: I move to introduce Ordinance No. 2026-10.

- Moved by Steven Carriere; seconded by Tracy Hightower.
- Vote: Unanimous
- **Result: Motion to introduce carried.**

11. Introduce Ordinance No. 2026-11: 2036 Dillingham Comprehensive Plan

- Council thanked the Planning Commission and Planning Director for the multi-year effort and noted the plan's community data, priorities, and goals.
- Council discussed development of the annual work plan within 90 days and making a concise summary of the Comprehensive Plan available to the public.
- Public hearing set for the next regular meeting.

Motion: Move to introduce Ordinance No. 2026-11.

- Moved by Steven Carriere; seconded by Kaleb Westfall.
- Vote: Unanimous
- **Result: Motion to introduce carried.**

12. Resolution No. 2026-26: Amend Bank Signature Card

Council described the item as administrative housekeeping following a change in Council membership.

Motion: Move to adopt Resolution No. 2026-26.

- Moved by Kaleb Westfall; seconded by Steven Carriere.

- Vote: Unanimous
- **Result: Motion carried.**

13. Resolution No. 2026-27: Adopt Six-Year Capital Improvement Plan

- Council discussed that project rankings identify priorities but actual sequencing may change as funding opportunities arise.
- Council noted the evaluation criteria, including community impact, environmental considerations, and health and safety, and thanked staff for documenting the prioritization process.

Motion: Move to adopt Resolution No. 2026-27.

- Moved by Steven Carriere; seconded by Triston Chaney.
- Vote: Unanimous
- **Result: Motion carried.**

14. Resolution No. 2026-28: RFQ 2026-01 Award — Downtown Fire Hall

- Council discussed the \$600,000 architectural and engineering phase, its inclusion in the FY2027 budget, and how completing this phase and including the project in the CIP supports pursuit of additional State and federal funding.

Motion: I move to adopt Resolution No. 2026-28.

- Moved by Steven Carriere; seconded by Kaleb Westfall.
- Vote: Unanimous
- **Result: Motion carried.**

UNFINISHED BUSINESS

None.

NEW BUSINESS**15. Beverage Dispensary License Renewal No. 1242 — Willow Tree**

- Kevin McCambly and Tracy Hightower disclosed prior work for the business. Mayor Ruby ruled that neither had a conflict of interest because neither was currently employed by the business or had a financial interest in the Council action; legal counsel concurred.
- The Code Committee recommended a protest with up to 180 days of abeyance to allow the licensee to correct outstanding City financial deficiencies. Council discussed delinquent taxes, utility charges, penalties, the business's efforts to address deficiencies, and the consequences of losing the grandfathered license.
- Mayor Ruby encouraged use of the abeyance option. Kaleb Westfall stated he opposed the motion; Curt Armstrong stated support.

Motion: To protest the renewal of Beverage Dispensary License No. 1242; request that the Alcoholic Beverage Control Board place the renewal in abeyance for a period not to exceed 180 days. The City will withdraw its protest if the licensee files all missing sales tax reports and pays or enters an approved payment agreement for all delinquent City taxes and utility charges. If the conditions are met, the City may withdraw the protest; if the protest is not withdrawn before the abeyance period ends, the State may deny the renewal.

- Moved by Steven Carriere; seconded by Triston Chaney.
- Vote: Triston Chaney—Yes; Tracy Hightower—Yes; Curt Armstrong—Yes; Kaleb Westfall—No; Steven Carriere—Yes; Kevin McCambly—Yes
- **Result: Motion carried.**

16. Legal Counsel Annual Brief

- City Attorney Sam Severin provided the annual legal briefing in open session.

- Topics included active and recent litigation, property tax foreclosure matters, Buholm matter, a dismissed Alaska State Commission for Human Rights complaint, potential 14(c)(3) land conveyance cleanup, and modernization of the Police Policy Manual.
- Counsel advised that some active matters may require future executive-session briefings, but he did not identify a need for executive session at this meeting.

CITIZEN'S DISCUSSION (Open to the Public)

- No comments were offered.

EXECUTIVE SESSION

- Council discussed whether an executive session was necessary under the agenda language concerning pending or threatened litigation. Legal counsel stated he was not aware of a current threatened lawsuit requiring discussion and did not identify a need for executive session. No executive session was held.

COUNCIL COMMENTS

- None.

MAYOR'S COMMENTS

- Mayor Ruby stated that a SWAMC-related resolution would be brought to Council in September.
- Mayor Ruby requested a moment of silence in remembrance of Dr. Daniel O'Connell, Dorothy Larson, and other community members who had passed away.

ADJOURNMENT

- The meeting adjourned at 9:06 p.m.

ATTEST:

Abigail Flynn, City Clerk

Date of Approval

[SEAL]