

2.06.070 Standing committees.

Standing committees of the city council will be code review, finance and budget, and public outreach. These committees will be advisory to the city council in their respective duties. Duties and composition for each committee will be as follows, and each chairperson or designee will report regularly to the city council at their regular meetings:

A. Code review committee will include but not limited to two city council members, mayor, city manager and city clerk. Their duties will be:

1. To review city ordinances as assigned;
2. To recommend revisions, and submit to council for action;
3. May recommend ordinances to be assigned;
4. To announce ordinances to be reviewed to the city council and public;
5. Work cooperatively and be supported administratively by the city clerk, and with the approval of the mayor, may request other administrative or legal advice or assistance when appropriate.

B. Finance and budget committee will include but not limited to two city council members, mayor, city manager, finance director or their designees. The goal of this committee will be to:

1. Guide the city of Dillingham toward long-term financial stability and promote fiscal responsibility;
2. Create and formulate fiscal policies, policy statements, and develop plans to achieve long-term goals for the city;
3. Complete tasks as assigned by the city council.

C. Public outreach committee will include but not limited to two city council members, and mayor. Their duties will be to:

1. Conduct informal meetings on neutral grounds to hear what the residents concerns are and to answer questions;
2. Partition areas in the community to deal with issues in that given area;
3. Meetings will be held between the months of September to May and are to be advertised publicly for maximum attendance;

4. Be responsible for meeting follow-up to those in attendance. (Ord. 04-02 § 1, 2004.)

Chapter 2.90
ADVISORY BOARDS AND COMMITTEES

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2.90.010 Authority.

A. The city council may establish advisory boards or committees of the council by resolution as the council may from time to time deem necessary. The resolution authorizing creation of an advisory board or committee shall specify its name purpose or charge, number of seats and such other matter as the council deems appropriate. The resolution may also specify a date certain for when the board or committee may expire. If the authorizing resolution does not specify, the board or committee shall expire in accordance with Section [2.90.060](#).

B. Except as otherwise provided, this chapter shall not apply to appointed commissions or other bodies established by separate ordinance. (Ord. 10-08 § 2 (part), 2010.)

2.90.020 Appointments.

A. A member of an advisory board or committee created under this chapter or a member of any appointed commission or committee established by other ordinance shall be nominated by the mayor and confirmed by the council. A member shall be a resident of the greater Dillingham area and be a registered voter with the state of Alaska. Members shall serve without compensation.

B. Unless provided elsewhere in the code, the presiding officer shall be nominated by the mayor and confirmed by the city council. (Ord. 10-08 § 2 (part), 2010.)

2.90.030 Attendance.

Members of advisory boards or committees established under this chapter shall be charged with the duty to attend all regularly scheduled meetings of the board or committee on which they sit. (Ord. 10-08 § 2 (part), 2010.)

2.90.040 Removal—Vacancy.

A member of the committee may be removed by a majority rule of the council, or by the mayor with

the approval of the council. A vacancy is filled in the same manner as the original appointment. A person appointed to fill a vacancy serves for the remainder of the unexpired term.

- A. A vacancy shall be declared when a member:
1. Fails to qualify and take office within thirty days after confirmation by the council; or
 2. Departs from the city with the intent to remain away for a period of ninety or more days; or
 3. Submits a written resignation that is accepted by the mayor; or
 4. Is physically or mentally unable to attend committee meetings for a period of more than ninety days; or
 5. Misses three or more consecutive regular meetings, unless excused by the committee.
- B. The chairperson of the committee shall be responsible for attendance records. (Ord. 10-08 § 2 (part), 2010.)

2.90.050 Procedures.

- A. Quorum. A majority of all members of a board or committee established under this chapter shall constitute a quorum, but a smaller number may recess from day to day. Every member shall vote on every question unless excused from voting by the presiding officer.
- B. If a member fails or refuses to vote, that member's vote shall be recorded as an affirmative vote on the question. In the case of a tie vote, the question or motion shall be declared defeated.
- C. The presiding officer shall ensure that written minutes of every meeting are kept and provide copies of the minutes to the city clerk. All meetings shall be conducted in accordance with Robert's Rules of Order.
- D. All regular meetings of the committee shall be held in a public place and conducted in accordance with public meetings laws of Alaska. However, this does not automatically ensure participation by nonmembers of the committee. (Ord. 10-08 § 2 (part), 2010.)

2.90.060 Expiration.

- A. Unless the council in its authorizing resolution provides otherwise, an advisory board or committee of the council established under this chapter shall expire as a matter of law six months from the effective date of its authorizing resolution without further action by the council.
- B. All advisory boards or committees of the council in existence as of the effective date of the ordinance repealing and reenacting this chapter are authorized to continue in their present state. (Ord. 10-08 § 2 (part), 2010.)

