



FINANCE AND BUDGET COMMITTEE

Monday, September 27, 2021 at 5:30 PM

MINUTES

CALL TO ORDER

The Finance and Budget Committee met on Monday, September 27, 2021, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Andy Anderson called the meeting to order at 5:35 p.m.

ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Alice Ruby	Chris Hladick	Curt Armstrong
Andy Anderson	Anita Fuller	

Bill Rodawalt – absent

APPROVAL OF MINUTES

1. Minutes of August 23, 2021

MOTION: Alice Ruby moved and Curt Armstrong seconded the motion to approve the minutes of August 23, 2021.

VOTING: the motion to approve the minutes passed by unanimous roll call vote.

APPROVAL OF AGENDA

MOTION: Anita Fuller moved and Alice Ruby seconded the motion to approve the agenda.

Cash Flow training will be postponed to the next regular meeting.

VOTING: the motion to approve the minutes passed by unanimous roll call vote.

STAFF REPORTS

2. August Revenue & Expense Report
 - Report now reflects changes to the fund balance.
 - Revenues and expenditures are within expected percentages for this time of year.

Committee Member Rodawalt arrived

- Transfers are determined after reviewing revenue and expenses for each area.
- Audit is on schedule.
- One position is open in the Finance Department; Account Tech 1, Cashier.

3. Cash Flow Training

MOTION: Alice Ruby moved and Anita Fuller seconded the motion to postpone cash flow training to the next meeting.

VOTING: the motion to approve the minutes passed by unanimous roll call vote.

COMMITTEE BUSINESS

- 4. Ordinance 2021-08; An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment 1 and Appropriating Funds for the FY2022 City of Dillingham Budget
 - Ordinance 2021-08, Budget Amendment No. 1 was examined.
 - Process for budget revision timing was reviewed.

MOTION: Alice Ruby moved and Curt Armstrong seconded the motion to recommend the council adopt Ordinance 2021-08 with the amendments made tonight, including ARPA, and other items mentioned by the Finance Director.

VOTING: the motion to approve the minutes passed by unanimous roll call vote.

- 5. ARPA Funding Update
 - The City has received \$284,000. A second allocation of \$284,000 will be received a year from now.
 - The amount received is half of what was originally expected.
 - Economic Adjustment Assistance grant and other funding opportunities are being explored.
 - An informal invitation was received from the Curyung Tribe for a list of funding requests. Consideration for communication with other local tribal entities was requested.
- 6. Grant Writer Update
 - RFP is being worked on. Completion is expected in the next two weeks.
 - BBEDC has grant writing assistance grants. It requires a resolution from the Council.

PUBLIC/COMMITTEE COMMENT(S)

Violet Apalayak:

- Spoke regarding CARES funding, inquired if the City was going to have another opportunity to apply for assistance with ARPA.
- Requested interest fees be removed from a personal property account. She came in to deal with payment on an account in June and has not heard back.

Alice Ruby:

- Council workshop is needed to prioritize projects, and brainstorm a list of revenue sources and strategize how implement them.

ADJOURNMENT

The meeting adjourned at 7:19 p.m.

Andy Anderson, Chair

ATTEST:

Lori Goodell, City Clerk

Approved: _____