

City Manager  
And  
Staff Reports

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Alice Ruby

**City Manager**  
Robert Mawson



**Dillingham City Council**  
Kim Johnson  
Michael Bennett  
Aksel Buholm  
Curt Armstrong  
Kaleb Westfall  
Perry Abrams

## MEMORANDUM

**Date:** April 28, 2023  
**To:** Honorable Mayor and City Council  
**From:** Lori Goodell, Acting City Manager  
**Subject:** Council Report

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### **Funding:**

*Dillingham Port Improvements Project:* The MARAD Port Infrastructure Development Grant (PIDP) application was submitted on April 27th. This project will replace the Dillingham Boat Harbor float system, upgrade associated waterfront and harbor utilities, extend the north bulkhead dock, and add a boat grid. Work will include an environmental site assessment at a property adjacent to the harbor, as well as grading and drainage at lots along the east side of the waterfront. Additional funding sources are being explored for grant matching requirements.

*Snag Point Erosion Mitigation Project:* The application for the \$5 million FY23 Congressional Delegation Spending allocation was submitted to the State of Alaska on April 12<sup>th</sup>. FEMA notifications of award are expected in September. This award will be for planning purposes, engineering, permitting, and surveying etc. Funding opportunities for construction are being pursued.

*Fire Break at the Landfill:* I have had several meetings with Agnew::Beck (grant writing support) and the Alaska Division of Forestry and Fire Protection regarding a fire break at the landfill. This project puts a fire break around the existing metal pile. It has been estimated the project will require 3200 yards of gravel and cover an area 50' wide around 50 acres, with the fill being 3-4 inches deep. DNR is currently looking to entirely fund this project.

*Department of Corrections Jail Contract:* The contract from the State was received this week. Due to closure of the jail the first half of FY23 the contract amount (\$365,612) reflects half of the original award.

*Sewer Lagoon Aeration:* In order to utilize the funding for the sewer lagoon aeration this project must be a priority for this construction season. The RFP needs to be updated and out ASAP to allow the time needed for the bid process and construction to be completed. As the original engineer CRW was contacted for a proposal to update the bid documents

as well as cost for project management. After the RFP process is completed, the City will move forward with the requirements for the construction phase of this project.

### **Budget:**

The Finance & Budget Committee has been working on the FY23 budget revision. The ordinance is in the packet for council consideration.

Budget discussions for FY24 will begin at the May 5, 2023, Finance & Budget Committee workshop. The FY24 budget ordinance will be introduced at the June 1, Council meeting, and adopted at the June 15, 2023, meeting.

### **Personnel:**

- Danny Miller has been employed as the Harbormaster and started on May 1, 2023. Kaylee Brockman is returning as the Harbor Assistant. Both have previously experience working in the Harbor.
- Public Works Director was posted mid-March. Several applications have been received.
- Chief of Police is now advertised. We have received a few calls of interest.

### **Other local, regional, and state happenings:**

- PSEA collective bargaining negotiations have been completed. The CBA has been sent to PSEA for ratification by the local members.
- The Memorandum of Understanding for utility payments for Grandmas House was forwarded to BBHA and MEAL on March 10. We are still waiting for a response.
- Agnew Beck will be in Dillingham May 15, 2023, to begin the housing needs assessment. It will be important to understand what is driving the housing needs to move forward with an effective plan.
- The DCSD grant to update the school facilities will address items that have been on the maintenance list for many years and will make the buildings more energy efficient.

The project will include the following:

- Lighting Controls – addition of occupancy sensors with integration to HVAC
- Water Retrofits – retro commission of existing flush systems for correct flow
- Building Automation System – Demand Control Ventilation for improved indoor air quality, Differential Pressure Resets, Hot Water Supply Temperature Resets, Zone Resets based on Occupancy Sensors, Supply Air Temperature Resets for improved occupant comfort
- Ventilation Retrofits – Air Side Economizer, Destratification Fans, Heat Recovery on Exhaust Streams, Refurbish Air Handlers, Variable Air Volume Conversions with addition of zone control
- Onsite Generation/Renewable Energy – Solar PV, Small Scale Wind, and Battery Energy Storage Systems
- Envelope – New door seals, Solar Sunscreens
- Hot Water Distribution Retrofits – Conversion of constant volume to variable volume pumping by replacing 3-way valves with 2-way valves with differential pressure bypasses, Retro Commission existing fin tube valves, add VFDs to circulation pumps
- Refrigeration – refrigerant change out