

City of Dillingham Action Memorandum

Agenda of: May 4, 2023

Action Memorandum No. 2023-09

Subject:

Approve Salary for Patrol Officer

City Manager: Recommend Approval

Signature: *Lou Goodell*

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The City received an application for Patrol Office. The Officer is currently certified in the State of Alaska, has many years of public safety experience in Alaska communities, and has previously worked as a Patrol Officer for the City of Dillingham Department of Public Safety. The distinct education, knowledge, and work experience especially with rural Alaska communities supports hiring Officer O'Malley at level VIII B, Step 8.

Per Personnel Regulations 9.08 Appointee Pay

New employees shall receive the salary assigned step 1 in the range for the position when the new employee possesses the minimum required skills, knowledge, and abilities. If a new employee possesses significant skills and experience above the minimum requirements the department head may recommend, and the City Manager may approve, a higher step level, not to exceed step 4.

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	