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MEMORANDUM

Date: April 27, 2023
To: Lori Goodell, Acting City Manager
From: Sonja Marx, Librarian
Subject: Monthly Report

Acknowledgements and Recognitions:

I want to thank the library staff for faithfully being there at the library to serve the patrons of our community. Everyone works diligently to keep the doors open during the scheduled library hours each day. Our newest Librarian Assistant, Helen Nelson, has been doing an excellent job during her first month of work. She takes initiative and is always asking questions to learn her job well and to be a team player.

At the time of writing this report, I'm in Colorado helping to care for my elderly mother (April 17 – May 16). I'm working remotely with the staff & city insuring projects, grants, budgets, and daily activities requiring my supervision are carried on for the library.

Department Accomplishment and Opportunities:

Our Librarian Aide, Jonas Tweet, travelled to Japan with his high school group last month. He was also able to attend Regions for Band in Unalakleet in April. Our youth here in Dillingham have many opportunities to grow and learn from; working a part-time job while attending high school is one more of these awesome experiences.

Everyone, including our newest employee, was able to complete the APEI training for the City by the April 15th deadline and received 8 hours of paid leave for doing so. The courses completed were the following: Absorbents and Spills, Business Writing Basics, Back Injuries, Defensive Driving Basics, Developing Effective Communications Skills, and Sexual Harassment in the Workplace. I was also able to join a few other city employees in the council chambers recently to take the CPR training that was offered.

Projects – Progress and Public Impacts:

The Library staff continue to work on projects throughout the library including processing materials to be put on the shelves. We continue to put in place beautiful wooden bookcases purchased through the LINKED grant for the materials we are receiving.

Our Friends of the Library group was “busy as a bee” planning and organizing their first Adult Spelling Bee. It was a huge success and loads of fun, bringing in funds for the Dillingham Friends of the Library. Attached are some pictures from this event in April.

Upcoming Calendar Items:

See the date and time below for the next LAB meeting. The FOL board members are planning for their annual FOL Book Sale (and possible plant sale) in early June.

Sarah Bailey with the LINKED grant has already begun plans for the Summer Reading Program at the Dillingham Public Library. The theme this year is “Find Your Voice: The following is the schedule for June and July from 1:30 to 2:30 pm:

Tuesdays: Elementary Ages
Wednesdays: Middle/High School Ages
Thursdays: Ages 0 thru 4
Adults: Individual Reading Challenge

Public Feedback:

Patrons continue to enjoy the longer opening hours on Mondays and Fridays until 6 pm. Game night continues to be regularly attended every other Friday night from 6-8 pm.

We anticipate more and more internet and WiFi usage being reported as people begin to return to Dillingham for the season (visitors, fishermen/women, fish processing plant workers, and hunters). The Dillingham Public Library is the place to be this summer!

List of Attachments:

Library Stats report March 27th - April 23rd, 2023:

**Patron Visits: 520 Computer Use: 62 Wireless Use: 441
Story Hour: 33 Museum Use: 43 Game Night: 10
AWE Station Use: 0 Volunteer Hours Logged: 13**

Library Advisory Board meeting is at 5:30 pm, Thursday, May 11th at the library.

Game night continues every other Friday night.

The Library will be closed Monday, May 29th, 2023 for Memorial Day.



THE DILLINGHAM FRIENDS OF
THE LIBRARY PRESENT

ADULT SPELLING BEE

7-9PM | SAT, APRIL 15, 2023 | THE WILLOW TREE



1ST PLACE: \$100 CASH PRIZE
2ND PLACE: \$40

\$20 ENTRY FEE PER PERSON | INDIVIDUALS OR TEAM OF TWO

ENTER PRIOR TO EVENT BY CONTACTING A FOL BOARD MEMBER:
SUSIE JENKINS-BRITO, NICOLE ITO, VIRGINIA BOBBITT, ERICA TWEET,
SHANNON CLOUSE, OR DEVEN LISAC

MAY ALSO ENTER AT THE DOOR

QUESTIONS: CONTACT 843-0653 | DILLINGHAMFOL@GMAIL.COM
FULL LIST OF RULES ON FRIENDS OF THE LIBRARY FACEBOOK PAGE

Library April Report