



MEMORANDUM

DATE: January 17, 2021
TO: City Manager
FROM: Anita Fuller, Finance Director
SUBJECT: Staff Report

STAFF REPORT

- FY21 audit update
 - Department staffing
 - Asset lists
 - Open Items from past meetings
 - Budget
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FY21 Audit Update:

Auditors were on site week of 10/26/2021. Finance department is working on the final pending list to be completed by the mid-January.

Department staffing:

Account Tech III – Taxes/Collection: Position became Vacant 01/07/2022

Asset List

Ongoing –. Will provide as we begin FY23 Budget.

Open items

None

Budget

FY23 Budget Outline

- December and January – Meet with departments.
- February – Outline Finance and Budget Committee meeting.
- April 4, 2022 Introduce FY23 Ordinance to City Council.
- May 5, 2022 Adopt FY23 Ordinance by City Council.

Proposed Budget Revision #2 (moved another month)

- December – Meet with departments.
 - February – Finance and Budget committee review.
 - March 3, 2022 Introduce FY22 Budget Amend #2 to City Council.
 - April 7, 2022 Adopt FY22 Budget Amend #2 by City Council.
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Current Known Amendments

Revenue

ARPA Amendment	+246,932.39
Increased recovery by \$493,864.78. Half paid in FY22 and half in FY23.	
SOA MOA COVID support advertising	+102,574.59
Agreement made 05/2021 not reflected in budget. Will offset expenses in EOC advertising budget.	
Increased Shared Fisheries	+336,467.03
COVID relief funding has allowed communities to receive lost revenue support.	
SOA Bond Reimbursement	+274,497.00
FY2022 Projected state program allocations based on enacted budget.	
Equipment Replacement Transfer	+35,000.00
Transfer in original budget but omitted in error with budget amendment #1 \.	
BBEDC Pass Through	+6,000.00
Arctic Tern program for pumpkin patch.	

Appropriations

Resolution 2021-19 Outfall Pipe	+72,300
Increase Wastewater Contract line item	
Action Memorandum 2020-10 Emergency Communications System	+94,587
\$750,000 - Original Contract	
\$182,629 - CARES funding spent in FY21	
\$472,784 - Remaining CARES grant funds	
\$ 94,587 – Balance to be paid by General	
BBEDC Pass Through	+6,000.00
Arctic Tern program for pumpkin patch	