



FINANCE AND BUDGET COMMITTEE

Monday, January 16, 2023 at 5:30 PM

MINUTES

CALL TO ORDER

The Finance and Budget Committee met on Monday, January 16, 2023, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Curt Armstrong called the meeting to order at 5:32 p.m.

ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Aksel Buholm
Anita Fuller

Robert Mawson
Curt Armstrong

Perry Abrams

Committee members excused:

Alice Ruby

APPROVAL OF MINUTES

1. Minutes of October 17, 2022, Finance & Budget Committee

MOTION: Anita Fuller moved, and Perry Abrams seconded the motion to approve the minutes of October 17, 2022.

VOTING: the motion passed by unanimous consensus.

APPROVAL OF AGENDA

MOTION: Anita Fuller moved, and Perry Abrams seconded the motion to approve the agenda.

VOTING: the motion passed by unanimous consensus.

STAFF REPORTS

2. Revenue & Expense Report

- General Fund; revenue at 88%, overall taxation performing well.
- Property tax collection impacted by delays in mail delivery.
- Dock revenue above expectations, harbor revenue slightly low.
- NTS grant applied for, waiting for award.
- Expenditures currently at 37% overall.
- Debt services based on biannual payment cycle.
- Most grants are processed as reimbursable, COVID funding received prior to expenditures.

3. Staffing Report

- Staffing shortages: Cashier vacant, Account Tech II on extended leave. Account Tech III just returned from extended leave. Remote Account Tech IV currently in Dillingham to provide assistance on site. Assistant Finance Director vacant. The Assistant Finance Director position is being restructured.

- Training track is being explored to prepare for advancement from within the department. Preceding the trainings additional support positions will be essential to meet department needs.
 - Business license renewal letters have resulted in a positive response from local businesses.
4. FY22 Audit Update
- No report given.

COMMITTEE BUSINESS

5. FY23 Budget Revision
- Budget revision will be worked on in the coming week.
6. FY24 Budget
- Schedule for the FY24 budget cycle to be determined.
 - The DCSD budget request has not been received.
7. Update on Foreclosures
- The foreclosure filed with the Alaska Courts in 2018 has been completed. Four properties have been foreclosed on. Analysis of the properties and action available to the City are underway. Subsequent to the assessment, recommendations will be forwarded to the Council.
 - Legally there are a few actions that can be considered. Each to be determined on a case-by-case basis. Allow previous owner to buy property back; evict take property and sell to pay off debt; dedicate for a public purpose.

PUBLIC/COMMITTEE COMMENT(S)

- Fish tax update should be on the next meeting agenda.

ADJOURNMENT

The meeting adjourned at 6:11 p.m.

Neil C. Armstrong, Chair

ATTEST:

Lori Goodell, City Clerk

Approved: _____