



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, November 05, 2024**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

**Call to Order.**

Mayor Depreo called the meeting to order at 6:00 p.m. via teleconference.

Invocation - Mayor Depreo

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo - via teleconference

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to adjust the agenda adding under the claims docket No. 19. Motion to approve Docket of Claims DKT232289 in the amount of \$3,000.00.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, November 19, 2024 at 6:00 p.m. in Council Chambers located at City Hall.
- b. The Diamondhead BBQ and Brews will be held Saturday, November 9, 2024 from 3:00 - 8:00 p.m. at City Hall. The Veterans Day Parade will begin at 3:00 p.m.
- c. Diane Moore - Hub International - Insurance Renewals

## City Manager's Report.

**CITY MANAGER REPORT**

November 05, 2024

1. MDOT Projects –MDOT is working on the 4-way stop roundabout. The curbing is being installed. The West Bound acceleration lane has been completely removed and the contractor is currently working on the roadbed. Once complete, the area will be paved and reopened.
2. Park Ten Road – The contract is for 483 Calendar Days with a current end date of December 31<sup>st</sup>. The contractor has finished the sidewalk on the North side of the road. They will work on the south side next week and then be able to pave the roadway. Pavers, lights, and landscaping is also being completing.
3. Beaux Vue 2 – The contract end date for this project is December 4<sup>th</sup>. The contractor has completed the drain inlets and is currently completing the open ditch. The installation of the concrete mats will be completed this month.
4. Kaleki Way – The contractor is waiting on the updated plans from the engineer for the roadway repairs. I expect to present a change order for the total roadway repairs at the next meeting.
5. Noma Drive Phase 1b – The contract is for 180 Calendar Days with a current end date of January 7<sup>th</sup>. The change order on tonight's agenda is to add conduit and curbing around the parking lot area. This was not in the original contract as the city is building the parking area.
6. Turnberry Way – This project is for 120 days. The current end date is set for December 25, 2024. The contractor has completed the dredging of the detention pond. They have one final conflict box to install on the roadway. Once complete, the road can be reopened to traffic. The contractor expects to complete laying all pipe by the end of the week. The asphalt repair is scheduled within the next two weeks.
7. Kalae Street – The closeout walkthrough was conducted last week. A punch list was created, and the contractor is completing those items.
8. Hilo Master Drainage & Ahuli Place Drainage – The contractor has not started on these two projects.
9. Kome Drive & Kalipekona Pond – The project is out for bid.
10. Dog Park – We have sent the lease to Ochsner for their review. I received the legal description of the 1.32-acre property today. The existing design of the dog park will fit within the property.
11. Coon Branch – Additional survey work was needed to complete phase I of this project. The engineer will present the project at the December 17<sup>th</sup> council meeting and advertise the project in January.
12. Noma Drive Dredging – The bids are on the tonight's agenda for approval. Once approved, the notice to proceed will be issued.
13. Montjoy Creek – USACE needed additional information from the engineer. That has been provided to them and we are waiting for final permits to be issued. The project is being separated into three phases to ensure funding.
14. Canal Dredging –The engineer will request to advertise this project on the 19<sup>th</sup> of November. The project still has an expected start date of March/April 2025.

15. Jourdan River Boardwalk – DEQ wanted cross sections of the boardwalk to review. Once approved, the engineer will complete the final design. The engineer is working on the Tideland lease that is required and the final permits for this project.
16. Noma Drive Nature Trail – The engineer has determined the phase 1 site and will start the design and layout.
17. Detention Pond – The engineer will be completing the plans for this area by the end of the year. Public works will dredge this pond once plans are provided to the city.
18. Pelican Cove Drainage Project – Engineer has additional surveying to complete and will finalize the drawing for this project.
19. Unit Price Projects – Projects under the unit price contract are being designed by the city engineer. The Kiko Street design has been given to public works. The Kipapa Way project is still in the design phase. DH Drive East, Koko Court, Lanai Place, and Laa La Way, will utilize the unit price contract to complete. These projects are with the city engineer who is working on designs.

### **Email Request Received**

1. 7854 Maui Place – Councilmember contacted me about a sink hole forming and the ditch needing to be cleaned out to allow proper waterflow. A work order has been issued.
2. 698 / 6910 Aukai Place – Councilmember asked about the drainage ditch in this area needing to be addressed. A work order has been issued.
3. Bayou Circle – Councilmember asked for the median on Bayou Circle to be filled to prevent vehicles from receiving damage due to the drop off.
4. 579 Anoi Way – Resident is requesting front ditch to be cleaned as it is holding water. A work order has been issued.
5. 9951 Hamakua St – Resident is requesting ditch to be cleaned. A work order has been issued.
6. Kaleki Way Drainage – Councilmember has asked several questions about the project. I will meet with the engineer to discuss each concern and have the issues addressed as needed.

Public Comments on Agenda Items - None

### **Policy Agenda.**

### **Minutes:**

1. Motion to approve the October 15, 2024 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve the October 15, 2024 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark  
Voting Abstaining: Councilmember-At-Large Maher

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Mayor Depreo to approve the following consent items:

2. **2024-277:** Motion to accept and award low bid received from JE Borries, Inc. in the amount of \$357,000.00 for Noma Drive Channel Dredging and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
3. **2024-278:** Motion to accept substantial completion of the Kolo Court Drainage Improvements Project as of October 8, 2024.
4. **2024-279:** Motion to approve transfer of funds in the amount of \$100,000 from General Fund to Tidelands FY24 Noma Drive (Fund 158) for expenses for the parking lot being completed by Public Works and further to approve Budget Amendment 2025-002 related to same.
5. **2024-280:** Motion to enter into an agreement with Orion Planning & Design at an hourly rate of \$175.00 per hour for design review services related to interpretation of municipal codes, plans and ordinances for FY25.
6. **2024-281:** Motion to approve Master Service Agreement Work Assignment with Chiniche Engineering for maintenance of the GIS System Maintenance for FY25 not to exceed \$6,000.00.
7. **2024-282:** Motion to authorize annual appropriations allocated in the FY25 budget and to authorize payment of same to CASA of Hancock County in the amount of \$5,200, Hancock County Library System in the amount of \$34,700, Hancock Human Resource Agency in the amount of \$1,000, Hancock County Tourism in the amount of \$1,000 and American Red Cross in the amount of \$500.
8. **2024-287:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$25,000.00 for Site Development Plan Review FY25 as needed.
9. **2024-288:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$35,000.00 for the On-Call Survey Services FY 2025 as needed.
10. **2024-289:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$20,000.00 for Support for 2025 Annual Unit Price Contract as needed.
11. **2024-290:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$20,000.00 for City Traffic Engineer Services FY 2025 as needed.
12. **2024-291:** Motion to approve Change Order No. 1 to the contract with Gill's Crane Services in the net amount of \$56,469.00 for a total contract amount of \$771,359.00 for Noma Drive Waterfront Improvement Project.
13. **2024-292:** Motion to accept and approve renewals from Blue Cross Blue Shield of Mississippi, Morgan White (major medical and deductible buy back) and Guardian (life, dental and vision) and employee benefits insurance renewals for calendar year 2025.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

- 14. PUBLIC HEARING- 2024-283:** Motion to adopt Resolution 2024-044 thereby finding, determining and adjudicating that the vacant lots at 8832 and 8834 Kailua Place, Diamondhead, Mississippi is a menace to the public safety and welfare of the citizenry, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The property is located at 8832 and 8834 Kailua Place, Parcel Nos. 067J-3-36-227.000 and 067J-3-36-226.000 and the property owner is Dennis Woodworth.

**Pat Rich, Code Enforcement Officer, announced that this matter has been resolved. Therefore, no action was taken.**

- 15. PUBLIC HEARING- 2024-284:** Motion to adopt Resolution 2024-045 thereby finding, determining and adjudicating that the lot at 8312 Kahala Drive, Diamondhead, Mississippi is a menace to the public safety and welfare of the citizenry, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The property is located at 8312 Kahala Drive, Parcel No. 068J-3-41-023.000 and the property owner is Peggy Cross.

**PUBLIC HEARING** - Mayor Depreo opened the Public Hearing in the matter of property located at 8312 Kahala Drive, Parcel No. 068J-3-41-023.000 and called on three (3) occasions for property owner Peggy Cross with no response. The **PUBLIC HEARING** was closed.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland to adopt Resolution 2024-045 thereby finding, determining and adjudicating that the lot at 8312 Kahala Drive, Diamondhead, Mississippi is a menace to the public safety and welfare of the citizenry, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The property is located at 8312 Kahala Drive, Parcel No. 068J-3-41-023.000 and the property owner is Peggy Cross.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

- 16. 2024-285:** Motion to approve the Planning Commission recommendation to grant Gale York a variance allowing the construction of a pool enclosure within 11' of the rear yard property line. The property address is 889 Manoo Court. The tax parcel number is 067K-1-36-179.000. The property is in an R-6 zoning district. The rear yard setback is 20'. The variance requested is 9'. The Case File Number is 202400465.

Motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to approve the Planning Commission recommendation to grant Gale York a variance allowing the construction of a pool enclosure within 11' of the rear yard property line. The property address is 889 Manoo Court. The tax parcel number is 067K-1-36-179.000. The property is in an R-6 zoning district. The rear yard setback is 20'. The variance requested is 9'. The Case File Number is 202400465.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

17. **2024-286:** Motion to approve the Planning Commission recommendation for re-subdivision of Diamondhead Pt Lot 1, tax parcel number 132-0-09-001.001 and Diamondhead Phase 3, Unit 1, Block 7, Lots 9-18, (Tennis World), tax parcel number 132F-0-04-014.000 and combining the 2 new adjoining parcels. The properties are located on Noma Dr. and are in the PFR Public Facilities and Recreation District. The Case File Number is 202400496.

Motion made by Ward 2 Liese, Seconded by Ward 1 Finley to approve the the Planning Commission recommendation for re-subdivision of Diamondhead Pt Lot 1, tax parcel number 132-0-09-001.001 and Diamondhead Phase 3, Unit 1, Block 7, Lots 9-18, (Tennis World), tax parcel number 132F-0-04-014.000 and combining the 2 new adjoining parcels. The properties are located on Noma Dr. and are in the PFR Public Facilities and Recreation District. The Case File Number is 202400496.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

**MOTION CARRIED**

**Routine Agenda.**

**Claims Payable**

18. Motion to approve Docket of Claims (DKT232235 - DKT232277) in the amount of \$235,356.34.

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to approve Docket of Claims (DKT232235 - DKT232277) in the amount of \$235,356.34.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

**MOTION CARRIED**

19. Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to approve Docket of Claims DKT232289 in the amount of \$3,000.00.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items - None**

**Adjourn/Recess.**

At 6:44 p.m. with no further business to come before the council, motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk