



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 19, 2023
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation-Mayor Depreo

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 4 Clark to adjust agenda adding the following items-

Consent Agenda

- 17. 2023-333:** Motion to approve Change Order No. 1 to the contract with JLB Contractors, LLC in the amount of \$236,800.00 for a total contract amount of \$816,122.00 for the Diamondhead Drive East Retention and Lily Pond Dredging Project.
- 18. 2023-334:** Motion to accept substantial completion of the Diamondhead Drive East Retention and Lily Pond Dredging Project as of July 3, 2023.
- 19. 2023-335:** Motion to approve final payment in the amount of \$249,283.10 to JLB Contractors LLC for the Diamondhead Drive East Retention and Lily Pond Dredging Project.
- 20. 2023-336:** Motion to approve Budget Amendment 2023-011.
- 21. 2023-337:** Motion to approve Docket of Claims DKT231095 in the amount of \$249,283.10.

Action Agenda

- 14a. 2023-337:** Motion to discuss recycling.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held October 3, 2023 at 6:00 p.m. in Council Chambers located at City Hall.
- b. Annual Paddle Paradise Event will be held Saturday, September 23rd at the south side kayak launch. Participants may register in advance on the City's website or on-site registration beginning at 8:00 a.m. the morning of the event.
- c. The 11th Annual Blessing of the Classics will be Wednesday, October 4th from 1 - 7 p.m. at City Hall. Cruisers, live music and food on the Town Green. Cruisers' parade to the blessing circle will be from 4-5 p.m.
- d. Proclamation Proclaiming September 17 - 23, 2023 as Constitution Week
- e. Proclamation - National Suicide Prevention Month

City Manager's Report.

CITY MANAGER REPORT

September 19, 2023

1. Park Ten Road – The contractor started on September 5th. The contract is for 270 Calendar Days with an end date of June 1st. This is Phase I of the Commercial District Transformation Project.
2. Noma Drive Restoration – The contractor started on September 11th. The contract is for 150 Calendar Days with an end date of February 7th. This is Phase II of the Commercial District Transformation Project.
3. Phase 4 paving – A final walkthrough was conducted last week. A substantial completion document was issued on the 14th of September, with a punch list to complete the project.
4. Diamondhead Drive – The notice to proceed is set for October 9th. This project will pave Diamondhead Drive North, East, and West. It will also remove the two lanes on DH Drive East and install the multimodal lane to match the rest of the loop.
5. Makiki Drive – Project has been advertised and bids are due September 25th. A notice to award should be on the October 3rd agenda.
6. ARPA/GOMESA Projects – The following projects have been assigned to an engineering firm and are currently in the design phase.
 - a. Coon Branch
 - b. Koloa Steet @ Ala Moana
 - c. Lots 7 & 8
 - d. Kolo Court
 - e. Turnberry
 - f. Ahuli Place
 - g. Kaleki Way
 - h. Kalae Street
 - i. Hilo Way -- West
 - j. Hilo Way to Hapuna Place
 - k. Hilo Way at Koko Street
 - l. Aukai Place/DH Dr East
 - m. DH Drive East/Kalani
 - n. Veterans/Substation
 - o. Bayou Drive Culvert
 - p. Anahola Place
 - q. Fairway Drive
 - r. Kome Drive

Email Request Received

1. Drainage Ditch – Request to clean out drainage ditch behind 3, 4, and 5 Rabbit Run. Work order is still open. Public works started on this project this week.
2. Guard Shack – Resident expressed concerns regarding the condition of front entrance and the guard shack. Public Works is going to perform the needed maintenance on the building.
3. 734 Akaka Court – Grass not mowed. Code enforcement has been notified and will contact the landowner.
4. #4 Rabbit Run – Shed behind the house where it was reported the Owner or resident was operating a dog grooming business. Code enforcement has been asked to check on this issue.
5. #4 Rabbit Run – Two vehicles in the drive that appear inoperable and with out-of-date license plates. Code enforcement has been asked to check on this issue.
6. #1 Holly Corner – Inoperable vehicle has not been moved in almost a year. Code enforcement contacted the owner and the vehicle has been removed.
7. Hilo Way & Alawai – A resident asked about a stop sign being placed at this intersection. As the road requires a car to cross over oncoming traffic, a stop sign should be placed to prevent accidents. I have asked Public Works to install the sign.
8. Kome Drive – Resident asked about the buyout application. This is being held by MEMA until funding becomes available. We are just in a wait and see period. Currently, the city is working on the bank stabilization and Kome Drive project to try and reduce the chances of these homes flooding.

Public Comments on Agenda Items.

Penny Crawford - Opposition of the Skate Park

Dionne Gauthreaux - Supporter of the Skate Park

Policy Agenda.

Minutes:

1. Motion to approve the September 5, 2023 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to approve the September 5, 2023 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Tabled:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)

NO ACTION TAKEN

Resolutions:

3. **2023-325:** Motion to adopt Resolution 2023-040 thereby establishing salaries and rates effective October 9, 2023 for Fiscal Year 2024.

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve motion to adopt Resolution 2023-040 thereby establishing salaries and rates effective October 9, 2023 for Fiscal Year 2024.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 4 Finley, Seconded by Ward 3 Cumberland to approve the following consent items:

4. **2023-321:** Motion to accept substantial completion of the Noma Drive Waterfront Site Utility and Drainage Improvements Project as of August 31, 2023.
5. **2023-322:** Motion to approve payment to Bottom 2 Top Construction, LLC. in the amount of \$266,219.73 for Noma Drive Phase I Utilities, Drainage Road Improvements Project.
6. **2023-323:** Motion to authorize the City Manager to make offer to purchase from the Estate of Myrtle Haas real property (a portion of parcel located in Government Lot 6, Section e, Township 8 South, Range 14 West, Hancock County, Mississippi) at the purchase price of \$15,459.37 based on the highest appraisal and \$1,138.00 Total Settlement Charges for the Right of Way for the town center project (Park Ten Drive) and further authorize the City Manager to execute any and all documents necessary to effectuate the purchase.
7. **2023-324:** Motion to approve payments in the amount of \$290.00(July) and \$217.50(August) to Digital Engineering for Beaux Vue Phase 2 Drainage Improvements, in the amount of \$475.00(July) and \$3,837.50 (August) for Roadway Improvements Phase 4 and in the amount of \$8,615.00(July) and \$1,000.00(August) for the Bond Paving Project.
8. **2023-326:** Motion to approve Mississippi Department of Environmental Quality Subaward Agreement for Mississippi Municipality and County Water Infrastructure Grant.
9. **2023-327:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$5,126.50 for Drainage Pond Remediation, in the amount of \$3,144.00 for Noma Drive Dredging and in the amount of \$7,893.00 for Coon Branch Drainage.
10. **2023-330:** Motion to approve payments to Covington Civil & Environmental, LLC for the Commercial District Transformation Project in the amount of \$11,600.00 for the Standard Specifications and Drawings, and in the amount of \$57,750.00 for the Bank Stabilization Project.
11. **2023-332:** Motion to authorize the City Manager to allow the Diamondhead Property Owners Association to use barricades as needed for the purpose of traffic control.

17. **2023-333:** Motion to approve Change Order No. 1 to the contract with JLB Contractors, LLC in the amount of \$236,800.00 for a total contract amount of \$816,122.00 for the Diamondhead Drive East Retention and Lily Pond Dredging Project.
18. **2023-334:** Motion to accept substantial completion of the Diamondhead Drive East Retention and Lily Pond Dredging Project as of July 3, 2023.
19. **2023-335:** Motion to approve final payment in the amount of \$249,283.10 to JLB Contractors LLC for the Diamondhead Drive East Retention and Lily Pond Dredging Project.
20. **2023-336:** Motion to approve Budget Amendment 2023-011.
21. **2023-337:** Motion to approve Docket of Claims DKT231095 in the amount of \$249,283.10.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

12. **2023-328:** Motion for discussion and possible action to continue the Public Relations Contract between the City of Diamondhead and Hancock County Chamber of Commerce. (Depreo)

Motion made by Mayor Depreo, Seconded by Ward 4 Clark for discussion and possible action to continue the Public Relations Contract between the City of Diamondhead and Hancock County Chamber of Commerce.

Regan Kane, President and Tish Williams, Executive Director of the Hancock County Chamber of Commerce addressed the Council regarding the services and relationship between the city and the Hancock County Chamber of Commerce.

NO ACTION TAKEN

13. **2023-329:** Motion for discussion and possible action reviewing a Skate Park in the City of Diamondhead. (Depreo)

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher for discussion and possible action reviewing a Skate Park in the City of Diamondhead.

NO ACTION TAKEN

14. **2023-331:** Motion to dissolve all existing city committees and the formation of any future committees will be at the discretion of the City Manager. (Cumberland)

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to dissolve all existing city committees and the formation of any future committees will be at the discretion of the City Manager.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

MOTION CARRIED

14a. 2023-337: Motion to discuss recycling.

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to discuss recycling.

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to opt out of funding the recycling dumpster.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 15.** Motion to approve Docket of Claims (DKT231050 - DKT231094) in the amount of \$591,052.96.

Motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to approve Docket of Claims (DKT231050 - DKT231094) in the amount of \$591,052.96.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 16.** Motion to approve Payroll Payables PRCLAIM010170 in the amount of \$2,523.58, PRCLAIM010171 in the amount of \$29,084.41, PRCLAIM010172 in the amount of \$29,043.98 and Claims DKT231040 thru DKT231049 in the amount of \$46,607.52.

Motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to approve Payroll Payables PRCLAIM010170 in the amount of \$2,523.58, PRCLAIM010171 in the amount of \$29,084.41, PRCLAIM010172 in the amount of \$29,043.98 and Claims DKT231040 thru DKT231049 in the amount of \$46,607.52.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

- a. Department Reports
 - Court
 - Police
 - Building
 - Code Enforcement
- b. July 2023 Financials
- c. August 2023 Financials

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to approve the following Department Reports-

- a. Department Reports
 - Court
 - Police
 - Building
 - Code Enforcement
- b. July 2023 Financials
- c. August 2023 Financials

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Adjourn/Recess.

At 7:38 p.m. with no further action to come before the Council motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk