

2020-048



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
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February 4, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Work Assignment with Digital Engineering – Diamondhead Bridge Assessments

Attached for your review and consideration is a Master Engineering Work Assignment with Digital Engineering in the amount of \$6,675.00 to perform structure assessments the bridge on Diamondhead Drive North and Cherryhill Drive.

Thank you in advance for your consideration and approval of payment.

Sincerely,

Michael Reso
City Manager

MR:jk

attachment



Digital Engineering & Imaging, Inc.

314 Coleman Avenue Waveland, MS 39576
ph: 228-463-0130 fx: 228-463-0160

January 22, 2020

Mr. Michael J. Reso
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Master Engineering Services
Scope of Work for City of Diamondhead Bridge Assessments
DE Project No. 730-1000-013

Dear Mr. Reso:

Please find attached for your review and approval Work Assignment No. 13 for the above referenced project. The proposed total lump sum fee is **\$6,765** in accordance with our Master Services Agreement.

If you require any additional information please feel free to contact me.

Sincerely,

DIGITAL ENGINEERING

A handwritten signature in blue ink that reads 'L. Bruce Newton'.

L. Bruce Newton, P.E., M.B.A.
Executive Vice President

Enclosures

EXHIBIT "C"
WORK ASSIGNMENT
WORK ASSIGNMENT NO. 013
BRIDGE CONDITION ASSESSMENT

PROJECT NUMBER: _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by **THE CITY OF DIAMONDHEAD** and **DIGITAL ENGINEERING**, on the 29th day of October, 2018.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

The following scope of work will be performed at Bridge #1 which is located on Diamondhead Drive North between Moke Way and Analii Street and Bridge #2 which is located on Cherryhill Drive at the entrance of Glen Eagle Subdivision.

1. Cursory site inspection to note any obvious deficiencies in the foundation or superstructure and recommend repair, if needed.
2. Review any existing documentation including drawings, specifications, test reports, correspondence, etc.
3. Perform any necessary structural calculations to verify service strength if deficiencies require.
4. Prepare and submit engineering report with conclusions and recommendations.

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28, 2020.

This WORK ASSIGNMENT shall be effective upon the latest date of execution. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be 0%.

KEY PERSONNEL / SUBCONSULTANT

PRINCIPAL ENGINEER

L. Bruce Newton, PE

SENIOR PROJECT MANAGER

John M. Stein, PE

PROFESSIONAL ENGINEER

Christina Wheeler-Shurley, PE

CADD TECHNICIAN

Michael Prine

CLERICAL

Candice Cox

RESIDENT PROJECT REPRESENTATIVE

Ronnie Vanney, Jr.

CJ Boynes

SIMPKINS & COSTELLI, LLC

PROGRESS SCHEDULE

A schedule for this work assignment will be established within 30 days of the Notice to Proceed.

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the Owner for this assignment exceed a lump sum amount of **\$6,765** (Total of all Charges) without the prior consent of both parties. The Labor Rate has been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
L. Bruce Newton, PE	PRINCIPAL ENGINEER	\$ 135
John M. Stein, PE	SENIOR PROJECT MANAGER	\$ 105
Christina Wheeler-Shurley, PE	PROFESSIONAL ENGINEER	\$ 97
Michael Prine	CADD TECHNICIAN	\$ 50
Candice Cox	CLERICAL	\$ 43
Ronnie Vanney, Jr.	RESIDENT PROJECT REPRESENTATIVE	\$ 70
CJ Boynes	RESIDENT PROJECT REPRESENTATIVE	\$ 70

Both parties hereto represent that they have authority to enter into this Work Assignment No. 013, as "Exhibit "C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, 2020.

CITY OF DIAMONDHEAD

By: _____

Title: _____

WITNESS this my signature in execution hereof, this the 22nd day of January, 2020,

DIGITAL ENGINEERING


By: L. Bruce Newton, PE., Executive Vice President

ATTEST: 