



**FEMA**

March 11, 2026

Mr. Stephen McCraney, Executive Director  
Mississippi Emergency Management Agency  
Post Office Box 5644  
Pearl, MS 39288

Attention: Ms. Jana Henderson, State Hazard Mitigation Officer

Reference: Hazard Mitigation Grant Program (HMGP)  
Project DR-4576-0006-F  
City of Diamondhead Warning Siren – Approval

Dear Mr. McCraney,

I am pleased to inform you that the project referenced above has been approved for \$198,565.23 with a federal share of \$166,913.14 and a non-federal share of \$32,076.73 to be paid by the City of Diamondhead.

In conjunction with the award of the project, the Recipient has requested FEMA approval of Subrecipient Management Costs (SRMC) for the estimated Personnel expenses. Based on the Subrecipient's management cost request \$9,928.26 has been approved and obligated.

**The following is the approved Scope of Work (SOW) for the above referenced project:**

The City of Diamondhead proposes to purchase, install, and maintain five (5) outdoor warning sirens located throughout the city that will serve as a critical asset for the community to alert citizens of potential hazards at the following locations identified below:

Site	Location	Addresses	Coordinates
1	Diamondhead Airport	1200 Airport Road Diamondhead, MS	30.360307, -89.384048
2	Diamondhead Hilo Street	Hilo Street Diamondhead MS	30.388190, -89.349690
3	Diamondhead Fire Station	4440 Kalani Drive Diamondhead MS	30.376983, -89.374738
4	Diamondhead Kaleki Street	Kaleki Street Diamondhead MS	30.393425, -89.378969
5	Diamondhead Golf Club	Gulf Club Drive Diamondhead MS	30.402514, -89.352963

The following project conditions must be met:

**Standard Conditions are required for the implementation of the Project.**

Please refer to the attached Record of Environmental Considerations (REC) dated **May 5, 2025**, and **April 14, 2022**.

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipients to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. If ground disturbing activities occur during construction, applicants will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

**Subrecipient Management Costs (SRMC):**

Expenditure of subrecipient management costs must adhere to FEMA Policy #104-11-1 Hazard Mitigation Grant Program Management Costs (Interim) signed November 14, 2018. Any activities that are directly related to a project are not eligible under management costs. For example, architectural, engineering, and design services are project costs and cannot be included under management costs. Similarly, construction management activities that manage, coordinate, and supervise the construction process from project scoping to project completion are project costs. These activities cannot be included under management costs. For further explanation, please refer to the HMA guidance.

**Quarterly Progress Reports:**

Per 44 CFR 206.438(c), recipients must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report should also include any problems or circumstances affecting completion dates, scope of work, or project cost that may result in non-compliance with the approved grant conditions. Please include this HMGP project in your future quarterly reports.

**Scope of Work Changes:**

The recipient must obtain prior approval from FEMA before implementing changes to the approved project SOW. Per the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR 200:

- The Recipient must obtain prior written approval for any budget revision which would result in a need for additional funds.
- A change in the scope of work must be approved by FEMA in advance regardless of the budget implications.
- The Recipient must notify FEMA as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.

**Period of Performance:**

FEMA will not establish activity completion timeframes for individual subgrants. Recipients are responsible for ensuring that all approved activities are completed by the end of the grant Period of Performance (POP). The POP for DR-4576 will expire on **July 1, 2026**. Any extensions of the grant POP must be submitted to FEMA 60 days prior to the expiration date. The State must submit all financial, performance, and other reports required as a condition of the grant prior to **October 26, 2026**.

This project must adhere to all program guidelines established in the Hazard Mitigation Assistance Guide dated February 27, 2015, which is the definitive policy document for the Federal Insurance and Mitigation Administration (FIMA). The Hazard Mitigation Grant Program for DR-4576 is also governed by the applicable FEMA-State Agreement for DR-4576.

**Project Closure:**

In accordance with 44 CFR, Section 206.438(d) the Governor's Authorized Representative (GAR) is required to "certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement." Therefore, to close this project, the GAR shall send a letter requesting closure to include the above certifications, as well as the following:

- Date work on the project was fully completed
- Date of the recipient's final site inspection for the project
- Total final project cost, with the Federal and Non-Federal share
- Identified cost underrun (Fed and non-Fed share) as applicable
- Documentation that any conditions of the grant have been complied with, to include programmatic, environmental, and/or other conditions as identified in the award letter or Record of Environmental Consideration (REC)

For more information about closeout requirements please see 2015 HMA guidance Part VI. Award Administration Information, page-90.

The Obligation Report and Record of Environmental Consideration are enclosed for your records. The Management report is available in NEMIS. The obligated funds are available for withdrawal from the Payment Management System on sub-account number **4576DRTNP00000152**.

We look forward to working with you and your staff. If we can be of further assistance, please contact Alicia Schoening at (470) 321-1065.

Sincerely,

SHEMEEKA H  
JOHNSON

Digitally signed by SHEMEEKA  
H JOHNSON  
Date: 2026.03.11 13:09:27  
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Shemeeka H. Johnson, Chief  
Hazard Mitigation Assistance Branch  
Mitigation Division

**Enclosure (s)**

Obligation Report No. 49

Record of Environmental Consideration (REC)

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4576	6 F	2	6	1	49	MS	Statewide

Subrecipient: Diamondhead Project Title : City of Diamondhead - Outdoor Emergency Siren System  
Subrecipient FIPS Code: 045-19100

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$166,913.14	\$166,913.14	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$166,913.14	\$9,928.26	\$176,841.40	03/03/2026	Accept	2026

**Comments**

Date: 03/03/2026 User Id: ASCHOEN3

Comment: DR-4576-0006-R (App ID 6) Declared on 12.31.2020; POP 7.1.2026; City of Diamondhead Warning Sirens Plan expires 2.21.2029; Award \$198,565.23; Federal Share \$166,913.14; SRMC \$9,928.26. TOTAL \$176,841.40.

Date: 03/03/2026 User Id: DBURKETT

Comment: 4576-0006-F-DR-MS-HM Diamondhead (02/21/2029) Grant Period of Performance 07/01/2026 Application 6 City of Diamondhead - Outdoor Emergency Siren System FY2025 Allocation 40 March Spend Plan Federal share \$\$166,913,14 SRMC \$9,928.26 total oblig \$176,841.40 Supplement 49 approved HMO.

**Authorization**

Preparer Name: ALICIA SCHOENING

Preparation Date: 03/03/2026

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 03/03/2026

17:10:30

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4576-0006-MS (1)

Title: City of Diamondhead Outdoor Warning Sirens

## NEPA DETERMINATION

Non Compliant Flag: No                      EA Draft Date:                      EA Final Date:  
 EA Public Notice Date:                      EA Fonsi                      Level: CATEX  
 EIS Notice of Intent                      EIS ROD Date:

**Comment** SOW: City of Diamondhead Outdoor Emergency Siren System, Hancock County, MS, applicant proposes to install 5 warning sirens with new poles and associated components. Site 1: Diamondhead Airport 1200 Airport Rd. Diamondhead, MS (30.360307, -89.384048); Site 2: Diamondhead Hilo St. Hilo St. Diamondhead, MS (30.388190, -89.349690); Site 3: Diamondhead Fire Station 4440 Kalani Dr. Diamondhead, MS 39525 (30.376983, -89.374738); Site 4: Diamondhead Kaleki St. Kaleki St. Diamondhead, MS (30.393425, -89.378969); and Site 5: Diamondhead Golf Club Dr. Golf Club Dr. Diamondhead, MS (30.402514, -89.352963).

- vyin - 02/14/2022 12:41:22 GMT

## CATEX CATEGORIES

Catex Category Code	Description	Selected
*n10	(*n10) Federal Assistance for Communication Towers of Less than 400 Feet. Federal assistance for the construction of communication towers when all of the following are met: (a) The total height is less than 400 feet above ground level, (b) The tower construction project has been reviewed by the Federal Communications Commission (FCC) and has been documented as meeting FCC environmental planning and historic preservation procedures, (c) The project is located farther than 660 feet from a Bald Eagle's nest or 0.6 mile from a Golden Eagle nest, (d) The tower is not located on ridgelines or in coastal zones, bird staging areas, colonial nesting sites, 100- or 500-year floodplains, or wetlands, and (e) The lighting scheme meets all applicable US Fish and Wildlife Service guidelines for reducing potential impacts to night-migrating birds. This CATEX covers associated activities such as installation of fuel storage tanks, equipment buildings, security fencing and lighting, and access roads, and land disturbance activities typically associated with construction such as clearing, fill, and grading.	Yes

## EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

## ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4576-0006-MS (1)

Title: City of Diamondhead Outdoor Warning Sirens

Environmental Law/ Executive Order	Status	Description	Comment
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	EO 11988: Site 1 is within an AE zone, area of 1% annual chance flooding, per Hancock County Flood Insurance Rate Map (FIRM) panel number # 28045C0332D, dated 10/16/2009, see 8-step checklist attached. Site 2 is located within an Unshaded X zone per Hancock County flood insurance rate map (FIRM) panel number 28045C0263D dated 10/16/2009. Site 3 is located within an Unshaded X zone per Hancock County flood insurance rate map (FIRM) panel number 28045C0263D dated 10/16/2009. Site 4 is located within a shaded X area of 0.2% annual chance flooding per zone per Hancock County flood insurance rate map (FIRM) panel number # 28045C0244D dated 10/16/2009. Site 5 is within an Unshaded X zone per Hancock County flood insurance rate map (FIRM) panel number 28045C0263D dated 10/16/2009. - vyin - 02/14/2022 12:43:42 GMT
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	EO 11990: Project located outside the wetland per review of USFWS National Wetlands Inventory (NWI) mapper, accessed 09/20/2021. - vyin - 02/14/2022 12:43:56 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4576-0006-MS (1)

Title: City of Diamondhead Outdoor Warning Sirens

Environmental Law/ Executive Order	Status	Description	Comment
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	ESA: Per review of Mississippi USFWS website listing of threatened and endangered species for Hancock County, accessed 10/18/2021. - vyin - 02/14/2022 12:41:49 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	NHPA: Per the executed Programmatic Agreement for Mississippi dated executed September 15, 2016 and amended September 2, 2021, the SOW meets Allowance II.D.3.e as per SOI Qualified, Whitney Rooks. SOW involves installing five (5) warning sirens in previous disturbed soils near non-historic buildings/structures. - wrooks2 - 02/11/2022 19:04:15 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

## CONDITIONS

## Standard Conditions:

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project** HMGP-4576-0006-MS (1)

**Title:** City of Diamondhead Outdoor Warning Sirens

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Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

## **Hazard Mitigation Subrecipient Program Agreement**

Under this Agreement, the interests and responsibilities of the Recipient, hereinafter referred to as the State will be executed by the Mississippi Emergency Management Agency. Mr. Stephen C. McCraney, the Governor's Authorized Representative (GAR), is designated to represent the State. The Subrecipient of this Agreement is Diamondhead, City of. The interests and responsibilities of the Subrecipient will be executed by the Subrecipient's designated applicant's agent.

Under the Hazard Mitigation Grant 4576-0006 federal funds in the amount of \$ 166,913.14 are hereby awarded to the Subrecipient as stated below under the following conditions:

Approved Total Project Cost:	\$ 198,565.23
Federal Cost Share:	\$166,913.14
Management Cost:	\$9,928.26
Local Cost Share:	\$32,076.73

The Subrecipient agrees and understands that:

1. He/She has legal authority to apply for assistance on behalf of the subrecipient.
2. The Subrecipient will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state assistance.
3. The Subrecipient will use Hazard Mitigation Assistance Grant Program funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative. Allowable costs shall be determined in accordance with the Robert T. Stafford Disasters Relief and Emergency Assistance Act.
4. The payments for approved projects will be on an eligible cost reimbursement basis and subject to receipt and approval of invoices.
5. The Subrecipient is aware that limited funding available for mitigation requires cost sharing, and that the Subrecipient is required to provide the full non-federal share for such mitigation activities.
6. The Subrecipient will establish and maintain a proper accounting system to record expenditures of disaster funds following generally accepted accounting standards or as directed by the Governor's Authorized Representative.

7. The local cost-share funding will be available within the specified time.
8. The Subrecipient will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to the use of disaster assistance funds.
9. The Subrecipient will return to the state, within 15 days of such request by the Governor's Authorized Representative, any progress payments which are not supported by audit or other federal or state review of documentation maintained by the Subrecipient.
10. The Subrecipient will comply with all applicable codes and standards as pertains to this project and agree to provide maintenance as appropriate.
11. The Subrecipient will comply with all applicable provisions of federal and state laws and regulations regarding procurement of goods and services.
12. The Subrecipient will comply with all federal and state statutes and regulations relating to non-discrimination. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions under this Agreement.
13. The Subrecipient will comply with provisions of the Hatch Act limiting the political activities of public employees.
14. The Subrecipient will comply, as applicable, with provisions of the Davis Bacon Act relating to labor standards.
15. The Subrecipient will comply with the National Flood Insurance Program and the community's flood protection ordinance.
16. The Subrecipient will not enter any cost-plus-percentage-of-cost contracts for the completion of Hazard Mitigation Assistance Grant Projects.
17. The Subrecipient will not enter any contract with any party that is debarred or suspended from participating in State or Federal assistance programs.
18. The Subrecipient will provide the Recipient copies of audit reports that include funds provided under this agreement.
19. The Subrecipient agrees that the disaster relief project contained in this Agreement will be completed by **July 1, 2026**. Completion dates may be extended upon justification by the Subrecipient and approval by the Governor's Authorized Representative and the Federal Emergency Management Agency.

20. Construction Project Requirement- Acceptance of Federal funding requires the Recipient and any Subrecipients to comply with all Federal, state, and local laws before the start of any construction activity. Failure to obtain all appropriate Federal, state, and local environmental permits and clearances may jeopardize Federal funding. Any change to the approved scope of work will require re-evaluation by FEMA for the recipient and Subrecipient compliance with the National Environmental Policy Act and other was and Executive Orders.
21. If ground-disturbing activities occur during construction, the Subrecipient must ensure monitoring of ground disturbance, and if any potential archaeological resources are discovered, the Subrecipient will immediately cease construction in that area and notify the MEMA Office of Mitigation. Documentation must be provided of the monitoring efforts.
22. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

If the Subrecipient violates any of the conditions of this agreement or applicable federal and state regulations; the State shall notify the Subrecipient that financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.

The undersigned does hereby agree with all terms and conditions of this agreement.

\_\_\_\_\_  
Stephen C. McCraney  
Governor's Authorized Representative

\_\_\_\_\_  
Subrecipient's Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date