

EXHIBIT “C”
WORK ASSIGNMENT
WORK ASSIGNMENT NO. 004
ROADWAY IMPROVEMENTS PHASE 4

ENGINEER PROJECT NUMBER: 730-1001-004

This Work Assignment is executed in accordance with the Master Services Agreement entered into by **THE CITY OF DIAMONDHEAD** and **DIGITAL ENGINEERING**, on the 29th day of October, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

Scope of Work for the City of Diamondhead Roadway Improvements Phase 4

1. Design (Lump Sum) – Includes field verification of the proposed roadway work , design of roadway improvements, preparation of plans, specifications and a construction cost estimate, and review meeting(s) with the City.
2. Bidding (Lump Sum) –Includes printing and selling of bid documents, responding to questions, holding a pre-bid meeting, preparing and issuing addendums, review and evaluation of bids received and making recommendation for award.
3. Construction Administration (Lump Sum) - Includes holding a pre-construction meeting, attending regularly scheduled progress meetings, review and approval of submittals, review and approval of Contractor’s pay estimates and substantial completion inspection.
4. Record Drawings (Lump Sum) – Includes preparation and furnishing (hard copy and electronic files) of as-built drawings, based on information provided by the contractor.
5. Resident Inspection (Hourly Not to Exceed) - Includes the daily inspection of Contractor’s work, preparation of daily inspection reports, and attending regularly scheduled progress meetings.

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28, 2024.

This WORK ASSIGNMENT shall be effective upon the latest date of execution. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be 0%.

KEY PERSONNEL

PRINCIPAL ENGINEER

L. Bruce Newton, PE

SENIOR PROJECT MANAGER

John M. Stein, PE

PROFESSIONAL ENGINEER

Christina Wheeler-Shurley, PE

CADD TECHNICIAN

Michael Prine

CLERICAL

Candice Cox

RESIDENT PROJECT REPRESENTATIVE

Ronnie Vanney, Jr.

CJ Boynes

Norman Bordes

PROGRESS SCHEDULE

A schedule for this work assignment will be established within 30 days of the Notice to Proceed.

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the Owner for this assignment exceed **\$89,400.00** (Total of all Charges) without the prior consent of both parties. The fee is broken out as follows:

Design	\$41,400.00	Lump Sum
Bidding	\$6,375.00	Lump Sum
Construction Administration	\$12,750.00	Lump Sum
Record Drawings	\$1,500.00	Lump Sum
<u>Resident Inspection</u>	<u>\$27,375.00</u>	Hourly Not to Exceed
Total	\$89,400.00	

The Labor Rate has been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
L. Bruce Newton, PE	PRINCIPAL ENGINEER	\$ 162
John M. Stein, PE	SENIOR PROFESSIONAL ENGINEER	\$ 145
Christina Wheeler-Shurley, PE	SENIOR PROFESSIONAL ENGINEER	\$ 145
Abby Gollott	PROJECT ENGINEER	\$ 95
Michael Prine	SENIOR CAD TECHNICIAN	\$ 90
Candice Cox	SENIOR ADMINISTRATION	\$ 50
Ronnie Vanney, Jr.	RESIDENT PROJECT REPRESENTATIVE	\$ 70

Both parties hereto represent that they have authority to enter into this Work Assignment No. 004, as "Exhibit "C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, 2022.

CITY OF DIAMONDHEAD

Michael Reso, City Manager

WITNESS this my signature in execution hereof, this the 24th day of February, 2022,

DIGITAL ENGINEERING

L. Bruce Newton
By: L. Bruce Newton, PE., Executive Vice President

ATTEST: *Candice H. Cox*