



Mayor Depreo	
Councilmember L'Ecuyer	At-Large
Vacant	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, November 03, 2020
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:00 pm, Mayor Depreo called the meeting to order.

Invocation - Councilmember Morgan

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Ward 1 Vacant

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to approve the agenda with the following adjustments:

Add: 2020-312: Ordinance 2020-002 waiving building, electrical, plumbing and mechanical permit fees for existing homes and businesses damaged Hurricane Zeta effective immediately and ending April 30, 2021.

Add: 2020-311: Resolution 2020-080 thereby authorizing the temporary placement of camper trailers for existing homes damaged by Hurricane Zeta.

Table: 2020-298:

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular Meeting of the City Council will be held Tuesday, November 17, 2020 at 6:00 p.m. in Council Chambers located in City Hall 5000 Diamondhead Circle.

The Diamondhead Festival & BBQ Competition will be held November 14, 2020 from 11:00 a.m. to 6:00 p.m.

Presentation honoring Mayor Thomas E. Schafer, IV. Jimmie Ladner, Kodie Koenenn and Councilmember Jamie Morgan spoke in memory of Mayor Schafer. Camille and Caroline Schafer to hang the picture in council chambers.

City Manager's Report.

1. Advertising for the first phase of Town Center `Roads – This project is funded by the Gulf Coast Restoration Fund grant that we received this summer for \$1.5 million. We need to follow MDA procurement guidelines so we cannot just use the existing master service contracts with our current engineers. We need to advertise to give everyone the same opportunity to complete for the project. The first phase will be to extend Leisure Time Lane to Park Ten Drive; to extend Park Ten Drive to Noma Drive; and to extend Leisure Time Drive to Gex Drive.
2. Covington Engineering – I did a small work assignment with Covington Engineer for \$2,500 to review the request for bids for debris removal. They provided their comments this morning.
3. Debris Removal – The city will need to procure two companies for the debris removal. First, we will hire a debris monitoring firm, and second, we will hire the debris contractor to actually remove the debris from the streets. We must follow FEMA procurement guidelines to be eligible for reimbursement. If we do not follow the required guidelines, the city could have to pay for 100% of the cost to remove the debris which will be significant. If we qualify for reimbursement, the city may only need to be 12.5% of the cost to remove the debris. We have created a calendar which will allow us to start advertising tomorrow and again next Wednesday in our local newspaper. We need to wait 7 business days from the last advertisement date before we can award the bids. That makes it Friday, November 20 for bids to be opened. We are hoping to have mobilization the following week to start moving the debris. One benefit of a delayed start will be to allow residents to get their own debris to the roadside. We want to minimize the number of runs that contractor needs to go through the city since this heavy equipment tears up streets. Residents are asked to put their debris along the city streets, but not in the streets.
4. Campers on Property – I am asking the council for authorization to allow temporary campers to be placed on residential properties to assist residents who need to repair their homes. A permit would be needed, but their fees would be waived. Also, this is not for new construction. This is only for current homeowners living in their homes on the night of the storm.
5. Waiver of Fees for Building Permits – I am asking the council to waive building department fees related to permits for repairs from the hurricane.
6. Contractors (i.e. builders, roofers, AC/heat, electricians) are required to be permitted with the city to do business in Diamondhead. This helps us protect our residents from fraud when the city has a record of who is doing business in our area.
7. Residents should not pre-pay for work. This provides an opportunity for fraud. We saw this after Katrina when contractors would require a down payment or payment and full and then disappear. You need to protect yourself from fraud. Make sure contractor is State licensed contractor and has a permit to operate in the City of Diamondhead.
8. Hurricane Zeta Comments:
 - a. Wind Speed reached 104 mph in BSL
 - b. Storm surge was 11 ft at Bay Waveland Yacht Club gauge
 - c. We identified 11 residential structures with major damage as of now
 - d. There are lots of trees down in Diamondhead
 - e. Public works, DWSD, and the police helped clear the streets on Wednesday and Thursday so cars could drive around the city
 - f. DWSD never lost water and sewerage services for the city

- g. Coast Electric restored electricity to 100% of homes by Monday
 - h. Local gas stations and grocery stores reopened on Thursday morning
 - i. Most restaurants and pharmacies reopened by Friday
 - j. Residents have done an amazing job cleaning up their personal property.
9. Thank you to many – We need to recognize and thank many people who have assisted our city over the last week: The Hancock Emergency Operations Center worked 24/7 during and after the storm; Coast Electric; public works department; DWSD staff; fire district; police department; and all city employees.

Public Comments on Agenda Items.

Scott Lippon addressed the Council regarding the proposed variance to allow the construction of a carport within 7.5 ft and 11.5 feet of the property lines.

Policy Agenda.

Minutes:

- 1. Motion to approve the October 20, 2020 Minutes.

Motion by Councilmember Morgan, seconded by Councilmember Clark, to approve the October 20, 2020 minutes.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Ordinances:

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to adopt Ordinance 2020-002 thereby waiving building, electrical, plumbing and mechanical permit fees existing homes and businesses damaged by Hurricane Zeta effectively immediately and ending April 21, 2021.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Resolutions:

- 2. **2020-292:** Motion to adopt Resolution 2020-072 thereby abandoning the 5' drainage and utility easement along the common lot line between lots 24 and 25 as well as lots 25 and 26, Diamondhead Subdivision Phase 2, Unit 9. Carl Boyanton has requested an abandonment of easements for the purpose of constructing a single family home at 11440 Haleiwa Place.

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to dopt Resolution 2020-072 thereby abandoning the 5' drainage and utility easement along the common lot line between lots 24 and 25 as well as lots 25 and 26, Diamondhead Subdivision Phase 2, Unit 9. Carl Boyanton has requested an abandonment of easements for the purpose of constructing a single family home at 11440 Haleiwa Place.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 3. **2020-295:** Motion to adopt Resolution 2020-073 thereby ratify and proclaiming the existence of a local emergency commencing at 4 p.m. October 26, 2020 due to Hurricane Zeta.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adopt Resolution 2020-073 thereby ratify and proclaiming the existence of a local emergency commencing at 4 p.m. October 26, 2020 due to Hurricane Zeta.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY.

- 4. **2020-301:** Motion to adopt Resolution 2020-074 thereby declaring a vacancy in Ward 1 Council vacancy and setting the Special Election to fill the vacancy.

Motion made by Ward 4 Clark, Seconded by Ward 2 Moran to adopt Resolution 2020-074 thereby declaring a vacancy in Ward 1 Council vacancy and setting the Special Election to fill the vacancy for December 8, 2020 and for other related matters.

Voting Yea: Mayor Depreo, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 5. **2020-303:** Motion to adopt Resolution 2020-073 naming Michael Reso Designated Officer for UMB Bank for the city procurement card accounts.

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to adopt Resolution 2020-073 naming Michael Reso Designated Officer for UMB Bank for the city procurement card accounts.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 6. **2020-305:** Motion to adopt Resolution 2020-077 thereby appointing Simone Wiltz to serve as Deputy City Clerk.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to adopt Resolution 2020-077 thereby appointing Simone Wiltz to serve as Deputy City Clerk.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 7. **2020-306:** Motion to adopt Resolution 2020-078 thereby requesting Governor Reeves declare a state of emergency due to the potential impact of Hurricane Zeta.

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to adopt Resolution 2020-078 thereby requesting Governor Reeves declare a state of emergency due to the potential impact of Hurricane Zeta.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 7a. 2020-311:** Motion to adopt Resolution 2020-080 authorizing the temporary placement of camper trailers for existing homes damaged by Hurricane Zeta.

Motion was made by Councilmember L'Ecuyer, seconded by Councilmember to Clark, to adopt Resolution 2020-080 authorizing the temporary placement of camper trailers for existing homes damaged by Hurricane Zeta for a period of 6 months from the date of permit or upon approval of final inspection for the repairs whichever comes first.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to approve the following agenda items by consent:

8. **2020-291:** Motion to approve final payment in the amount of \$19,913.38 to Moran Hauling, Inc. for East Aloha Widening.
9. **2020-296:** Motion to declare that local emergencies no longer exist and further to terminate proclamations of local emergencies for Tropical Storm Marco and Tropical Storm Laura, Tropical Storm Sally and Hurricane Delta.
10. **2020-297:** Motion to accept Substantial Completion of Roadway Improvements Project Phase 2 as of September 23, 2020.
12. **2020-299:** Motion to authorize advertisement for engineering services for the Park Ten, Leisure Time Lane and Leisure Time Drive extension (Gulf Coast Restoration Fund Grant Project).
13. **2020-307:** Motion to approve payment to James J. Chiniche in the amount of \$1,470 for professional services relating to East Aloha Phase 1 bidding phase.
14. **2020-308:** Motion to approve to advertise for debris monitoring services and debris removal and disposal services as the result of Hurricane Zeta.
15. **2020-310:** Motion to ratify a Master Service Agreement Work Assignment with Covington Civil and Environmental in an amount not to exceed \$2,500 for review and assistance with project manual and specification for Debris Removal and Disposal Services.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Action Agenda.

16. **2020-293:** Motion to approve the recommendation of the Planning Commission to grant a variance for Ms. Tammy Simms Fields and Mr. Scott C. Lippon to allow a carport within 7.5' (the closest point) and 11.5' (the farthest point) from the rear property line. The property address is 8912 Anahola Court. The tax parcel number is 067J-3-36-143.000. The case file number is 202000395.

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to approve the recommendation of the Planning Commission to grant a variance for Ms. Tammy Simms Fields and Mr. Scott C. Lippon to allow a carport within 7.5' (the closest point) and 11.5' (the farthest point) from the rear

property line. The property address is 8912 Anahola Court. The tax parcel number is 067J-3-36-143.000. The case file number is 202000395.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

17. Motion to approve Docket of Claims (DKT157694 - DKT157758) in the amount of \$128,020.78.

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to approve Docket of Claims (DKT157694 - DKT157758) in the amount of \$128,020.78.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items. -None.

Adjourn/Recess.

At 6:40 p.m. and with no further business to come before the council motion made by Ward 3 Morgan, Seconded by Ward 4 Clark.

Voting Yea: Mayor Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk