

2023-061

WORK ASSIGNMENT NO. _____

PROJECT NUMBER: 26023.00 Lily Pond Dredging – Re-Bidding

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Pickering Firm, Inc. on the 29th day of October, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

See 'Attachment A – Scope of Services'

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28th, 2024 at 11:59 P.M. CDT.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28th, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be zero percent (0%).

KEY PERSONNEL

CITY PROJECT MANAGER:

CONSULTANT PROJECT MANAGER:

(Certified as a Professional Engineer to do business in the State of Mississippi)

Cara Wagner, PE (MS #26030)

PROGRESS SCHEDULE

A draft report is anticipated to be delivered to the client within 30 days of notice to proceed.

MAXIMUM ALLOWABLE COST**Contract Maximums:**

Under no circumstances shall the amount payable by the City for this assignment exceed **\$4,000** (Total of all Charges) without the prior written consent of both parties. The Labor Rates have been identified in Table 2: Rate Schedule for Labor Hours.

Table 1: Compensation for Services Breakdown

Basic Services		
Phase #	Phase Title	Fee (labor hour/unit cost)
I	Surveying Services – Marking Property	\$1,000 (Lump Sum)
II	Re-Bid Phase Services	\$3,000

Table 2: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
	Principal Engineer	\$ 162
	Professional Engineer	\$ 105
	Senior Project Manager	\$ 115
	Project Engineer	\$ 95
	Professional Land Surveyor	\$ 98
	Survey Crew Chief	\$ 68
	Instrument Person	\$ 41
	CAD Technician	\$ 70
	Clerical	\$ 50
	Resident Project Representative	\$ 75
	Engineering Technician	\$ 65

Both parties hereto represent that they have authority to enter into this Work Assignment as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead, Mississippi

By:

WITNESS this, my signature, in execution hereof, this the 31st day of October 2022.

Pickering Firm, Inc.



By: Cara Wagner, PE

ATTEST: 
Austin Keith

ATTACHMENT A – SCOPE OF SERVICES

Task I – Surveying Services – marking property - \$1,000 (Lump Sum)

The Engineer shall:

1. Have a surveyor mark in the field property lines at 50' intervals

Task II – Re-Bid Phase Services - \$3,000

The Engineer shall:

1. Review and update design for modification on placement of dredge material and update cost estimate and bidding documents accordingly.
2. Assist Owner in advertising for and obtaining bids for proposals and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the bidding documents.
3. Issue addenda as appropriate to clarify, correct, or change the bidding documents.
4. Provide information or assistance needed by Owner in the course of any negotiations with prospective contractors.
5. Consult with Owner as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.
6. If bidding documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders.
7. Attend the Bid opening, prepare Bid tabulation sheets, and assist Owner in evaluating Bids or proposals and in assembling and awarding contracts for the Work.
8. The Bidding Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

WORK ASSIGNMENT NO. _____

PROJECT NUMBER: 26024.00 Miller Pond Dredging – Bidding & Construction

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Pickering Firm, Inc. on the 29th day of October, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

See 'Attachment A – Scope of Services'

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28th, 2024 at 11:59 P.M. CDT.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28th, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be zero percent (0%).

KEY PERSONNEL

CITY PROJECT MANAGER:

CONSULTANT PROJECT MANAGER:

(Certified as a Professional Engineer to do business in the State of Mississippi)

Cara Wagner, PE (MS #26030)

PROGRESS SCHEDULE

A draft report is anticipated to be delivered to the client within 30 days of notice to proceed.

MAXIMUM ALLOWABLE COST**Contract Maximums:**

Under no circumstances shall the amount payable by the City for this assignment exceed **\$3,000** (Total of all Charges) without the prior written consent of both parties. The Labor Rates have been identified in Table 2: Rate Schedule for Labor Hours.

Table 1: Compensation for Services Breakdown

Basic Services		
Phase #	Phase Title	Fee (labor hour/unit cost)
I	Re-Bid Phase Services	\$3,000

Table 2: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Principal Engineer		\$ 162
Professional Engineer		\$ 105
Senior Project Manager		\$ 115
Project Engineer		\$ 95
Professional Land Surveyor		\$ 98
Survey Crew Chief		\$ 68
Instrument Person		\$ 41
CAD Technician		\$ 70
Clerical		\$ 50
Resident Project Representative		\$ 75
Engineering Technician		\$ 65

Both parties hereto represent that they have authority to enter into this Work Assignment as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

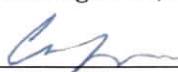
SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead, Mississippi

By:

WITNESS this, my signature, in execution hereof, this the 31st day of October 2022.

Pickering Firm, Inc.



By: Cara Wagner, PE

ATTEST: 
Austin Keith

ATTACHMENT A – SCOPE OF SERVICES

Task I – Re-Bid Phase Services - \$3,000

The Engineer shall:

1. Review and update design for modification on placement of dredge material and update cost estimate and bidding documents accordingly.
2. Assist Owner in advertising for and obtaining bids for proposals and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the bidding documents.
3. Issue addenda as appropriate to clarify, correct, or change the bidding documents.
4. Provide information or assistance needed by Owner in the course of any negotiations with prospective contractors.
5. Consult with Owner as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.
6. If bidding documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders.
7. Attend the Bid opening, prepare Bid tabulation sheets, and assist Owner in evaluating Bids or proposals and in assembling and awarding contracts for the Work.
8. The Bidding Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.