

2023-310



Hammond, MS
Hammond Circle
Hammond, MS 39525

Equipment Disposition Request

Department : Public Works / Bldg Dept.

Fixed Asset #	Description of Item	Quantity Disposed	Month/Yr Purchased	Asset Tag #	Unit Cost	Net Asset	Equipment Condition	Recommended Disposition Method/Action
D0000118	Charge It Battery Charger	1	05/2021	D0000118	180.00	0.00	poor	destroy
563	Apple Iphone	1	08/2020	D0000128	419.00	0.00	poor	destroy-warranty replaced
381	Apple Iphone	1	10/2016	348	549.99	0.00	poor	destroy
D0000054	Apple Iphone	1	05/2019	D0000054	399.99	0.00	poor	destroy
135	Apple Iphone 4	1	07/2013	135	149.99	0.00	poor	destroy

Approval Signature

Date

Department Head : _____

FA Coordinator : *[Signature]* _____

City Manager : *[Signature]* _____

8/28/23
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- Physical Condition Guide:**
P - Poor
F - Fair
G - Good
E - Excellent
U - Unknown