

2023-393



2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16383.08-20  
**Invoice Date:** 10/5/2023  
**Due Date:** 11/4/2023  
**Project:** 16383.08 Commercial Di...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District Transformation Project - Noma Drive Improvements Professional Engineering Services Services Provided 08/01/2023 - 09/30/2023			
Task 1 - Topographic and Boundary Survey	0	24,000.00	0.00
Task 2 - Design Phase	0	29,800.00	0.00
Task 3 - Permitting	0	0.00	0.00
Task 4 - Land Acquisition Documents	0	0.00	0.00
Task 5 - Geotechnical Investigations	0	12,000.00	0.00
Task 6 - Final Design	0	41,500.00	0.00
Task 7 - Bidding	0	6,800.00	0.00
Task 8 - Construction Engineering and Inspection	0	75,600.00	0.00
Ben Benvenuti, Principal Engineer	1	190.00	190.00
Andrew Levens, Engineer IV	4	165.00	660.00
Sarah McLellan, Engineer III	47.75	145.00	6,923.75
Brent Ladner, Senior CAD Tech	11	90.00	990.00
Don Fayard, 1 Man GPS Survey Crew	1	140.00	140.00
Kenneth Page, RPR	1.5	85.00	127.50
Ryan Ladner, RPR	58	85.00	4,930.00
Mileage, per mile	165	0.655	108.08
Subtotal of Task 8 - Construction Engineering and Inspection			14,069.33

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	<b>\$14,069.33</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$14,069.33</b>



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title Project Number Invoice #	Commercial District Transformation Project - Noma Drive Improvements					
	16383.08					
	16383.08-20					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Task 1 - Topographic and Boundary Surveying	\$ 24,000.00	\$ 24,000.00	\$ -	\$ 24,000.00	\$ -	100.00%
Task 2 - Preliminary Design	\$ 29,800.00	\$ 29,800.00	\$ -	\$ 29,800.00	\$ -	100.00%
Task 3 - Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Task 4 - Land Acquisition Support Documents	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Task 5 - Geotechnical Investigations	\$ 12,000.00	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	100.00%
Task 6 - Final Design	\$ 41,500.00	\$ 41,500.00	\$ -	\$ 41,500.00	\$ -	100.00%
Task 7 - Bidding	\$ 6,800.00	\$ 6,800.00	\$ -	\$ 6,800.00	\$ -	100.00%
Task 8 - Construction Engineering and Inspection	\$ 75,600.00	\$ -	\$ 14,069.33	\$ 14,069.33	\$ 61,530.67	18.61%
<b>Total</b>	<b>\$ 189,700.00</b>	<b>\$ 114,100.00</b>	<b>\$ 14,069.33</b>	<b>\$ 128,169.33</b>	<b>\$ 61,530.67</b>	<b>68%</b>
<p>*Task 8 is based on a 12-month construction schedule.            Tasks 1, 2, 5, and 7 shall be billed as a fixed fee lump sum cost based on percentage complete.            Task 4 and 8 shall be billed per the attached rate schedule</p>						

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

**FILTERS USED :**

**Project In :** 16383.08 Site EngineeringT8A | Construction - Noma Dr.  
**and Billable :** Yes  
**and Time Expense Date In :** 8/1/2023 To 9/30/2023

*\* A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/26/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
	<i>Weekly meeting</i>					
9/19/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
	<i>Weekly project meeting</i>					
9/5/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
	<i>Project coordination</i>					
8/24/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	A B
	<i>Pre-con</i>					
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>4.00</b>		<b>\$660.00</b>	
<b>Total Services:</b>			<b>4.00</b>		<b>\$660.00</b>	
<b>Total Services For Andrew Levens:</b>			<b>4.00</b>		<b>\$660.00</b>	

**Benjamin B Benvenuto**

<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
8/24/2023	PE:	Principal Engineer	1.00	\$190.00	\$190.00	S B
	<i>Pre-construction meeting</i>					
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>1.00</b>		<b>\$190.00</b>	
<b>Total Services:</b>			<b>1.00</b>		<b>\$190.00</b>	

GROUPED BY Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Benjamin B Benvenuti</b>						
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
8/24/2023	Mileage:	Mileage, per mile	49.00	\$0.66	\$32.10	S B
	<i>Pre-bud meeting</i>					
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>49.00</b>		<b>\$32.10</b>	
<b>Total Expenses:</b>			<b>49.00</b>		<b>\$32.10</b>	
<b>Total Services For Benjamin B Benvenuti:</b>			<b>1.00</b>		<b>\$190.00</b>	
<b>Total Expenses For Benjamin B Benvenuti:</b>			<b>49.00</b>		<b>\$32.10</b>	
<b>Brent Ladner</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/11/2023	Sr. CAD Tech:	Senior CAD Tech	3.00	\$90.00	\$270.00	S B
	<i>Project Discussion and Easements</i>					
8/29/2023	Sr. CAD Tech:	Senior CAD Tech	1.00	\$90.00	\$90.00	S B
	<i>Survey Plats for Proposed Right-of-Way</i>					
8/28/2023	Sr. CAD Tech:	Senior CAD Tech	2.00	\$90.00	\$180.00	S B
	<i>Drawing Survey Plats</i>					
8/21/2023	Sr. CAD Tech:	Senior CAD Tech	3.00	\$90.00	\$270.00	A B
	<i>Survey Drawings</i>					
8/17/2023	Sr. CAD Tech:	Senior CAD Tech	2.00	\$90.00	\$180.00	A B
	<i>Property Acquisition Drawings</i>					
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>11.00</b>		<b>\$990.00</b>	
<b>Total Services:</b>			<b>11.00</b>		<b>\$990.00</b>	
<b>Total Services For Brent Ladner:</b>			<b>11.00</b>		<b>\$990.00</b>	

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Don Fayard</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/5/2023		1 Man GPS Survey Crew: 1 Man GPS Survey Crew	1.00	\$140.00	\$140.00	S B
		<i>Restake Control Points for construction. ( per Sarah)</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>1.00</b>		<b>\$140.00</b>	
<b>Total Services:</b>			<b>1.00</b>		<b>\$140.00</b>	
<b>Total Services For Don Fayard:</b>			<b>1.00</b>		<b>\$140.00</b>	
<b>Kenneth Page</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
8/24/2023	RPR:	Resident Project Representative	1.50	\$85.00	\$127.50	A B
		<i>pre-construction meeting</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>1.50</b>		<b>\$127.50</b>	
<b>Total Services:</b>			<b>1.50</b>		<b>\$127.50</b>	
<b>Total Services For Kenneth Page:</b>			<b>1.50</b>		<b>\$127.50</b>	
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/29/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/28/2023	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
9/27/2023	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
<b>GROUPED BY</b>	<b>Employee</b>					

# Covington Civil & Environmental, LLC

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
9/26/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/25/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/22/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/21/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/20/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/19/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/18/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/15/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Site visit</i>				
9/14/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/13/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/12/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				

GROUPED BY Employee



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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
9/11/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>58.00</b>		<b>\$4,930.00</b>	
<b>Total Services:</b>			<b>58.00</b>		<b>\$4,930.00</b>	
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/11/2023	Mileage:	Mileage, per mile	24.00	\$0.66	\$15.72	S B
		<i>From office to Noma dr</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>24.00</b>		<b>\$15.72</b>	
<b>Total Expenses:</b>			<b>24.00</b>		<b>\$15.72</b>	
<b>Total Services For Ryan Ladner:</b>			<b>58.00</b>		<b>\$4,930.00</b>	
<b>Total Expenses For Ryan Ladner:</b>			<b>24.00</b>		<b>\$15.72</b>	

**Sarah McLellan**

**SERVICES**

**16383.08 Site EngineeringT8A | Construction - Noma Dr.**

9/29/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Submittals</i>				
9/28/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	S B
		<i>Asphalt submittal</i>				
9/27/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Cruising the Coast Coordination, Construction Progress</i>				
9/26/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Weekly onsite meeting with City and Contractor</i>				

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
9/25/2023	Engineer III:	Engineer III <i>City Hall Silt Fence Coordination</i>	0.50	\$145.00	\$72.50	S B
9/20/2023	Engineer III:	Engineer III <i>Submittal 1 and 2, Noma Drive Waterfront Water Valve Conflict</i>	1.50	\$145.00	\$217.50	S B
9/19/2023	Engineer III:	Engineer III <i>Onsite meeting with Contractor, Sidewalk elevation at Manhole</i>	3.00	\$145.00	\$435.00	S B
9/18/2023	Engineer III:	Engineer III <i>Meeting with RPR to discuss progress, Prepared for Onsite Meeting</i>	0.75	\$145.00	\$108.75	S B
9/15/2023	Engineer III:	Engineer III <i>Submittals, Meeting with RPR to discuss design and progress, scheduled meeting, RPR field reports, Manhole sidewalk conflict</i>	3.50	\$145.00	\$507.50	S B
9/14/2023	Engineer III:	Engineer III <i>Change Order #1 correspondence, IFC Plans</i>	3.00	\$145.00	\$435.00	S B
9/13/2023	Engineer III:	Engineer III <i>Change Order #1, email conflict with plans</i>	4.00	\$145.00	\$580.00	S B
9/12/2023	Engineer III:	Engineer III <i>Call with Contractor about Project and Change Order, RPR Budget, IFC plans, Submitted easement plat to City</i>	3.00	\$145.00	\$435.00	S B
9/11/2023	Engineer III:	Engineer III <i>Multimodal pathway CAD file adjustment for Contractor, Change Order #1 correspondence, RPR correspondence</i>	3.00	\$145.00	\$435.00	S B
9/8/2023	Engineer III:	Engineer III <i>Easement review, meeting with RPR about project design, Change Order</i>	3.00	\$145.00	\$435.00	S B
9/5/2023	Engineer III:	Engineer III	2.25	\$145.00	\$326.25	S B

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## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
		<i>Executed NTP, Coordination with Surveyor to set control points</i>				
9/1/2023	Engineer III:	Engineer III	3.00	\$145.00	\$435.00	S B
		<i>Created NTP, Provided Control Point Data to Contractor, Answered Contractor Questions</i>				
8/31/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B
		<i>Information for Mayor</i>				
8/28/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Provided Contractor with IFC Plans and CAD files</i>				
8/24/2023	Engineer III:	Engineer III	3.50	\$145.00	\$507.50	A B
		<i>Pre-Construction Meeting, Executed Contracts, Cost Take off for Sidewalk and Pavers</i>				
8/23/2023	Engineer III:	Engineer III	3.00	\$145.00	\$435.00	A B
		<i>Printed Plans and Specifications, Agenda for Pre-Construction Meeting</i>				
8/16/2023	Engineer III:	Engineer III	0.75	\$145.00	\$108.75	A B
		<i>Contracts and Contractor Correspondence</i>				
8/15/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	A B
		<i>Created Pre-Construction Meeting Agenda</i>				
8/14/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	A B
		<i>Pre-construction meeting scheduling</i>				
8/8/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	A B
		<i>Created contract and provided contract documents to Contractor</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>47.75</b>		<b>\$6,923.75</b>	
<b>Total Services:</b>			<b>47.75</b>		<b>\$6,923.75</b>	

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## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
9/29/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Attended Weekly Meeting at Construction Site with City and Contractor 9/26</i>				
9/19/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Attended On-site meeting with Contractor</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>92.00</b>		<b>\$60.26</b>	
<b>Total Expenses:</b>			<b>92.00</b>		<b>\$60.26</b>	
<b>Total Services For Sarah McLellan:</b>			<b>47.75</b>		<b>\$6,923.75</b>	
<b>Total Expenses For Sarah McLellan:</b>			<b>92.00</b>		<b>\$60.26</b>	
<b>Grand Total Billable Services:</b>			<b>124.25</b>		<b>\$13,961.25</b>	
<b>Grand Total Billable Expenses :</b>			<b>165.00</b>		<b>\$108.08</b>	

GROUPED BY Employee