

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF
DIAMONDHEAD, MISSISSIPPI AUTHORIZING THE ESTABLISHMENT AND
COLLECTION OF FEES FOR REPORTS AND SERVICES PROVIDED BY THE
DIAMONDHEAD POLICE DEPARTMENT AND FOR OTHER RELATED
PURPOSES

WHEREAS, the City of Diamondhead established the Diamondhead Police
Department to begin operating September 1, 2026 ; and,

WHEREAS, the Diamondhead Police Department will from time to time receive
requests for incident reports, State Accident Reports and fingerprinting services all of
which come at a cost to the City of Diamondhead; and,

WHEREAS, the City is empowered to assess fees and charges to recover
administrative cost associated with providing such reports and fingerprinting services,
and

WHEREAS, the Mayor and City Council hereby authorize the Police Chief and
City Clerk to charge a fee for reports and services, including but not limited to, incident
reports, State Accident Reports and fingerprinting services and other documents and that
said fee shall be from here forth established from time to time by resolution of the Mayor
and City Council:

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council for the
City of Diamondhead as follows:

SECTION 1: the Mayor and City Council hereby authorizes the Police Chief and
City Clerk to charge a fee for reports and services, including but not limited to, incident
reports, State Accident Reports and fingerprinting services and other documents and that
said fee shall be here forth established from time to time by resolution of the Mayor and
City Council.

SECTION 2: That no fee shall be charged under this ordinance for the following
circumstances:

1. **Victims of Crime:** A victim of a domestic violence offense, sexual
assault, stalking, or human trafficking shall receive one (1) copy of their
incident report free of charge.
2. **Governmental Agencies:** No fee shall be charged to local, state, or
federal law enforcement or government agencies requesting reports for
official investigative use.

SECTION 3: All fees collected under this Ordinance shall be accepted by the Police Department via payment methods customarily accepted by the City of Diamondhead before records are released. The City Clerk shall deposit all funds collected under this Ordinance into the City of Diamondhead's General Fund.

ORDAINED, ADOPTED AND APPROVED by the Mayor and City Council of the City of Diamondhead, Hancock County, Mississippi at its regular meeting held on the 6th day of October, 2026.

MOTION made to adopt the foregoing Ordinance was made by Council Member _____ and SECONDED by Council Member _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

	Aye	Nay	Absent
Mayor Liese	_____	_____	_____
Councilmember Maher	_____	_____	_____
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____

Mayor Anna Liese

ATTEST: _____
Jeannie Klein, City Clerk

seal