

2023-934



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December 11, 2023

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Change Order # 1 - Summary Change Order  
Makiki Drive Drainage Improvements  
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #1 (Summary Change Order) for this project. This Change Order serves to remedy the actual project quantities. As shown, this Change Order decreases the total contract amount by \$2,774.00. The new and final contract sum will be \$140,288.02. The project was completed prior to end of Contract Time, therefore, no additional time was necessary.

I have reviewed this Change Order and find that it is accurate and correct, and therefore, recommend approval by the Board. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or [andrew@ccellc.us](mailto:andrew@ccellc.us).

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink that reads "Andrew Levens".

Andrew Levens, P.E.  
*Engineering Manager*

Enclosures: Summary Change Order Executed  
Summary of Amended Quantities and Totals

**CHANGE ORDER NO.: 1 Summary**

Owner:	City of Diamondhead	Owner's Project No.:	
Engineer:	Covington Civil & Environmental, LLC	Engineer's Project No.:	16175
Contractor:	Bottom 2 Top Construction, LLC	Contractor's Project No.:	
Project:	Makiki Drive Drainage Improvements		
Contract Name:	Makiki Drive Drainage Improvements		
Date Issued:	December 11, 2023	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description:

**Installed quantities in the field differ from the original estimated quantities in the contract.**

Attachments:

**Summary Change Order – Detailed summary of the quantity adjustments with this Change Order.**

Change in Contract Price	Change in Contract Times Contract Times 60 Days NTP October 18, 2023
Original Contract Price: \$ <u>143,062.02</u>	Original Contract Times: Substantial Completion: <u>December 17, 2023</u> Ready for final payment: <u>December 17, 2023</u>
From previously approved Change Orders: \$ <u>N/A</u>	From previously approved Change Orders: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>143,062.02</u>	Contract Times prior to this Change Order: Substantial Completion: <u>December 17, 2023</u> Ready for final payment: <u>December 17, 2023</u>
Decrease this Change Order: \$ <u>2,774.00</u>	Decrease this Change Order: Substantial Completion: <u>November 21, 2023</u> Ready for final payment: <u>December 19, 2023</u>
Contract Price incorporating this Change Order: \$ <u>140,288.02</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 21, 2023</u> Ready for final payment: <u>November 19, 2023</u>

	Recommended by Engineer (if required)	Accepted by Contractor
By:	<u>Archie Lewis</u>	<u>Saula Joy</u>
Title:	<u>Engineering Manager</u>	<u>owner</u>
Date:	<u>December 11, 2023</u>	<u>12/11/2023</u>
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:	_____	_____
Title:	_____	_____
Date:	_____	_____

**MAKIKI DRIVE DRAINAGE IMPROVEMENTS**  
**CITY OF DIAMONDHEAD**  
**CHANGE ORDER #1 (FINAL) (SUMMARY)**  
**SUMMARY OF AMENDED QUANTITIES AND TOTALS**

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		DELTA
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
2	Silt Fence	LF	\$ 5.04	795	\$ 4,006.80		(795)	0.00	\$ -	\$ (4,006.80)
13	New 42" RCP (Material & Installation)	LF	\$ 124.20	40	\$ 4,968.00		(16)	24.00	\$ 2,980.80	\$ (1,987.20)
21	Cast-In-Place Reinforced Concrete	CY	\$ 1,610.00	17	\$ 27,370.00	2.00		19.00	\$ 30,590.00	\$ 3,220.00

**TOTAL CONTRACT CHANGE (DECREASE) \$ (2,774.00)**

**ORIGINAL CONTRACT PRICE \$ 143,062.02**

**FINAL CONTRACT PRICE \$ 140,288.02**