



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Moran Ward 2
Councilmember Sheppard Ward 3
Councilmember Clark Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, January 04, 2022
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:00 p.m. Mayor Depreo called the January 4, 2022 Meeting to order.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Ricky Sheppard – present via teleconference

ABSENT

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to amend the agenda order as follows:

Delete #15 **2022-007 APPEAL HEARING- L&F Homes, LLC dba/ Postwood Homes represented by Larry Mitrenga.** Motion to uphold or overturn the Building Official's action whereby a violation of the Stormwater Ordinance Section 1-14 was issued to L and F Homes and Development, LLC dba/ Postwood Homes to remove a drainage culvert at property address 87005 Beau Vue Court, Beau Vue Subdivision Phase 2, Lot 18.

Add #14 a. **2022-018** Motion to approve contract for City Engineer with Ben Benvenuti of Covington Civil & Environmental at the rate of \$3,000 per month effective November 1, 2021 and authorize the City Manager to execute same.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran

Absent: Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular City Council Meeting will be held January 18, 2022 in Council Chamber will be held Tuesday, January 14, 2022 in City Hall Council Chambers.

2. City Hall will be closed Monday, January 17, 2022 in observance of Martin Luther King, Jr. and Robert E. Lee Holiday.

City Manager's Report.

1. Donation of Land – There is a resolution to accept a parcel of land from a property owner. This land will be used for permanent greenspace and drainage. We are continuing the process of asking some property owners if they would like to donate these wet lots to the city.
2. DMR Grant for \$150K – The city has been awarded a DMR grant for \$150K for the construction of a pier and boardwalk that is part of the dog park project. We had previously received a grant for \$10K from the Gulf Coast Community Foundation and other private donations to help with the cost of construction of this new park in the city. I plan to have the new work assignment with Machado Patano Engineering firm to develop the construction documents on the next council agenda.
3. E. Aloha Phase 2 – I am asking the council to approve a new work assignment with Covington Engineering for E. Aloha Phase 2 project. This will add the sidewalks, street pavers, crosswalks, streetlights and landscaping to the project. This design will follow the urban design being done in the Town Center. We have a grant for \$495K for this project.
4. Survey of Property at Coon Branch – I am asking the council to approve a work assignment with Covington Engineer to survey the back property lines along Coon Branch on Hanalei Circle. There is possible erosion in the area that is impacting property owners.
5. Amendment to Policy of Daily Balancing Procedures – This amendment will increase the cash on hand for cashiers from \$100 to \$175. This will provide more cash on hand to make change during the day for regular payments to the city.
6. Grapple Truck Service – During the budget process, I talked with the council about the potential use of a grapple truck service to pick up shrubbery in the city. At that time, the council did not want to proceed with that option to outsource that service. Our public works staff does not have the right equipment to do this job, and we have been focusing on digging ditches and improving drainage. We have been putting notes for residents who put shrubbery or other debris on the street. This is not working. They are ignoring the notes and just leaving it on the streets. It does not look good. Currently, the Hancock Solid Waste Authority is preparing to advertise for bids for a new contract that will include the optional shrubbery service. This new contract will not be in place until April 2022. In the meantime, I would like to ask the council to consider hiring an outside firm to pick up shrubbery in the city and to use our existing balance in the solid waste fund to pay for this service until the new contract is in place for Hancock Solid Waste. Based on the previous cost from last summer, it is about \$5K a month. We currently have \$186K in the solid waste fund that could be used to provide this service to residents for the next few months. Would the council like me to prepare a recommendation for the next meeting to move forward with this type of service?
7. Work Anniversary – As of yesterday, I have completed 4 years as your city manager. I would like to thank the council for this opportunity to serve them and the residents of Diamondhead. We have achieved a great deal over the last 4 years under the leadership of this council, and I look forward to working hard in the coming years to see the goals of Envision Diamondhead 2040

become a reality. Over the next year, our community will see lots of construction projects. It will be the year of ribbon cuttings and ceremonies as we get to work. Below is a quick list of projects that are in the works for 2022:

- a. E. Aloha Improvements phase 1 and 2
- b. Town Center Infrastructure Improvements Phase 1 and 2
- c. Multimodal lane on Diamondhead Drive Loop
- d. Dog Park
- e. Several Drainage Projects (estimate 2 million)
- f. Noma Drive Waterfront Development
- g. Montjoy Creek Improvements
- h. Bayou Drive Kayak Launch Improvements
- i. Taco Bell
- j. Memorial Medical Office
- k. Beehive Assisted Living Center
- l. Several new subdivisions for new homes
- m. Gateway Master Plan
- n. Wayfinding, Navigation and Implementation Master Plan
- o. Aloha District Zoning Codes
- p. Re-write of Zoning Codes
- q. Diamondhead Main Street Association
- r. Street Paving, Phase 4
- s. City Hall Parking Lot completed
- t. MDOT Exit 16 Improvements

We have a lot of positive things happening in our community. This continues to create a demand for housing resulting in increased property values. This benefits all property owners. I would like to congratulate this city council for their hard work and dedication to their elected positions as they serve the residents in this community. Thank you again for this opportunity to serve as your city manager. 2022 is going to be a great year!

Public Comments on Agenda Items.

Howard Thickman - regarding the Net Fill Policy, construction workers parking on roadways, road markings need to be painted and/or refreshed, and requested that stop signs be removed on Diamondhead Drive East and Gulf Club Drive .

Councilmember Sheppard Ward 3 joined the meeting at 6:10 p.m. via teleconference.

Policy Agenda.

Minutes:

1. Motion to approve the December 21, 2021 Regular Meeting Minutes
Motion made by Ward 1 Finley, Seconded by Ward 2 Moran to approve the December 21, 2021 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Resolutions:

- 2. 2022-012:** Motion to adopt Resolution 2022-002 thereby accepting the Deed of Dedication and acquiring by donation for drainage/greenspace purposes from Harold and Sandra Bevan Revocable Trust Lot 89, Block 3, Unit 10 of Diamondhead Phase 2 and for other related matters.

Motion made by Ward 1 Finley, seconded by Councilmember-At-Large Maher, to adopt Resolution 2022-002 thereby accepting the Deed of Dedication and acquiring by donation for drainage/greenspace purposes from Harold and Sandra Bevan Revocable Trust Lot 89, Block 3, Unit 10 of Diamondhead Phase 2 and for other related matters.

MOTION CARRIED UNANIMOUSLY

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to approve the following agenda items by consent:

- 3. 2022-001:** Motion to approve payment to Pickering Firm in the amount of \$638.05 for Diamondhead Drive East Retention Pond Dredging, \$1,250.00 for Lily Pond Dredging, \$3,810.00 for Culvert Rehabilitation - Makiki Drive and Kui Place and \$1,812.62 NRCS Channel Stabilization at Alkii Way.
- 4. 2022-002:** Motion to approve Pay Application No. 1 in the amount of \$53,000.11 to Moran Hauling, Inc. for City Hall Parking Lot Improvements.
- 5. 2022-003:** Motion to approve payment in the amount of \$4,906.00 for Watershed A Phase II, \$49,075.00 for Commercial District Transformation Project and \$9,610.00 for the Turnberry Drainage Detention Pond.
- 6. 2022-004:** Motion to approve payment in the amount of \$4,483.75 to Machado Patano for professional services relating to Hanalei Circle Drainage.
- 7. 2022-005:** Motion to accept the MS Department of Marine Resources Heritage/Tidelands Grant Agreement in the amount of \$150,000 with statement of assurances for the construction of the dog park.
- 8. 2022-008:** Motion to approve Master Service Agreement Work Assignment in the amount of \$33,500 with Covington Civil & Environmental for professional services relating to East Aloha Phase 2 Project (sidewalks, landscaping and street lights, etc.)
- 9. 2022-009:** Motion to authorize Master Service Agreement Work Assignment in the amount of \$2,500 with Covington Civil & Environmental for engineering services relating to a property survey for Coon Branch (Hanalei Circle).
- 10. 2022-014:** Motion to approve closeout and final payment to ERS, Inc. in the amount of \$21,824.09 for the NRCS Grant Channel Stabilization Project at Diamondhead Drive and Alkii Way.

11. **2022-013:** Motion to approve Change Order No. 4 in the amount of \$2,665.33 to the contract with ERS, Inc. for the Channel Stabilization Project at Diamondhead Drive East and Alkii Way (NRCS Grant).
12. **2022-015:** Motion to amend the Policy of Daily Balancing Procedures reflecting correct credit card processing and increasing teller/cashier change drawers from \$100 to \$175.
13. **2022-016:** Motion to approve Budget Amendments 2022-09, 2022-10, 2022-11, 2022-12 and 2022-13.
14. **2021-017:** Motion to approve payment to Rostan Solutions in the amount of \$2,482.50 for professional services relating to FEMA appeal for Hurricane Zeta Commercial Debris Removal.
- 14 a. **2022-018** Motion to approve contract for City Engineer with Ben Benvenuti of Covington Civil & Environmental at the rate of \$3,000 per month effective November 1, 2021 and authorize the City Manager to execute same.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

16. Motion to approve the Docket of Claims (DKT159166 - DKT159201) in the amount of \$231,302.19

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve the Docket of Claims (DKT159166 - DKT159201) in the amount of \$231,302.19.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

17. Motion to approve Payroll Payables APPKT01642 in the amount of \$50,207.36, PRCLAIM00106 in the amount of \$30,546.82, PRCLAIM00107 in the amount of \$2,696.22, PRCLAIM00108 in the amount of \$33,663.15 and PRCLAIM00109 in the amount of \$31,100.58.

Motion made by Ward 1 Finley, Seconded by Councilmember Ward 2 Moran to approve Payroll Payables APPKT01642 in the amount of \$50,207.36, PRCLAIM00106 in the amount of \$30,546.82, PRCLAIM00107 in the amount of \$2,696.22, PRCLAIM00108 in the amount of \$33,663.15 and PRCLAIM00109 in the amount of \$31,100.58.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items. - None.

Adjourn/Recess.

At 6:31 p.m. and with no further business to come before the Council, motion made by Ward 2 Moran, Seconded by Councilmember-At-Large Maher to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk