

February 9, 2022, 2022

Mr. Michael Reso
City Manager
5000 Diamondhead Circle
Diamondhead, MS 39525

VIA EMAIL: mreso@diamondhead.ms.gov

RE: Twin Lakes Fishing Pier and Trail – Topographic Survey
Diamondhead, MS 39525

Michael:

Per your request and our recent conversations, we are pleased to provide you with a proposal for Surveying services for the above referenced project on the Twin Lakes Fishing Pier and Trail project. We have prepared a scope of work and fee proposal for your review. Please see below:

I. SCOPE OF WORK

Task 1 –Surveying Services

a.) Clearing and Grubbing Layout

M | P will provide staking for the clearing and grubbing limits of the Twin Lakes Park project. The layout will include the parking area, dog park area, and the walking trail. The area will be marked and flagged with survey stakes for a contractor to clear the area. The stakes will be set one time, any damage or resetting by the contractor will be an additional service.

b.) Topographic Survey

M | P will provide a topographic survey of the parcel. The topo survey will be performed after the site has been cleared and grubbed and prior to final grading/drainage design. M | P will locate any sewer/water/drainage improvements that are visible or that are marked by the local utility provider.

II. DESIGN FEE PROPOSAL

Task 1 Surveying Services	
Clearing and Grubbing Layout	= \$750
Topographic Survey	= \$1,500
Total Fee	\$ 2,250

III. ASSUMPTIONS

- Professional will provide Adobe PDF files to the Client.
- Survey will be provided in ACAD format prior to proceeding

IV. EXCLUSIONS (available at additional cost or at M|P Standard Hourly and Reimbursement Schedule)

- Printing of documents (other than that stated in the assumptions)
- Shipping cost
- DMR or USCOE 404 Wetland Permitting
- Mechanical Engineering
- Landscape Architecture Design
- Irrigation Design
- Structural Engineering Design
- Permitting Fees

We appreciate the opportunity to provide our services and look forward to working with you on this project. Should you have any questions or comments, please do not hesitate to contact me.

Respectfully submitted,
Machado | Patano, PLLC
M|P Design Group, PLLC



Gerrod Kilpatrick, P.E.
Principal

The Terms and Conditions of this agreement are accepted this _____ day of _____, 2022

Signature

Printed or typed name

Title

Date

EXHIBIT "C"

WORK ASSIGNMENT

WORK ASSIGNMENT NO 4
(Diamondhead Park Professional Services)

PROJECT NUMBER: - _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Machado Patano, PLLC on October 29th, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

The Scope of Work is as follows: The scope of work will be in accordance with Machado Patano proposal dated 1.11.22 Diamondhead Park, Rev.3.

WORK ASSIGNMENT TERM No new Work Assignments shall be executed after October 28, 2024.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be N/A %

KEYPERSONNEL

Principal in Charge
Sr. Professional Engineer
Project Manager
Project Manager

Gerrod Kilpatrick, P.E.
Nick Moody, P.E.
Bradford Jones, AIA
Fernanda Silva, AIA

PROGRESS SCHEDULE

M | P will complete this scope of work within 10 working days from the Notice to Proceed

MAXIMUM ALLOWABLE COST

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 2,250 (Total of all Charges) without the prior written consent of both parties. See attached labor estimate. The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Gerrod Kilpatrick, P.E.	Principal Engineer	\$162
Brad Jones, AIA	Principal Architect	\$145
Fernanda Silva, AIA	Principal Architect	\$145
Nick Moody, P.E.	Sr. Professional Engineer (Civil)	\$145
Tyler Able	Project Engineer (Mechanical)	\$95
Jason Polite, EI	Project Engineer (Civil)	\$95
Kenneth Beverin	Project Engineer (Electrical)	\$95
Vanessa Hemingway, AIA	Project Architect	\$95

Both parties hereto represent that they have authority to enter into Work Assignment No. 4, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____

City of Diamondhead

By; _____

WITNESS this my signature in execution hereof, this the 9th day of February, 2022.

By:

 _____

Gerrod Kilpatrick, P.E.,

ATTEST:  _____