



RECEIVED  
 APR 18 2023  
 BY: *Jaub*

**INVOICE**  
**Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •  
 Transportation • Natural / Water Resources  
 126 Rue Magnolia, Biloxi, MS 39530  
 PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

April 12, 2023  
 Project No: 26040.00  
 Invoice No: 0093159

Client Contact: Michael Reso

City of Diamondhead  
 Culvert Rehabilitation-Makiki Drive and Kui Place  
 Requisition # R-04146  
 Purchase Order 2021-0313

**Professional Services from February 26, 2023 to April 1, 2023**

Task	001	Wetland Delineation	Current	Prior	To-Date
<b>Billing Limits</b>					
Total Billings			0.00	4,898.50	4,898.50
Limit					5,000.00
Remaining					101.50
<b>Total this Task</b>					<b>0.00</b>

Task	002	Wetland Permitting Assistance	Current	Prior	To-Date
<b>Billing Limits</b>					
Total Billings			0.00	5,622.50	5,622.50
Limit					7,800.00
Remaining					2,177.50
<b>Total this Task</b>					<b>0.00</b>

Task	003	Boundary and Topo Survey	Current	Prior	To-Date
<b>Billing Limits</b>					
Total Billings			0.00	4,500.00	4,500.00
Limit					4,500.00
<b>Total this Task</b>					<b>0.00</b>

Task	004	Easement Plats	Current	Prior	To-Date
<b>Fee</b>					
Number of Plats		3.00			
Fee Each		2,000.00			
Total Fee		6,000.00			
<b>Total Earned</b>					<b>6,000.00</b>
<b>Previous Fee Billing</b>					<b>6,000.00</b>
<b>Current Fee Billing</b>					<b>0.00</b>
<b>Total Fee</b>					<b>0.00</b>

Project	26040.00	Makiki Dr. Culvert Replacement	Invoice	0093159
<b>Total this Task</b>			<b>0.00</b>	
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Task	005	Engineering Assessment		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	2,500.00
Limit				2,500.00
<b>Total this Task</b>			<b>0.00</b>	
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Task	006	Engineering Design		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	10,800.00
Limit				10,800.00
<b>Total this Task</b>			<b>0.00</b>	
-----				
Task	007	Project Bidding		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	4,000.00
Limit				4,000.00
<b>Total this Task</b>			<b>0.00</b>	
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Task	008	Construction Engineering		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	16,000.00
Limit				16,000.00
<b>Total this Task</b>			<b>0.00</b>	
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Task	009	Construction Phase and Bond Assistance		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
SENIOR PROJECT MANAGER				
Greer, Anthony			80.50	105.00
PROFESSIONAL ENGINEER				
Wagner, Cara			30.00	97.00
RESIDENT PROJECT REPRESENTATIVE				
Keith, Austin			1.00	70.00
Totals			111.50	11,432.50
<b>Total Labor</b>				<b>11,432.50</b>
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			11,432.50	0.00
Limit				12,000.00
Remaining				567.50
<b>Total this Task</b>			<b>\$11,432.50</b>	
<b>Total this Invoice</b>			<b>\$11,432.50</b>	

# Billing Backup

Wednesday, April 12, 2023

Pickering

Invoice 0093159 Dated 4/12/2023

11:25:51 AM

Task 009 Construction Phase and Bond Assistance

## Professional Personnel

			Hours	Rate	Amount
SENIOR PROJECT MANAGER					
02600	Greer, Anthony	1/30/2023	3.00	105.00	315.00
02600	Greer, Anthony	1/31/2023	3.00	105.00	315.00
02600	Greer, Anthony	2/2/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/6/2023	4.00	105.00	420.00
02600	Greer, Anthony	2/7/2023	6.00	105.00	630.00
02600	Greer, Anthony	2/8/2023	6.50	105.00	682.50
02600	Greer, Anthony	2/9/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/14/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/15/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/16/2023	1.00	105.00	105.00
02600	Greer, Anthony	2/20/2023	2.50	105.00	262.50
02600	Greer, Anthony	2/21/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/22/2023	4.50	105.00	472.50
02600	Greer, Anthony	2/23/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/27/2023	1.50	105.00	157.50
02600	Greer, Anthony	3/1/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/2/2023	3.00	105.00	315.00
02600	Greer, Anthony	3/3/2023	.50	105.00	52.50
02600	Greer, Anthony	3/6/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/7/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/8/2023	4.00	105.00	420.00
02600	Greer, Anthony	3/9/2023	7.50	105.00	787.50
02600	Greer, Anthony	3/10/2023	5.00	105.00	525.00
02600	Greer, Anthony	3/15/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/16/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/17/2023	.50	105.00	52.50
02600	Greer, Anthony	3/20/2023	2.50	105.00	262.50
02600	Greer, Anthony	3/21/2023	3.50	105.00	367.50
02600	Greer, Anthony	3/23/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/28/2023	1.00	105.00	105.00
PROFESSIONAL ENGINEER					
02031	Wagner, Cara	2/7/2023	2.00	97.00	194.00
02031	Wagner, Cara	2/8/2023	4.00	97.00	388.00
02031	Wagner, Cara	2/13/2023	1.00	97.00	97.00
02031	Wagner, Cara	2/27/2023	.50	97.00	48.50
02031	Wagner, Cara	3/1/2023	1.00	97.00	97.00
02031	Wagner, Cara	3/3/2023	1.00	97.00	97.00
02031	Wagner, Cara	3/7/2023	2.50	97.00	242.50
02031	Wagner, Cara	3/8/2023	3.00	97.00	291.00
02031	Wagner, Cara	3/9/2023	5.00	97.00	485.00
02031	Wagner, Cara	3/10/2023	2.00	97.00	194.00
02031	Wagner, Cara	3/13/2023	2.00	97.00	194.00

Project	26040.00	Makiki Dr. Culvert Replacement			Invoice	0093159
02031	Wagner, Cara	3/14/2023	2.00	97.00	194.00	
02031	Wagner, Cara	3/16/2023	1.00	97.00	97.00	
02031	Wagner, Cara	3/30/2023	3.00	97.00	291.00	
RESIDENT PROJECT REPRESENTATIVE						
02553	Keith, Austin	3/1/2023	1.00	70.00	70.00	
	Totals		111.50		11,432.50	
	<b>Total Labor</b>					<b>11,432.50</b>
				<b>Total this Task</b>		<b>\$11,432.50</b>
				<b>Total this Project</b>		<b>\$11,432.50</b>
				<b>Total this Report</b>		<b>\$11,432.50</b>

# Detailed Timesheet for the Period Ending 2/4/2023

Wednesday, April 12, 2023

Pickering

5:21:30 PM

Employee **02600 Greer, Anthony S**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
8.00		3.00	3.00		2.00		

# Detailed Timesheet for the Period Ending 2/11/2023

Wednesday, April 12, 2023

5:23:20 PM

Pickering

**Employee**      **02600**      **Greer, Anthony S**

Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11
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26040.00      Makiki Dr. Culvert Replacement      **Client: City of Diamondhead**  
 008      Construction Engineering

89117	<b>Reg</b>	2.00				2.00	
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2/9 Misc. project items, filing docs, etc. Correspondence with DH. WCD #1.

89365	<b>Reg</b>	16.50		4.00	6.00	6.50	
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2/6 Misc. related to construction project and preparing CO3 package

2/7 Misc. related to construction project, conference call with City to discuss agenda for 2/8 meeting with City/Contractor, and completion/distribution of CO 3 package.

2/8 Misc. related to construction project. Worked on letter to provide City of DH for intent to terminat contract. Prepared docs for and attended meeting with DH and Contractor to discuss status of project moving forward. Worked on Work Directive to Contractor based on meeting and forwarded to DH for reievew.

# Detailed Timesheet for the Period Ending 2/18/2023

Wednesday, April 12, 2023

5:24:57 PM

Pickering

**Employee**                      **02600**                      **Greer, Anthony S**

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
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26040.00                      Makiki Dr. Culvert Replacement  
 008                              Construction Engineering

**Client: City of Diamondhead**

89117	<b>Reg</b>	5.00			2.00	2.00	1.00		
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2/14 Misc. related to construction; WCD No. 1 and correspondence between City and Contractor.

2/15 Email correspondence related to construction project.

2/16 Misc. related to construction contract.

# Detailed Timesheet for the Period Ending 2/25/2023

Wednesday, April 12, 2023  
5:26:27 PM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 2/19	Mon 2/20	Tue 2/21	Wed 2/22	Thu 2/23	Fri 2/24	Sat 2/25
26040.00							
008							

Makiki Dr. Culvert Replacement Client: City of Diamondhead  
Construction Engineering

89117	Reg	9.00		2.50	2.00	4.50			
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2/20 Misc. related to construction; contractor not showing to work and other associated items.

2/21 Misc. related to construction; correspondence.

2/22 Correspondence related to construction project and attending Council meeting. Had two invoices on the agenda and Makiki project was covered in executive session.

89365	Reg	2.00					2.00		
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2/23 Started drafting contractor termination letter to provide City of DH.

# Detailed Timesheet for the Period Ending 3/4/2023

Pickering

**Employee**                      **02600**                      **Greer, Anthony S**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

**Client: City of Diamondhead**

89117

**Reg**

Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
7.00		1.50		2.00	3.00	.50	

2/27 Completed draft contractor termination letter and forwarded to DH. Emailed Jon about status of our construction phase services increase.

3/1 In response to request from Jon, going back over pay apps to see if any quantities need to be changed.

3/2 Misc. related to items DH requested for bonding company. Going back over quantities on last submitted pay app to recommend adjustments based on contractor abandoning the job.

3/3 Email to Jon regarding comments on quantities from last pay app.

# Detailed Timesheet for the Period Ending 3/11/2023

Wednesday, April 12, 2023

5:29:35 PM

Pickering

**Employee**                      **02600**                      **Greer, Anthony S**

		Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89117	<b>Reg</b>	19.50		1.00	2.00	4.00	7.50	5.00	

**Client: City of Diamondhead**

3/6 Misc. related to construction project.

3/7 Completed revised pay app 4 as requested by Jon and forwarded to him.

3/8 Compiling amails as part of what Bonding Co. requested from DH.

3/9 Meeting at DH office to discuss pay app 4 and moving forward with the project with bonding company; followed by site visit. Worked on gathering emails to forward to City for bonding company.

3/10 Reviewing general conditions

# Detailed Timesheet for the Period Ending 3/18/2023

Wednesday, April 12, 2023

5:31:04 PM

Pickering

**Employee**                      **02600**                      **Greer, Anthony S**

Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
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26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

**Client: City of Diamondhead**

89117

**Reg**

3.50				2.00	1.00	.50	
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3/15 Updated list of construction items remaining - document to go to bonding company. Misc. coorespondence related to project.

3/16 Call/correspondence with Melissa (DH attorney) regarding items they will discuss in special Council meeting today.

3/17 Call with Homer McKnight of Design Precast regarding them not being paid to date.

# Detailed Timesheet for the Period Ending 3/25/2023

Wednesday, April 12, 2023

5:32:17 PM

Pickering

Employee **02600 Greer, Anthony S**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 3/19	Mon 3/20	Tue 3/21	Wed 3/22	Thu 3/23	Fri 3/24	Sat 3/25
7.00		2.50	3.50		1.00		

3/20 Looking at photos with focus on box tops.

3/21 Went through our photos and Callie Bunter's photos to see what pics we have of the conflict and junction boxes; City Council meeting-had fee increase on the agenda.

3/23 Misc. related to bonding company issues.

# Detailed Timesheet for the Period Ending 4/1/2023

Wednesday, April 12, 2023

5:33:30 PM

Pickering

**Employee**                    **02600**                    **Greer, Anthony S**

		Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
26040.00	Makiki Dr. Culvert Replacement								
009	Construction Phase and Bond Assistance								
89117	<b>Reg</b>	1.00			1.00				

**Client: City of Diamondhead**

3/28 Filing email correspondence.

# Detailed Timesheet for the Period Ending 2/11/2023

Thursday, April 13, 2023

10:46:54 AM

Pickering

Employee **02031** **Wagner, Cara**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89206

Reg

Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11
6.00			2.00	4.00			

2/7 corr, letter

2/8 mtg, WCD

# Detailed Timesheet for the Period Ending 2/18/2023

Thursday, April 13, 2023

10:49:21 AM

Pickering

Employee 02031 Wagner, Cara

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89206

Reg

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
1.00		1.00					

2/13 corr/WCD/form

# Detailed Timesheet for the Period Ending 3/4/2023

Thursday, April 13, 2023

11:24:30 AM

Pickering

Employee **02031** **Wagner, Cara**

		Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89206	<b>Reg</b>	2.50		.50		1.00		1.00	

Client: City of Diamondhead

2/27 review termination letter

3/1 check pay application and recommendation changes based on new circumstance

3/3 start PDF'ing emails and sorting

# Detailed Timesheet for the Period Ending 3/11/2023

Thursday, April 13, 2023

11:03:35 AM

Pickering

**Employee**                    **02031**                    **Wagner, Cara**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

**Client: City of Diamondhead**

89206

**Reg**

Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
12.50			2.50	3.00	5.00	2.00	

3/7 revised change order, PDF emails

3/8 compile documents

3/9 compile documents and emails

3/10 sort through data and emails

# Detailed Timesheet for the Period Ending 3/18/2023

Thursday, April 13, 2023

11:09:27 AM

Pickering

**Employee**                      **02031**                      **Wagner, Cara**

		Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89206	<b>Reg</b>	5.00		2.00	2.00		1.00		

**Client: City of Diamondhead**

- 3/13 compile and send data
- 3/14 review emails and data before sharing
- 3/16 upload and share data with City

# Detailed Timesheet for the Period Ending 4/1/2023

Thursday, April 13, 2023

11:11:41 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89206	Reg	3.00					3.00		

Client: City of Diamondhead

3/30 exhibits for easements

# Detailed Timesheet for the Period Ending 3/4/2023

Thursday, April 13, 2023

11:19:29 AM

Pickering

Employee **02553 Keith, Austin A**

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89116

Reg

Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
1.00				1.00			

3/1 Checking for grassing on last pay app and why it was paid.