

ELEY GUILD HARDY ARCHITECTS

January 27, 2021

Mr. Michael Reso
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Diamondhead City Hall - Old Chapel Renovation

Dear Mr. Reso:

Eley Guild Hardy Architects (EGH) appreciates the opportunity to provide professional design services on the above referenced project. My initial understanding of the project is the design of an interior renovation to the North Wing (Old Chapel) portion of Diamondhead City Hall to include offices and workspaces for the building department, billing clerks, and future administrative offices. Additionally, the project would also include renovating or replacing the main entry on the north side of the building for public access.

Based on the plan discussed at our meeting, the renovation will consist of approximately 4,000 square feet of renovation work and have a budget range of \$ 350,000 to \$450,000 with a median approximate cost of \$400,000.

EGH Architects proposes to provide architectural Basic Services as follows:

EGH will prepare a complete set of signed and sealed construction documents consisting of civil, structural, architectural, mechanical, electrical, and plumbing drawings for the proposed project. This would also include bidding and construction contract preparation as well as construction administration services.

EGH proposes a design fee based on the State of Mississippi Bureau of Buildings fee curve of 42 divided by the Log of Construction times a factor of 1.15 for renovation type projects which equates to 8.6% fee based on the approximate \$400,000 construction cost resulting in an estimated design fee of \$34,400.

After your review and approval of this fee proposal, we would offer to utilize the AIA Document B101, Standard Form of Agreement Between Owner and Architect, modified with minor revisions to suit project conditions.

We look forward to the opportunity of working with you on this project, and as always, if you have any questions, please do not hesitate to contact me.

Sincerely,

ELEY GUILD HARDY ARCHITECTS, PA



Daniel Hamburg, AIA, LEED AP - Associate

Cc: David Hardy, Principal Architect, EGH

PRINCIPALS

James H. Eley, FAIA
W. Taylor Guild, III, AIA, CCS
David J. Hardy, AIA
Stephen A. Stojcich, AIA
Joseph B. Crain, AIA
Mark E. Lishen, AIA, LEED AP
J. Heath Perry, AIA, CSI, CDT
Kyle L. Kish, AIA, LEED AP
Jennifer L. Seymour, AIA

ASSOCIATES

Joseph R. Stevens, Jr., AIA, LEED AP
Eric J. Commarato, AIA
Daniel Hamburg, AIA, LEED AP

BILOXI OFFICE

1091 Tommy Munro Drive
Biloxi, MS 39532
228.594.2323 P

JACKSON OFFICE

329 East Capitol Street
Jackson, MS 39201
601.354.2572 P

www.egh.ms