



Phone: 228.222.4626 Fax: 228.222.4390

February 2, 2021

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payment to Holliday Construction – Debris Removal Invoice 2344 – Balance Due

On January 5, 2021, a payment in the amount of \$1,278,26.50 for Invoice 2344 was approved for Holliday Construction. After Tetra Tech's final audit of the invoice and supporting documents, a calculation and rounding error was detected resulting in a revised payment in amount of \$1,279,748.17.

Approval to make payment for the balance due on Invoice 2344 in the amount of \$1,484.67 is hereby requested.

If you find this invoice and documentation to be in order, please proceed with payment approval.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Reso', is written over the printed name of Michael Reso.

Michael Reso
City Manager

MR:jk