



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Moran Ward 2
Councilmember Sheppard Ward 3
Councilmember Clark Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 21, 2021
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation- Mayor Depreo

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Ricky Sheppard

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Ward 3 Sheppard, Seconded by Ward 4 Clark to amend and approve the agenda with the following addition:

2021-316: Motion to amend the Commercial Lease Agreement with Purcell, Co. Inc., Harbor House PO and its member Silver Slipper Casino and Harbor House POA and its member Diamondhead Real Estate, LLC allowing the serving or selling of light wine and beer on the property in conjunction with city-sponsored events.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. Key to the City Presentation -Krewe of Diamondhead - Ali' i honua XLVI, Kevin Parrington,
2. Project Update - Pickering Firm, Cara Wagner. Coby Coulon provided an update of project.
3. Hilo Street Culvert Replacement Project Update - Pickering Firm, Cara Wagner - Coby Coulon provided and updated of project r
4. Turnberry Drainage Update - Covnington Civil & Environment, Ben Benvenuti

5. FY20 Comprehensive Annual Financial Report - Ty Necaise of Necaise & Company
6. Matt Mooneyham with Tetra Tech, Inc. – update the Council on Hurricane Ida debris removal.

City Manager's Report.

1. Paddle Paradise – This event is scheduled for this Saturday. Registration starts at 8am with the paddle beginning at 9:30am. All are invited to this free event. There is a band, food, and drinks available at the Lazy Gator following the paddle. There is also a snowball vendor and other educational vendors that will be on site.
2. Hurricane Ida Debris – The contractor started picking up Hurricane Ida debris this morning. They are estimating we have 10K cubic yards of debris in the city. They have one truck that will make only one pass on all streets. Residents are asked to separate their debris into 2 piles. One would be only vegetation and the other would be everything else. We bring this debris to 2 different landfills, and the price per cubic yard is \$2.50 for vegetation while the cost for C&D debris is \$4.75 per cubic yard.
3. Bancorp South Equipment Finance – At the last meeting, the council approved the new agreement for copier lease purchase for the city with Gulf Copy Systems. This financing agreement is the lease purchase document.
4. NG Consulting Agreement – I am asking the council for authorization to sign an agreement with NG Consulting for marketing and small business liaison services. Natalie will work with me to create the Diamondhead Main Street Association and a quarterly newsletter to residents. We want to do a better job of keeping our residents informed about things happening with the city. The comprehensive plan also recommended starting a Main Street program.
5. Main Street Association Application – I am asking for authorization to submit the “network community application” to the MS Main Street Association to begin this program in Diamondhead. This is the first step, and we must be approved by this board of directors before creating this program.
6. Pickering Work Assignment – I am asking for authorization to sign a new work assignment with Pickering Engineering for the permitting phase for dredging the two major detention ponds (Lilly Pond and Diamondhead Drive East Pond). Pickering has been working on the design phase for the city, so we can dredge the ponds. Permitting is needed before any work can be done.
7. Ratifying Contracts by New City Council – The new city council is required to ratify all contracts in the city. A list of all contracts has been provided as part of this agenda. Nextsite is completing the 3-year agreement, and we do not wish to extend that contract. Unifirst provides uniforms for public works including laundry services. Most of the staff is not using this service, but we are billed for all employees every week. We are going to purchase uniforms for the staff, so it recommended by the administration not to ratify this contract.
8. Purchase of Land for Turnberry Drainage – I am asking for authorization to purchase the 25 acres parcel from Purcell for \$30,000, which is the highest appraised value from two separate appraisals. This will be used to create new detention to help with flooding in this area.
9. Amendment to Commercial Lease Agreement – I am asking for authorization to sign an amendment to our commercial lease agreement with the three property owners on the southside where we hold our festival. This is simply to add language to the agreement that the city is

allowed to serve or sell light wine or beer on the property. This is needed for the beer permit with the MS Dept of Revenue for this year's permit.

10. Street Paving Project – Phase 3 of our street paving project is underway. This includes 3.5 miles of streets to be improved. 26 of the 40 streets have been completed. They will finish group 3 tomorrow, and that will be 27 streets complete.
11. Cruisin the Coast in Diamondhead – The blessing of the classics in Diamondhead is schedule for Wednesday, October 6. There will be parade of cars on Diamondhead Drive loop beginning at 3pm. There will be party at city hall following the parade, and there will be music, food, and drinks.
12. Destination Downtown (Main Street Conference) – Last week I attended the main street conference in Starkville. It had a lot of concentrated information on downtown developments and revitalization. I want to encourage the council to attend with me next year considering our efforts on E. Aloha and our new town center projects. The information shared in the sessions are all relevant to our planning and implementation for commercial development in Diamondhead.

Public Comments on Agenda Items -None.

Policy Agenda.

Minutes:

1. Motion to approve the September 7, 2021 Regular Meeting Minutes.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to approve the September 21, 2021 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

2. **2021-067:** Motion to adopt Resolution 2021-067 thereby appointing Louis Ertel to service as Commissioner on the Diamondhead Water & Sewer Board of Commissioners for a five (5) year term commencing September 28, 2021 and expiring September 30, 2026.

Motion made by Ward 2 Moran, Seconded by Ward 4 Clark to adopt Resolution 2021-067 thereby appointing Louis Ertel to service as Commissioner on the Diamondhead Water & Sewer Board of Commissioners for a five (5) year term commencing September 28, 2021 and expiring September 30, 2026.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

Voting Nay: Ward 1 Finley

MOTION CARRIED

3. **2021-306:** Motion to adopt Resolution 2021-068 thereby authorizing and approving execution of an equipment lease purchase agreement with BancorpSouth Equipment Finance, a division of BancorpSouth Bank for the purposes of lease purchasing copiers and for other related matters.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Sheppard to adopt Resolution 2021-068 thereby authorizing and approving execution of an equipment lease purchase agreement with BancorpSouth Equipment Finance, a division of BancorpSouth Bank for the purposes of lease purchasing copiers and for other related matters.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 4. 2021-311:** Motion to adopt Resolution 2021-069 thereby establishing FY22 Compensation for all employees.

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard to adopt Resolution 2021-069 thereby establishing FY22 Compensation for all employees.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard to approve the following agenda items by consent:

- 5. 2021-278:** Motion to enter in to agreement with NG Consulting, LLC in the amount of \$1,275 monthly effectively immediately for Marketing and Small Business Liaison Services effective immediately.
- 6. 2021-284:** Motion to authorize application o Coast Electric Power Association for Operation Round up funding the dog park.
- 7. 2021-301:** Motion to approve payment to Orion Planning & Design for Diamondhead Short-term Rental Review in the amount of \$247.50, Gateway Project in the amount of \$2,475.00 and Commercial District Code/Design Standards \$3,465.00.
- 8. 2021-302:** Motion to approve payments to Machado Patano in the amount of \$1,667.50 for professional services related to Beehive Homes Plan Review and \$464.00 for professional services relating to Preserve Phase 2 Sketch Plat.
- 9. 2021-303:** Motion to approve payments to Digital Engineering in the amount of \$1,045 for GIS Maintenance, \$9,995 Roadway Improvements Phase 3, \$735 Deer Crossing Plan Review.
- 10. 2021-304:** Motion to approve Pay Request No. 1 in the amount of \$130,072.37 to Warren Paving, Inc. for the Roadway Improvement Project Phase 3.
- 11. 2021-305:** Motion to to authorize the city manager to submit the "Network Community Application" to the Mississippi Main Street Association with annual dues of \$1000 and \$295 annually, if accepted.
- 12. 2021-309:** Motion to amend the purchase/agreement with Tyler Technologies to include the Mobile Code Enforcement Staff App Component at additional one-time charge of \$1,500 and a

revision to recurring fees from \$1,200 to \$1,500 annually for total Building Department annual licensing/maintenance fee of \$4,900.

- 13. **2021-310:** Motion to authorize the request to Mississippi Development Authority for project extension for the Small Municipalities and Limited Population Counties Grant SM-19-880 (East Aloha Improvements).
- 14. **2021-312:** Motion to authorize Master Service Agreement Work Assignment with Pickering Firm in the amount of \$10,000 for Lily Pond and Diamondhead Drive East Pond Wetland Delineation.
- 16. **2021-314:** Motion to authorize transfer of General Funds in the amount of \$22,000 to the National Resource Conservation Grant Fund (Channel Stabilization Diamondhead Drive at Alkii Way) for Change Order No. 1.
- 16a. **2021-316:** Motion to amend the Commercial Lease Agreement with Purcell, Co. Inc., Harbor House PO and its member Silver Slipper Casino and Harbor House POA and its member Diamondhead Real Estate, LLC allowing the serving or selling of light wine and beer on the property in conjunction with city-sponsored events.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

- 17. **2021-276:** Motion to ratify contracts with the exception of Nexsite and Unifirst and futher to authorize the City Manager to provide such notices as required.

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard to ratify contracts with the exception of Nexsite and Unifirst and futher to authorize the City Manager to provide such notices as required.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 18. **2021-307:** Motion to accept the FY20 Comprehensive Annual Financial Report.

Motion made by Ward 2 Moran, Seconded by Ward 4 Clark to accept the FY20 Comprehensive Annual Financial Report.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. **2021-308:** Motion to authorize the offer and purchase of 25-acre tract of land located between Turnberry Drive and Crooked Stick from Purcell Corp in the amount of \$30,000 and authorize the City Manager to execute any and all documents necessary to facilitate the acquisition.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher o authorize the offer and purchase of 25-acre tract of land located between Turnberry Drive and Crooked Stick

from Purcell Corp in the amount of \$30,000 and authorize the City Manager to execute any and all documents necessary to facilitate the acquisition.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 20. Motion to approve PRCLAIM095 in the amount of \$29,529.20, PRCLAIM096 in the amount of \$30,430.63, PRCLAIM097 in the amount of \$2,696.22, PRCLAIM098 in the amount of \$30,638.30, and APPKT01576 (DKT158756-DKT158767) in the amount of \$47,309.93.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher o approve PRCLAIM095 in the amount of \$29,529.20, PRCLAIM096 in the amount of \$30,430.63, PRCLAIM097 in the amount of \$2,696.22, PRCLAIM098 in the amount of \$30,638.30, and APPKT01576 (DKT158756-DKT158767) in the amount of \$47,309.93.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 21. Motion to approve Docket of Claims (DKT158821- DKT158857) in the amount of \$272,419.37.

Motion made by Ward 3 Sheppard, Seconded by Ward 4 Clark to approve Docket of Claims (DKT158821-DKT158857) in the amount of \$272,419.37.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 2 Moran, Seconded by Ward 3 Sheppard to accept the following department reports:

- a. August 2021 Financials
- b. Police Department
 - Code Enforcement
 - Building Department
 - Privilege License

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items None.

Adjourn/Recess.

At 7:31, p.m. and wiht no further business to come before the Council, motion made by Ward 4 Clark, seconded by Ward 3 Sheppard to adjourn

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk