

**EXHIBIT "C"**

**WORK ASSIGNMENT  
WORK ASSIGNMENT NO 30**

PROJECT NUMBER: - Traffic Engineer Services FY 2024

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR  
PHASE

The City of Diamondhead has the need for a traffic engineer to provide periodic engineering services when requested by the City Manager. Services will include but will not be limited to surveying, studies, design and reporting. When services are requested, the engineer shall submit a task order form (attached) which will identify the scope and budget of services.

The engineer has not and will not, unless specifically directed by the City Manager, reviewed traffic installation and proper timing and maintenance of traffic control devices, conducted engineering analyses of traffic accidents and devise remedial measures, conducted engineering investigations of traffic conditions, planned the operation of traffic on the streets, roadways and highways of the city for the purpose of making recommendations to the board of mayor and councilmen in regard thereto, to cooperate with other city officials in the development of ways and means to improve traffic conditions. Furthermore, Covington is not liable and does not accept responsibility for existing or future traffic conditions throughout the City of Diamondhead outside of any task order issued under this agreement.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2024*, at 11:59 P.M. CDT.

**DBEGOAL**

*The DBE goal established for this Work Assignment shall be 0 %*

**KEY PERSONNEL**

CITY

CONSULTANT PROJECT  
MANAGER: (Certified as a  
Professional Engineer to do  
business in the State of Mississippi)

Jon McCraw, City Manager

Ben Benvenuti, P.E., Principal Engineer

**MAXIMUM ALLOWABLE COST**

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$20,000.00 (Total of all Charges) without the prior written consent of both parties.


Both parties hereto represent that they have authority to enter into Work Assignment No. 30, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ -

City of Diamondhead

\_\_\_\_\_  
Signature

Covington Civil and Environmental



\_\_\_\_\_  
Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_.

ATTEST: \_\_\_\_\_

**TASK ORDER REQUEST  
CITY OF DIAMONDHEAD**

Date: \_\_\_\_\_

Description of Requested Work:

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To be provided by Engineer (Use additional sheets if needed)

Cost of Work: \$ \_\_\_\_\_

Estimated Date of Completion \_\_\_\_\_

Engineer's Signature \_\_\_\_\_

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Information to be provided by Owner

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Deliverable to be provided by Engineer

Date Accepted: \_\_\_\_\_ Owners Signature: \_\_\_\_\_